# Dynamic Budgets User Guide for Manage Company Databases

DYNAMIC™ BUDGETS

# User Guide

# for

# Manage Company Databases

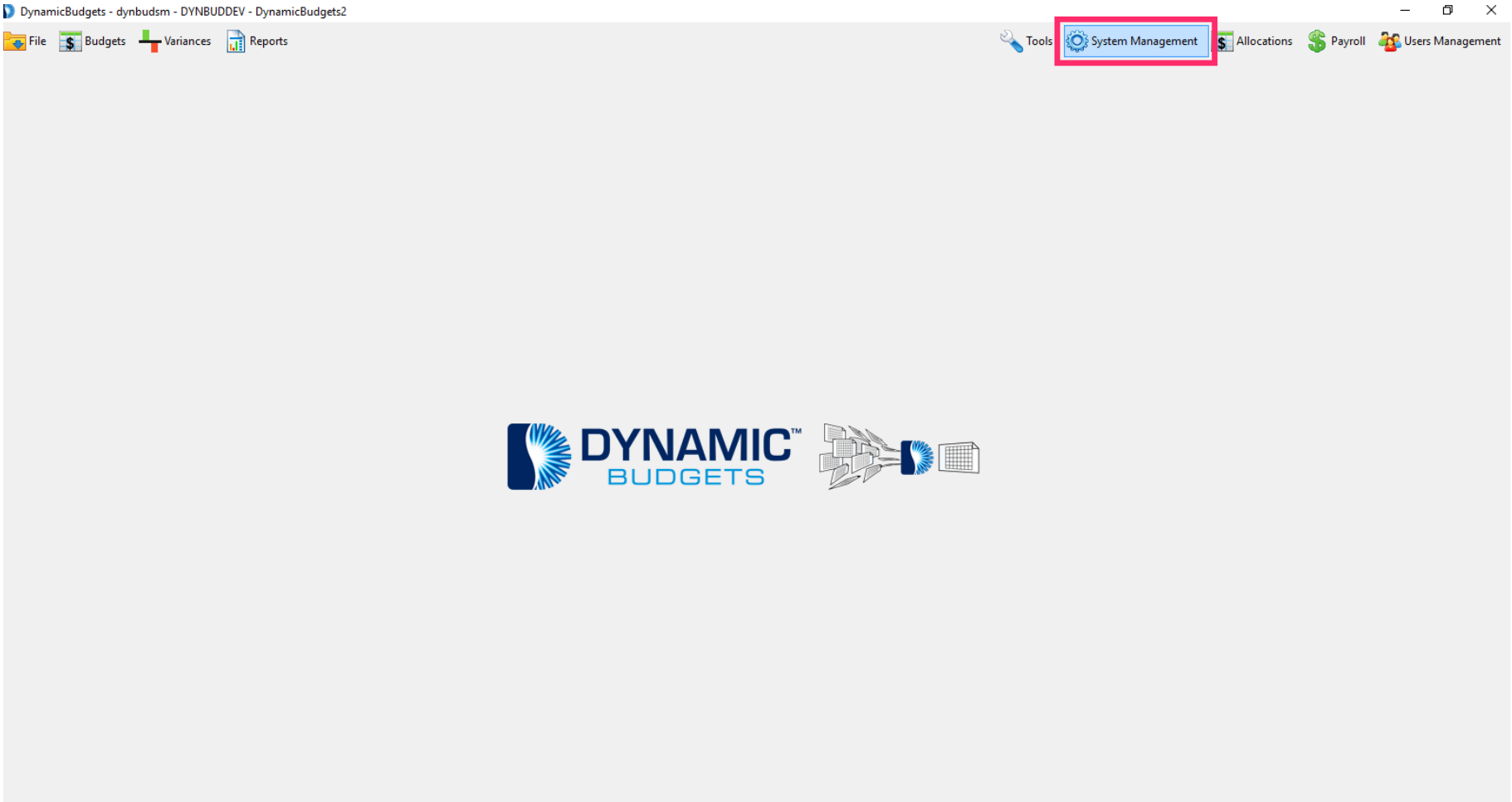
SysMgmt-Companies, Manage Company Databases: Module Purpose  To link to and setup company database(s) you wish to work with. An administrator selects which company databases to load into Dynamic Budgets by querying the GP Accounting (ERP) database.

DYNAMIC™ BUDGETS

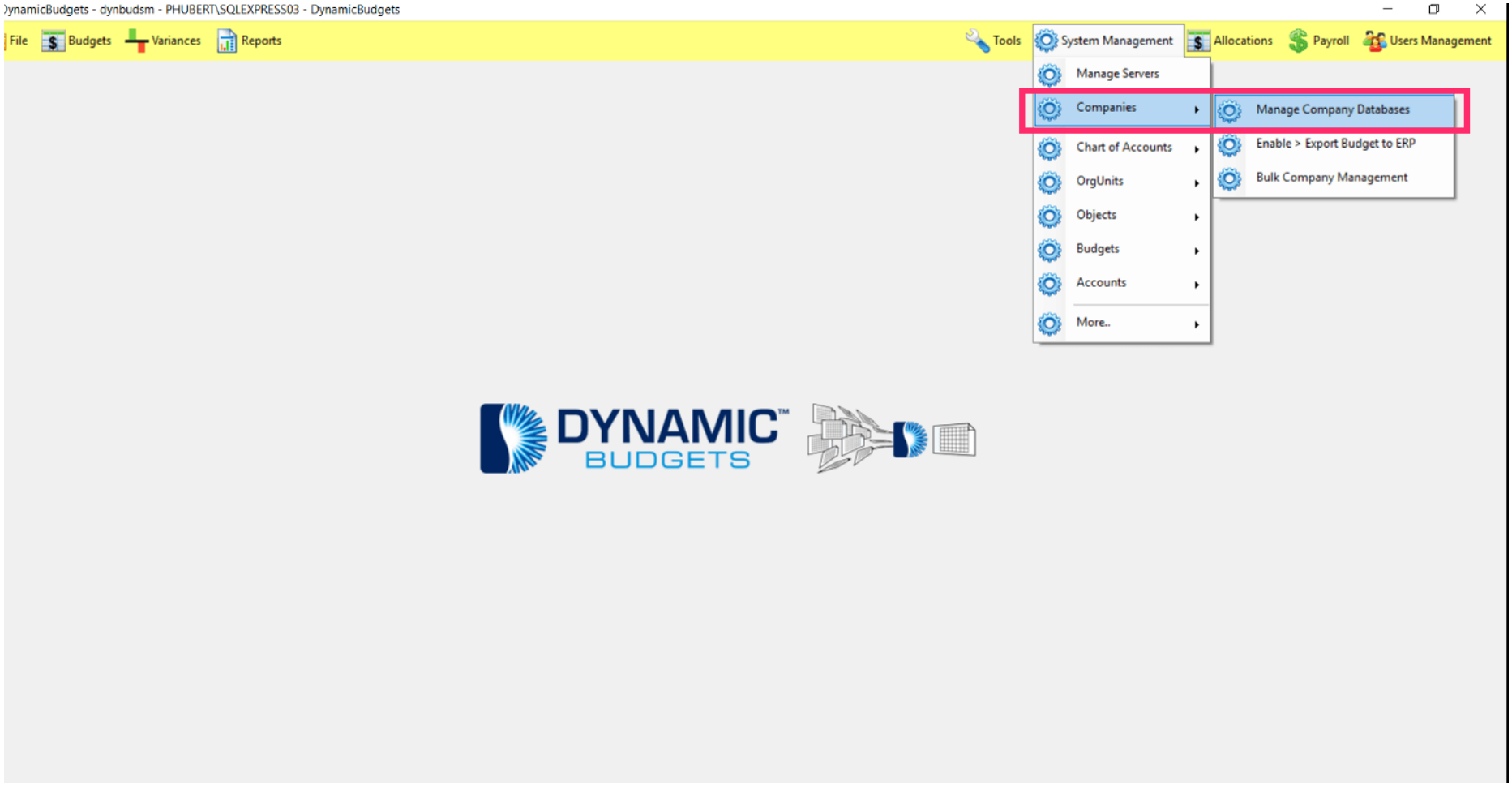
SysMgmt-Companies, Manage Company Databases

*Purpose:* To link to and setup company database(s) you wish to work with. An administrator selects which company databases to load into Dynamics Budgets by querying the Great Plains Accounting (ERP) database.

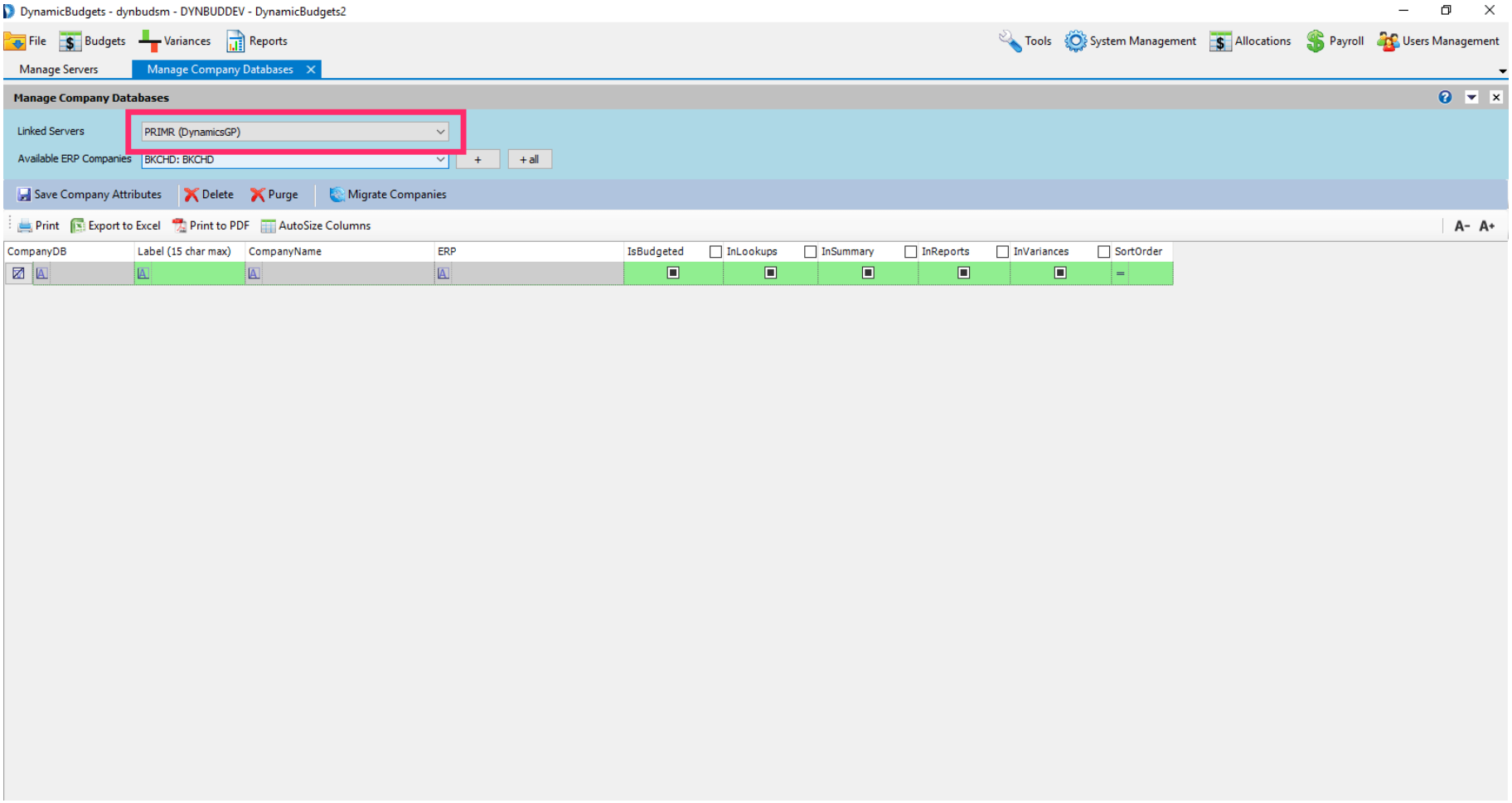
Click on System Management.



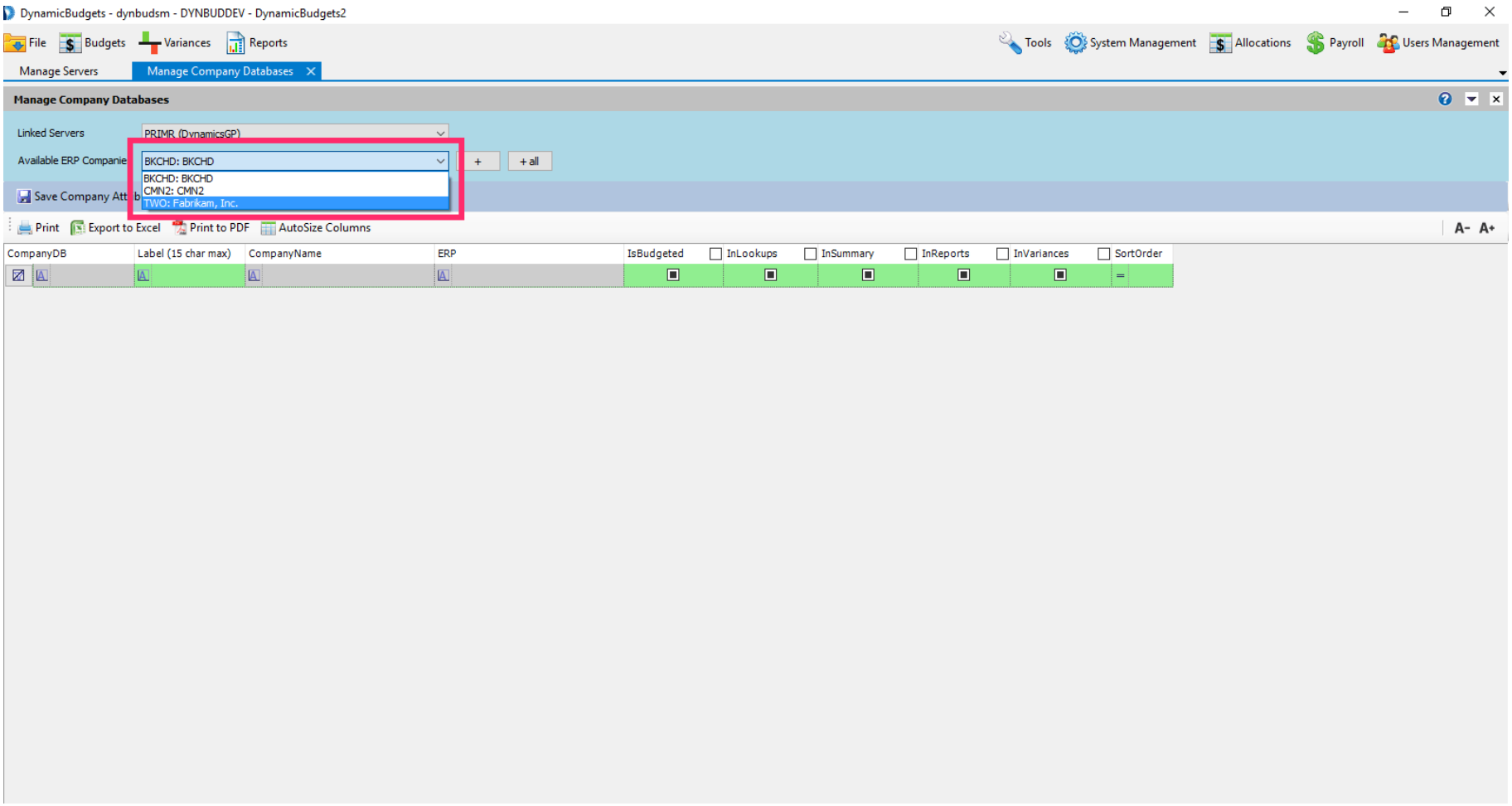
Click Companies, Manage Company Databases.



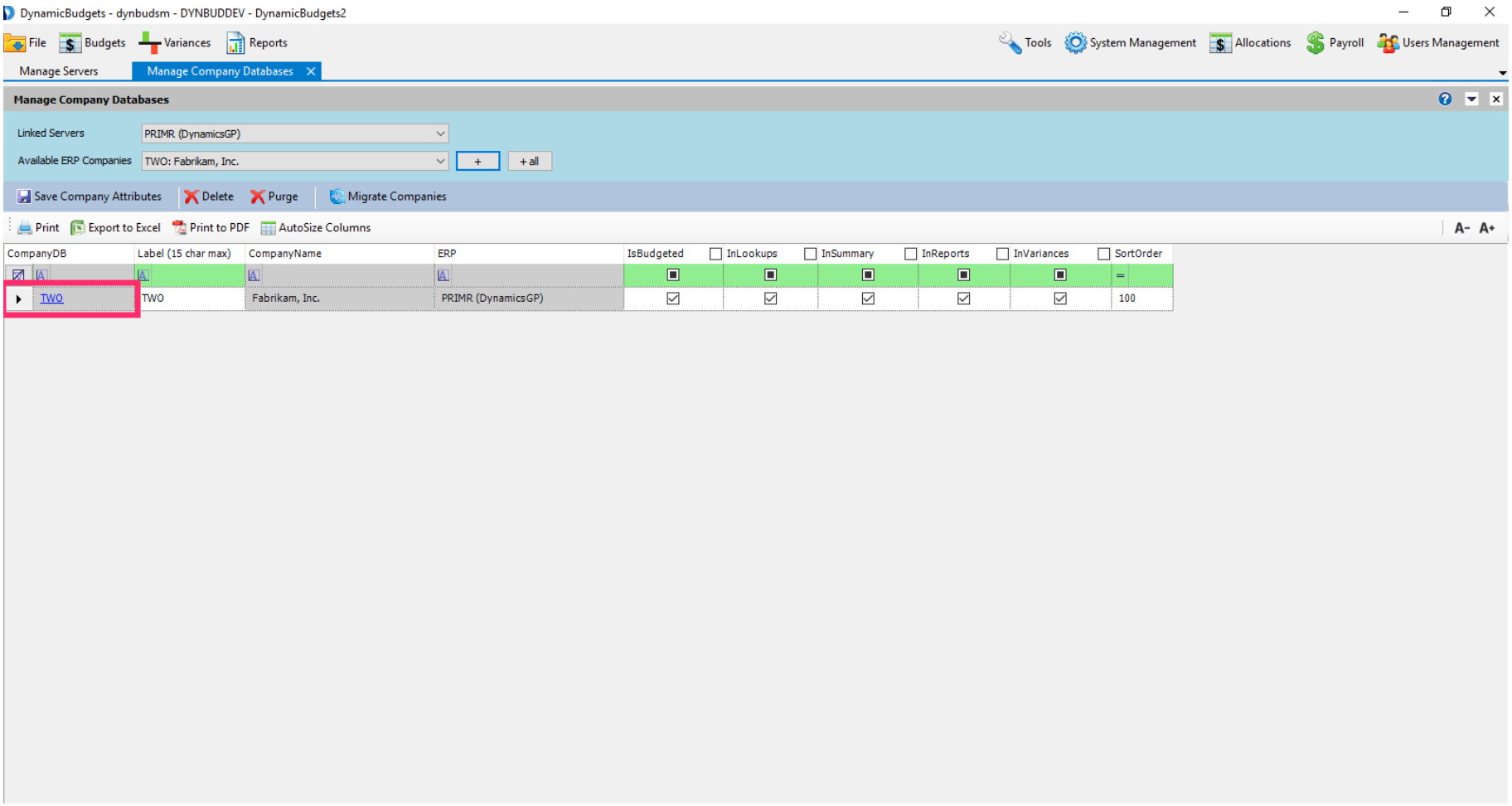
Click on the Linked Servers dropdown menu to choose a linked server.



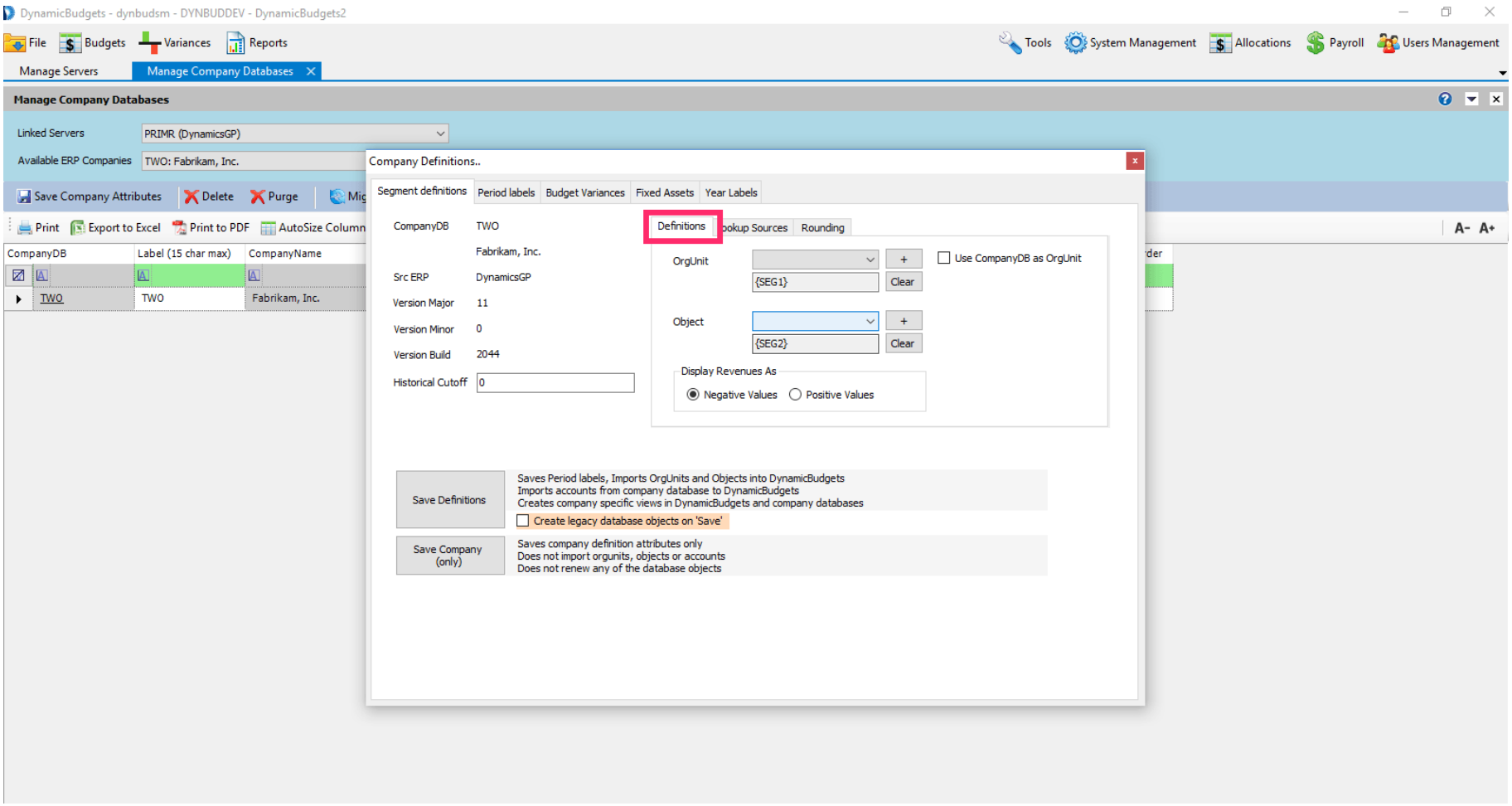
Click the Available ERP Companies dropdown menu to choose an available company. In Dynamics GP, this is reading all companies from Dynamics.SY01500. Click + to add one company OR Click +all to add all companies listed in the system master.



Click on hyperlink under the CompanyDB column. Note: By default the newly added company will be marked for budgeting, lookups, summary, reports, variances. If you wish to link a legacy database for reporting purposes only, uncheck IsBudgeted and save.



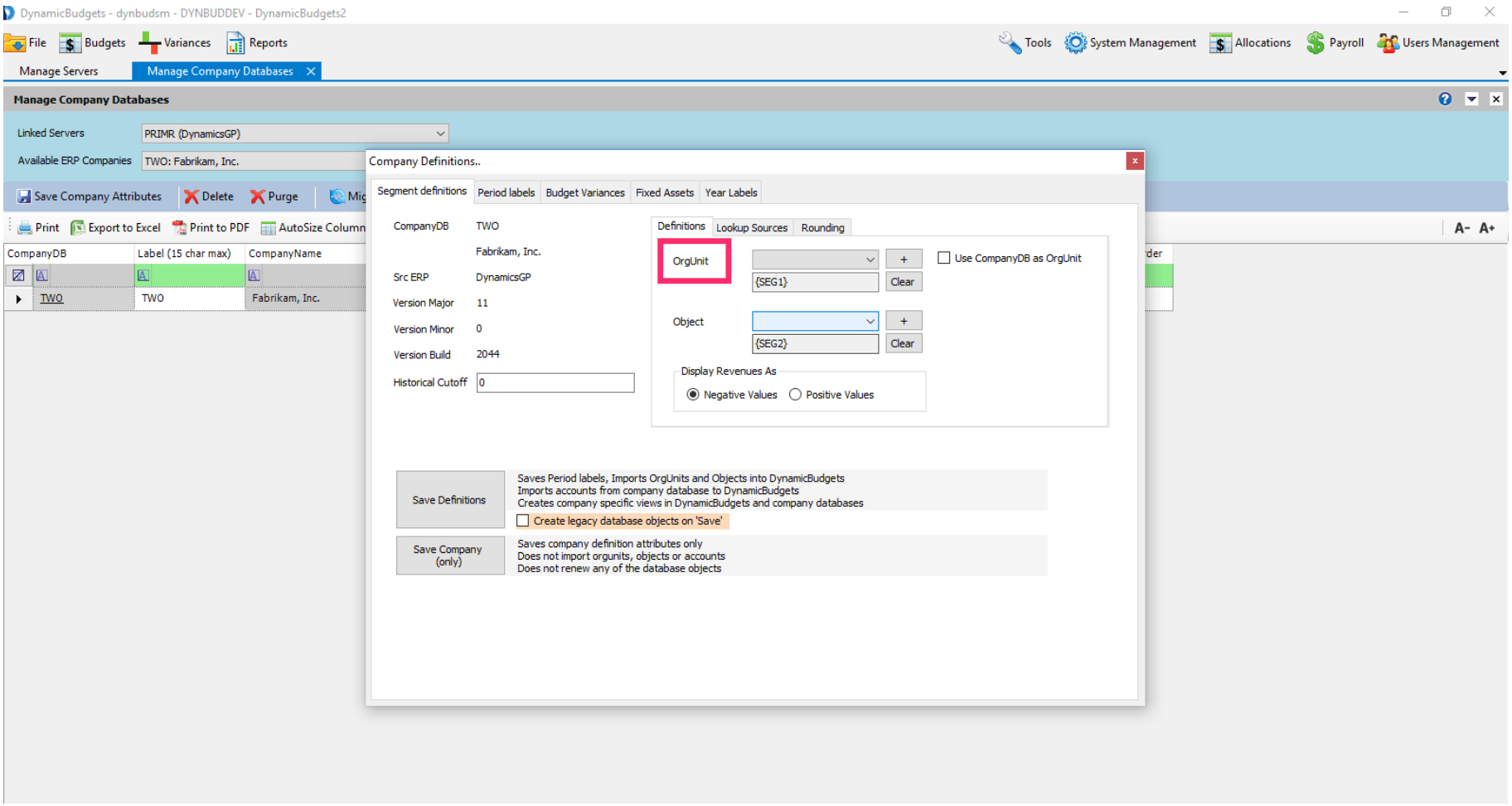
You will automatically navigate to the Definitions tab. Note: Under the Definitions tab, you define the building blocks by either clearing or adding segment combinations with the + button.



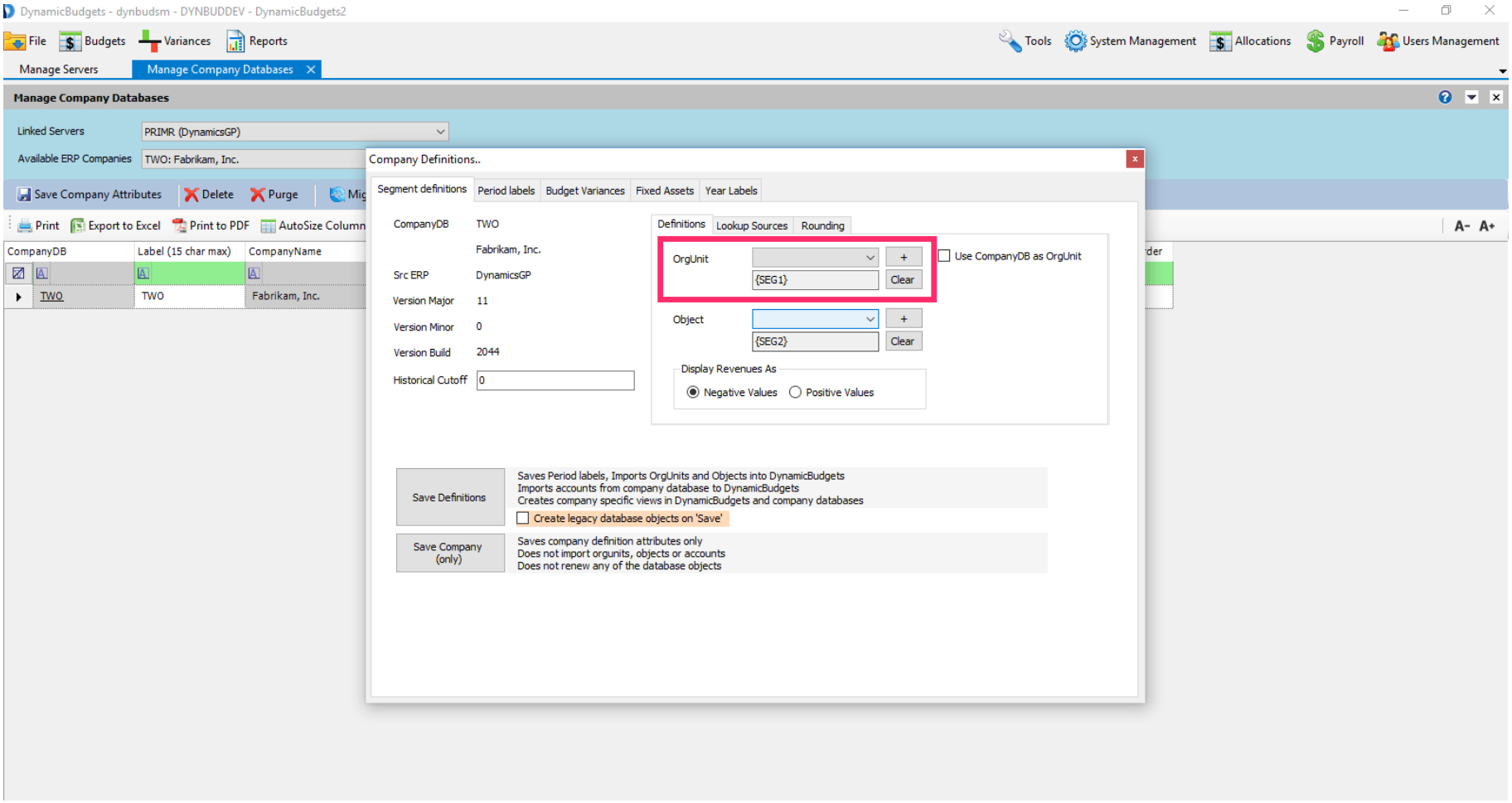
# UG-Manage Company Databases

zgidwani

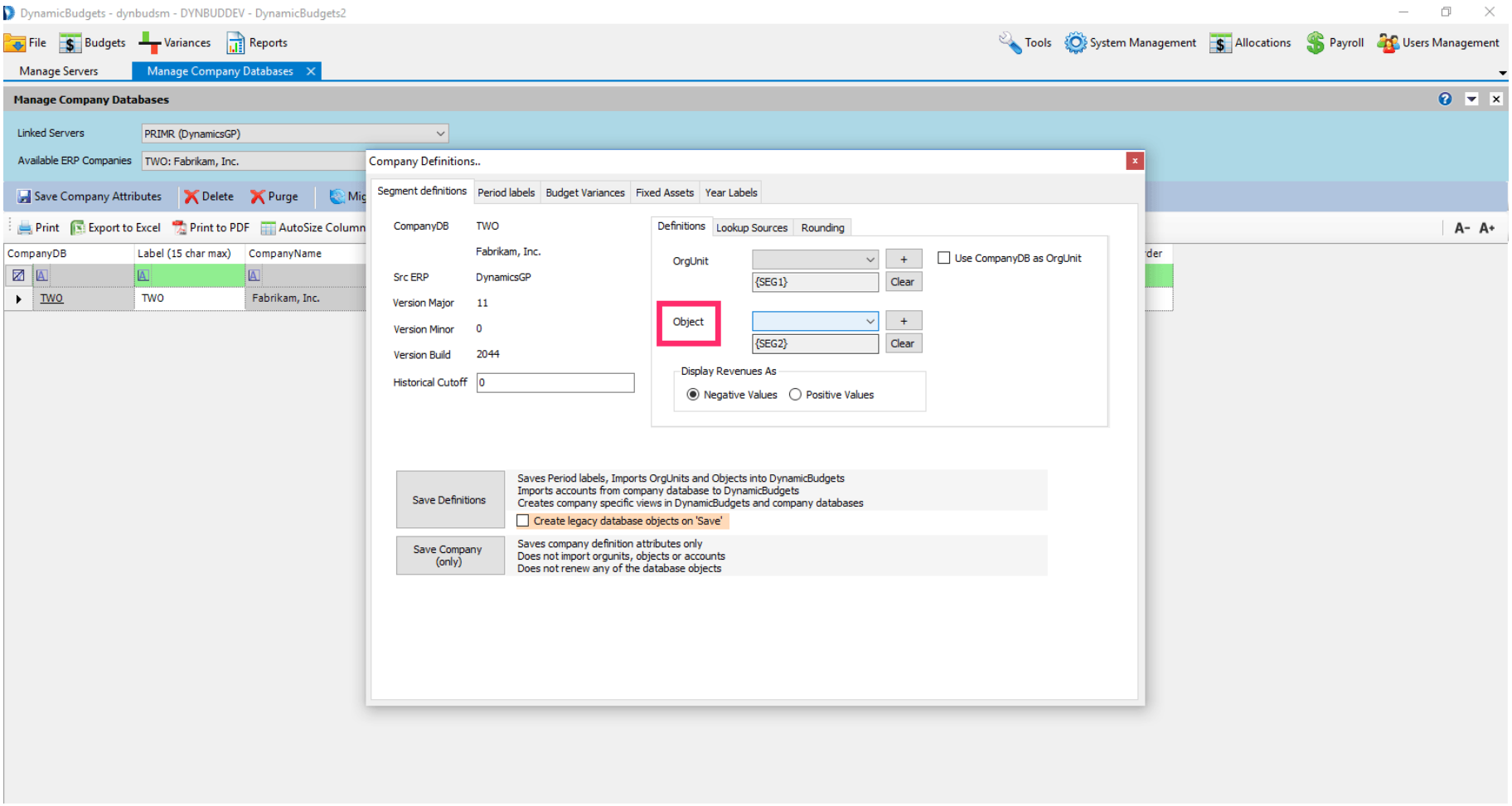
Note: OrgUnit is our term to refer to the base unit of budgeting. Typically in organizations these are depts, cost centers, etc. The OrgUnit can be a single GL segment OR the concatenation of a main acct segment AND one or more sub-acct segments.



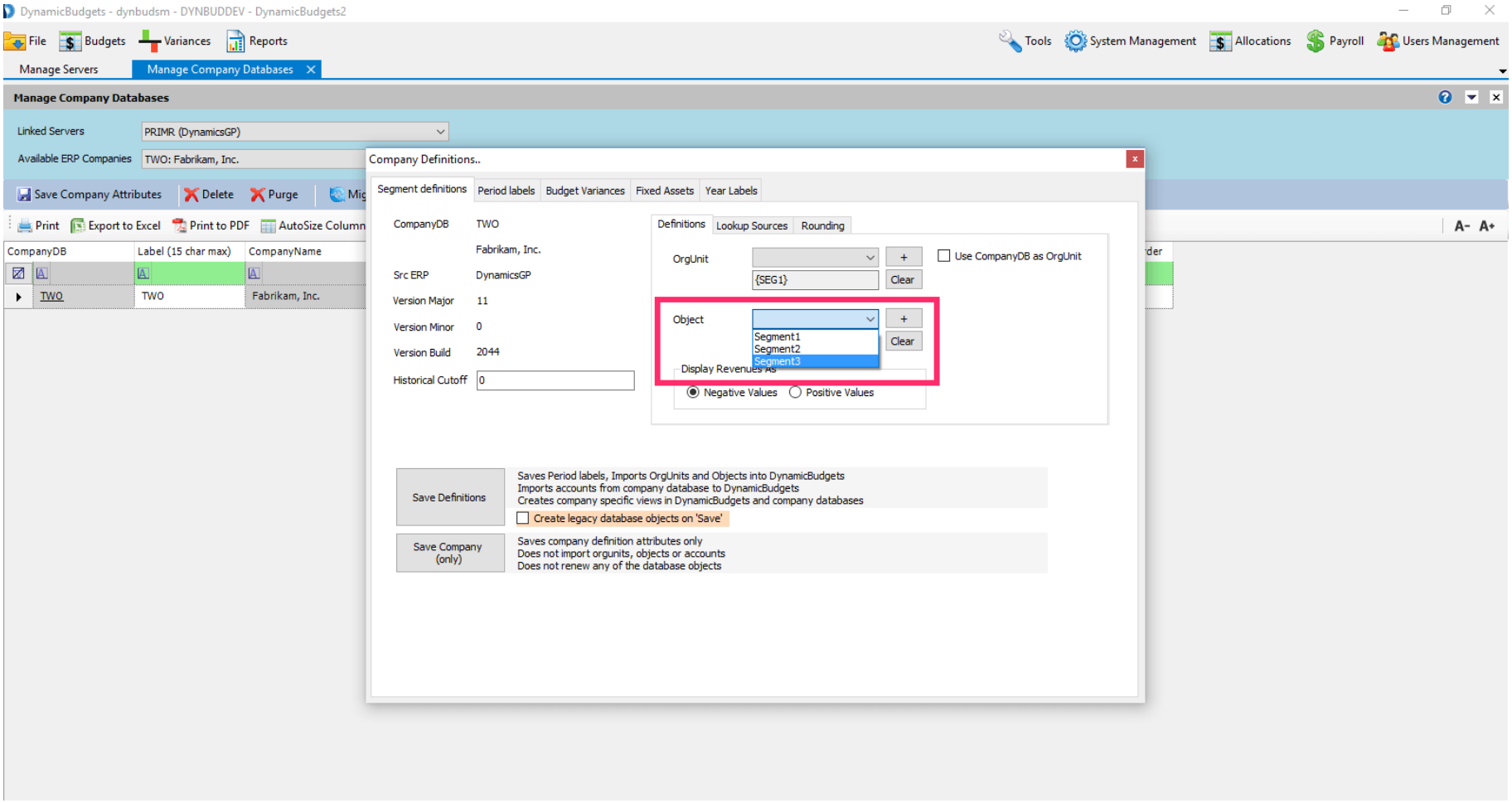
Now Choose the segment(s) for the OrgUnit.



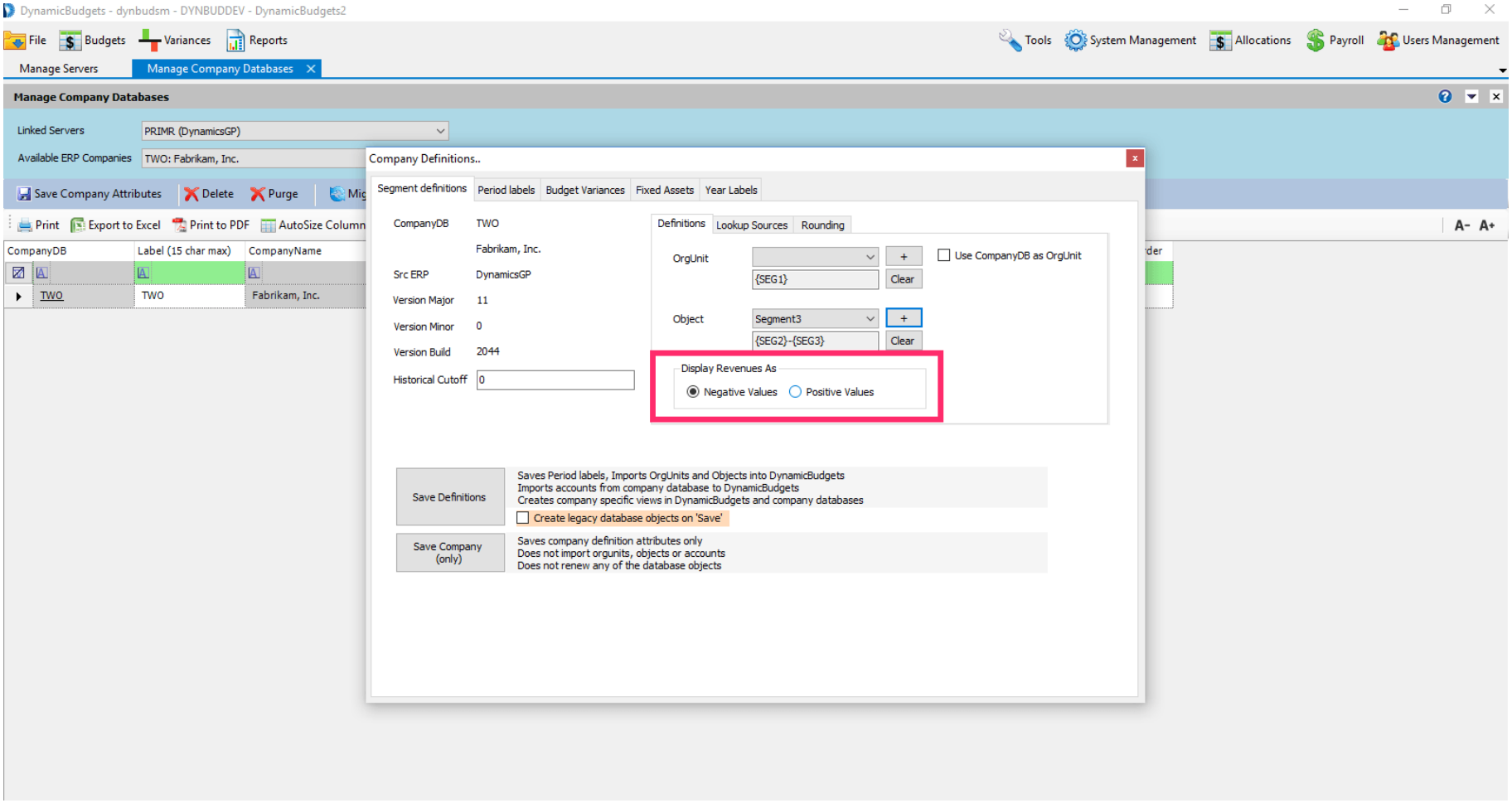
Note: The Object is our term for the Main Acct or Natural Acct segment of the GL Acct of the ERP Software (Rev, Exp, Asset or Liab). The Object can be a single GL segment OR the concatenation of a main acct segment AND one or more sub-acct segments.



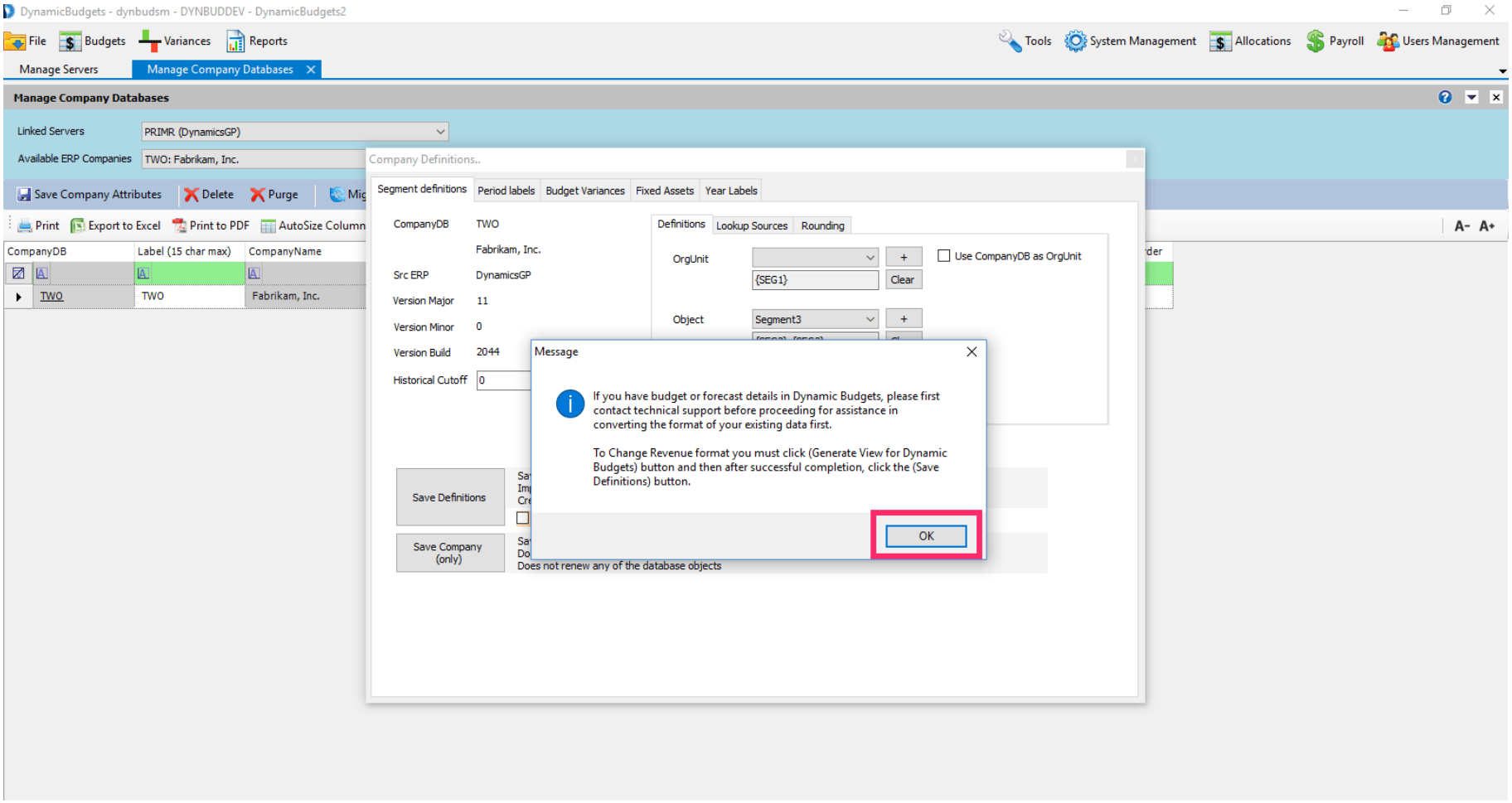
Now Choose the segment(s) for the Object.



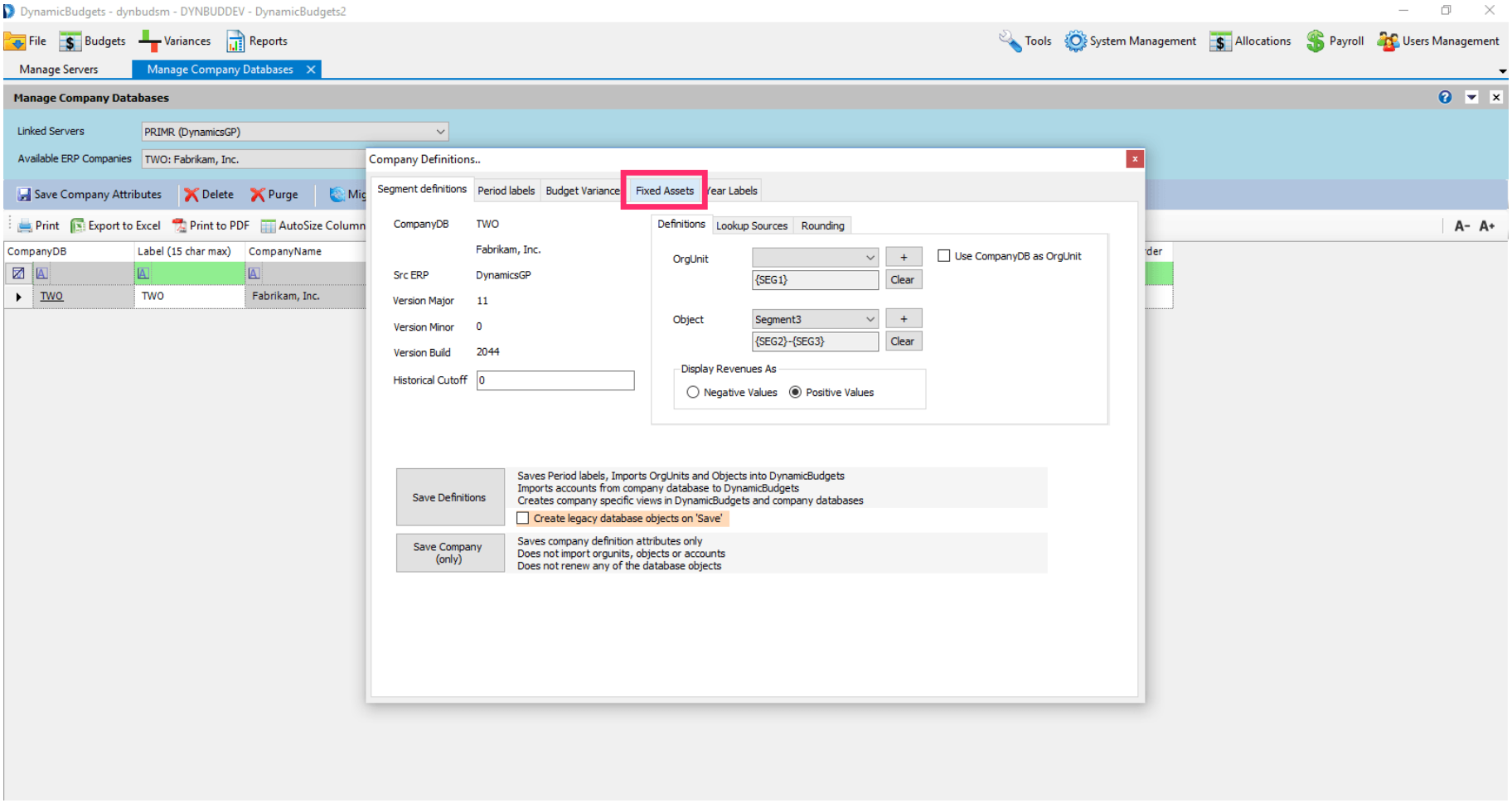
Now Choose to display revenues (& CR balance accounts) as positive or negative values. Typically, revenue is displayed as positive values. Click the button for your selection.



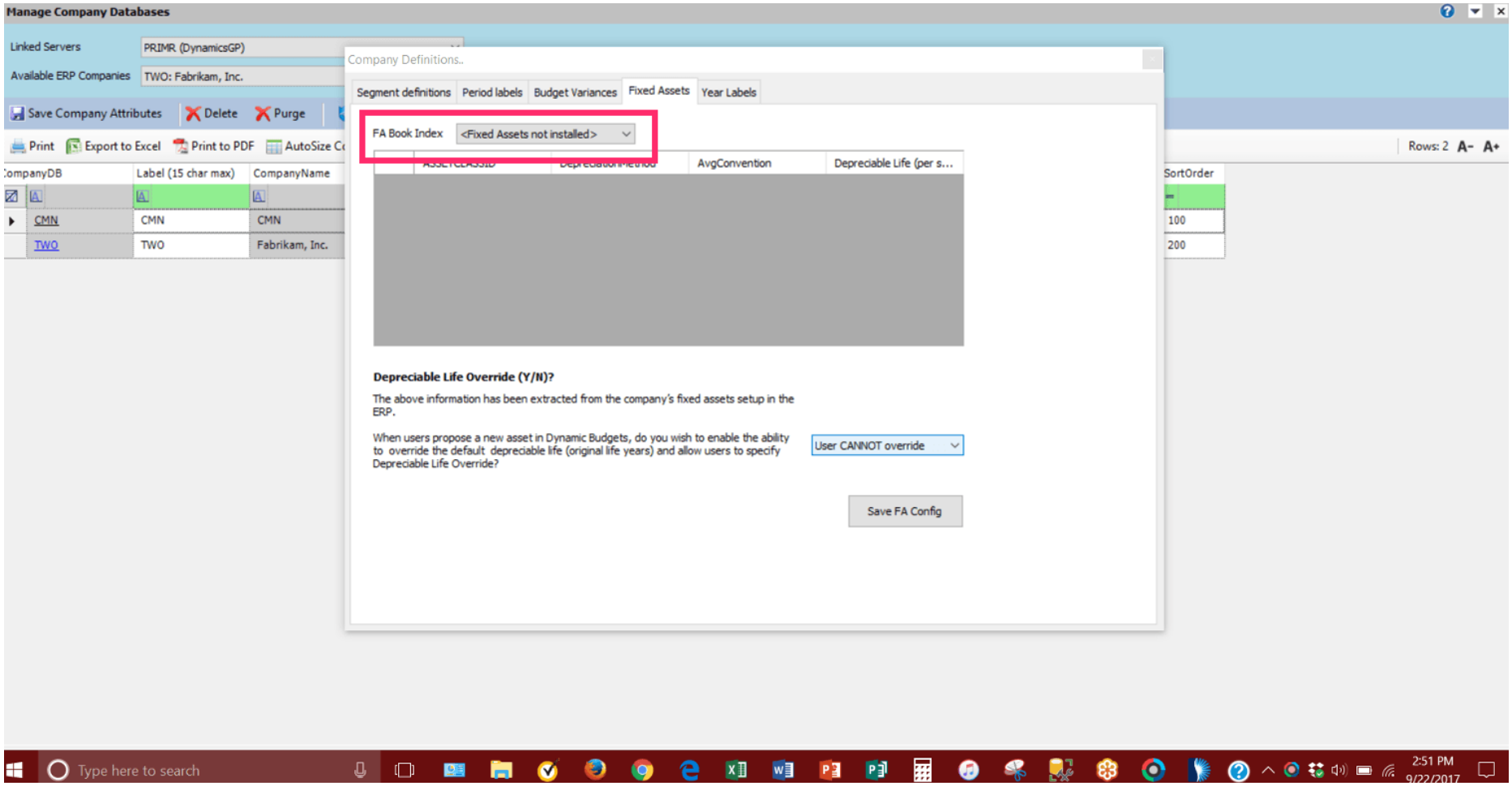
Click OK to confirm your revenue display selection.



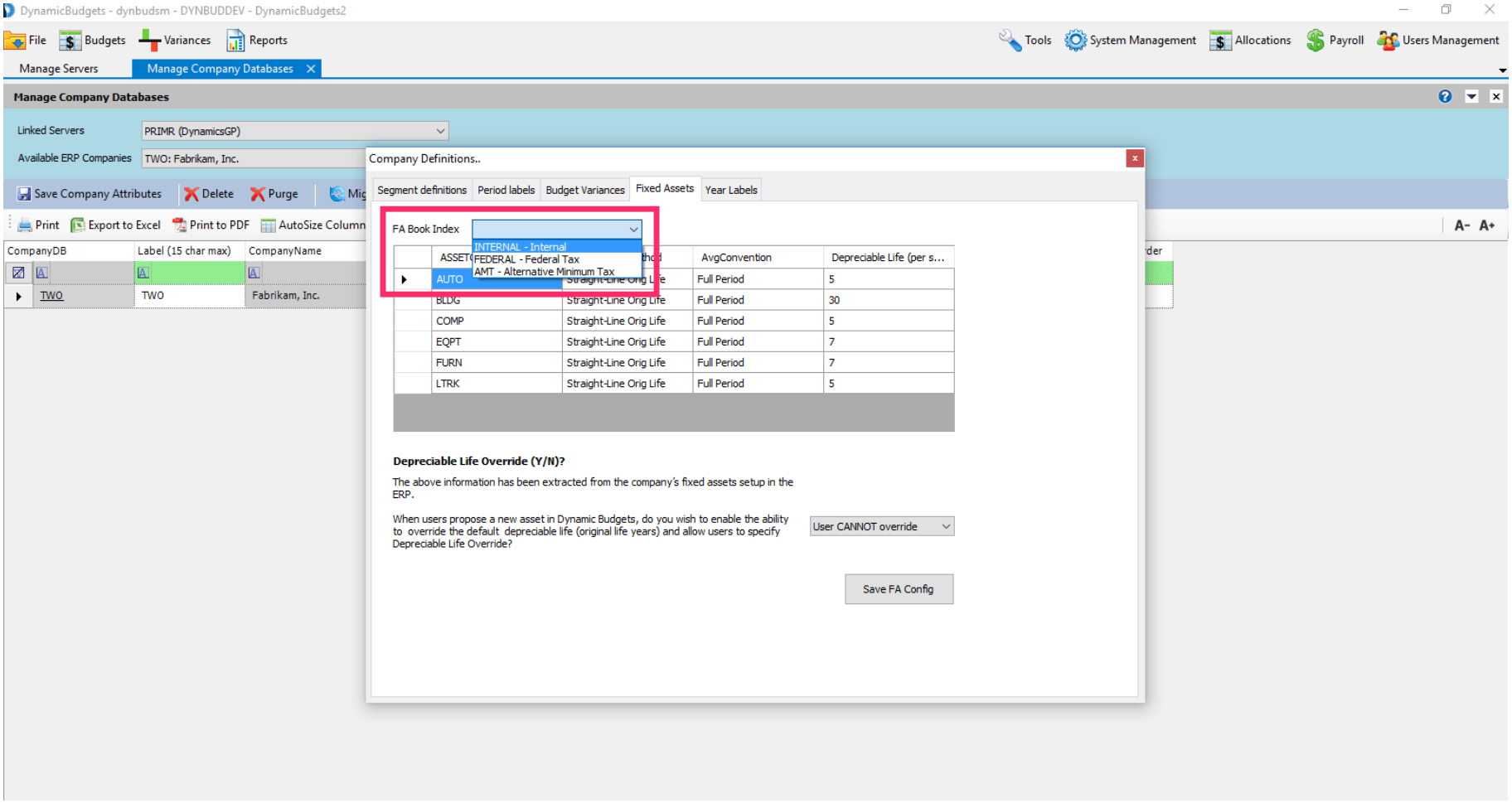
Click on the Fixed Assets (FA) tab.



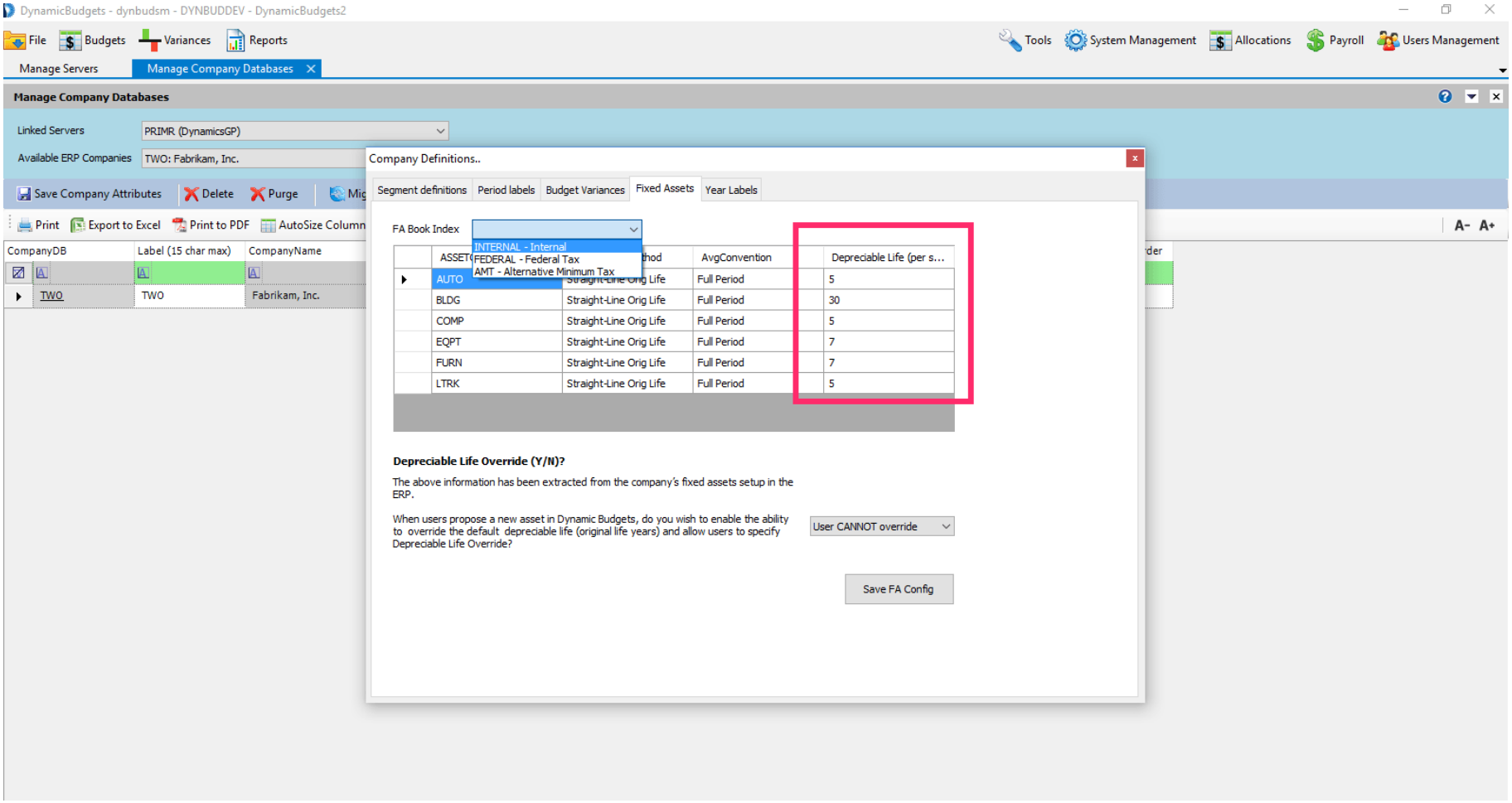
If the FA Book Index dropdown menu is blank, Fixed Assets are not installed.



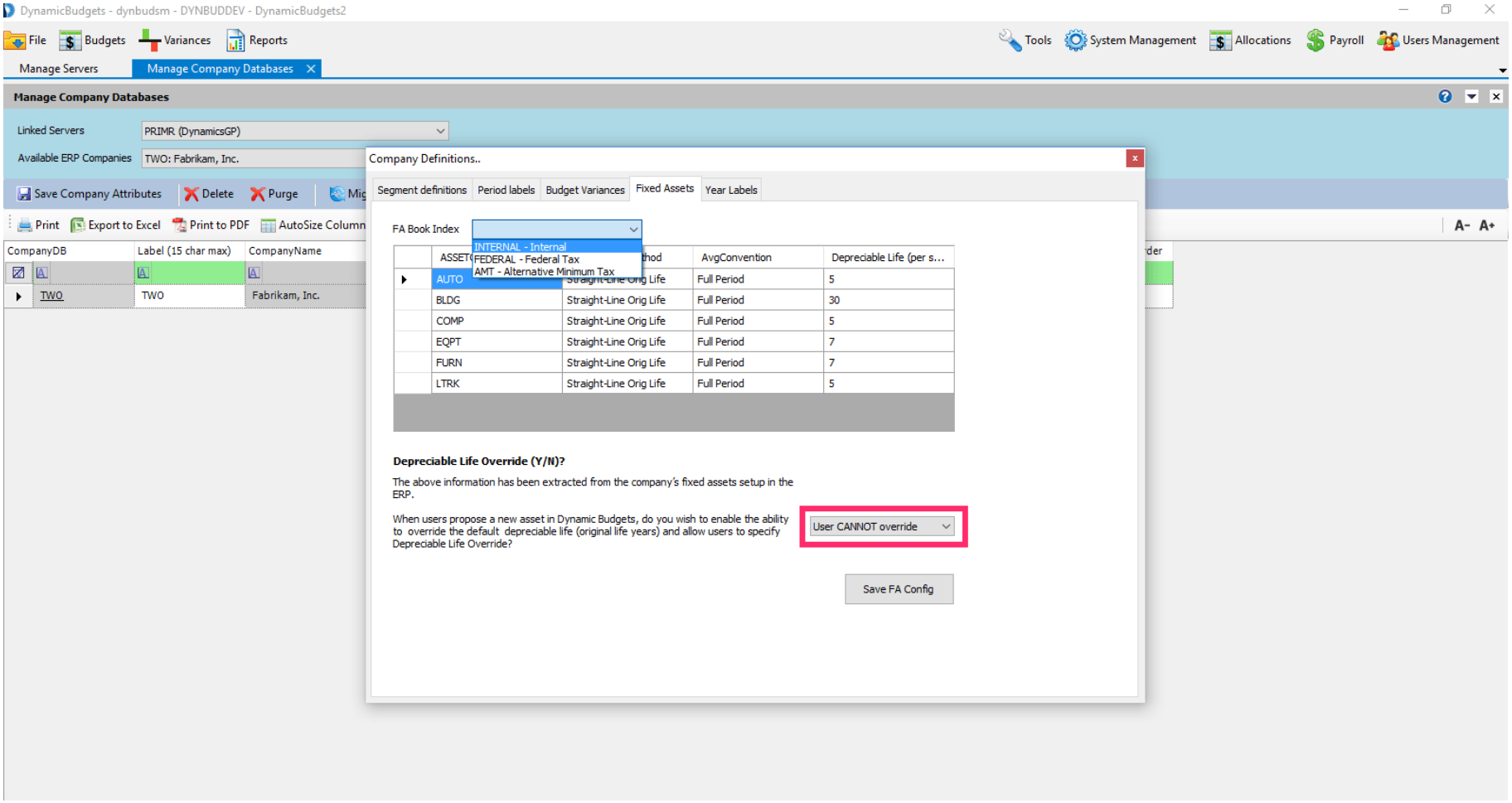
If the FA Book Index is available, choose the book the client uses to record depreciation from the dropdown menu.  Examples are internal, etc.



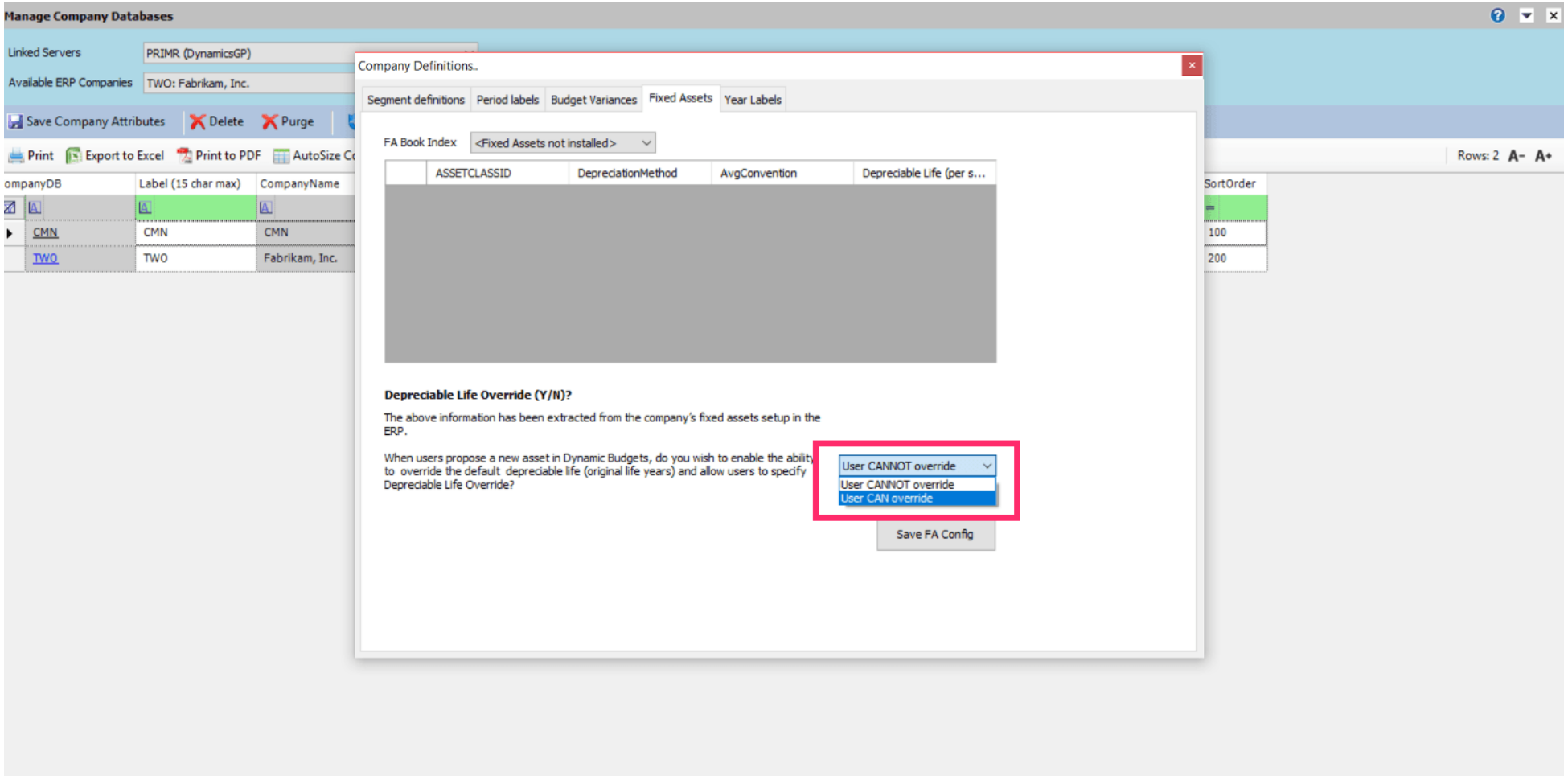
Note: Review the depreciable life table. Based on the values present, choose the depreciable life override Yes or No (Y/N).



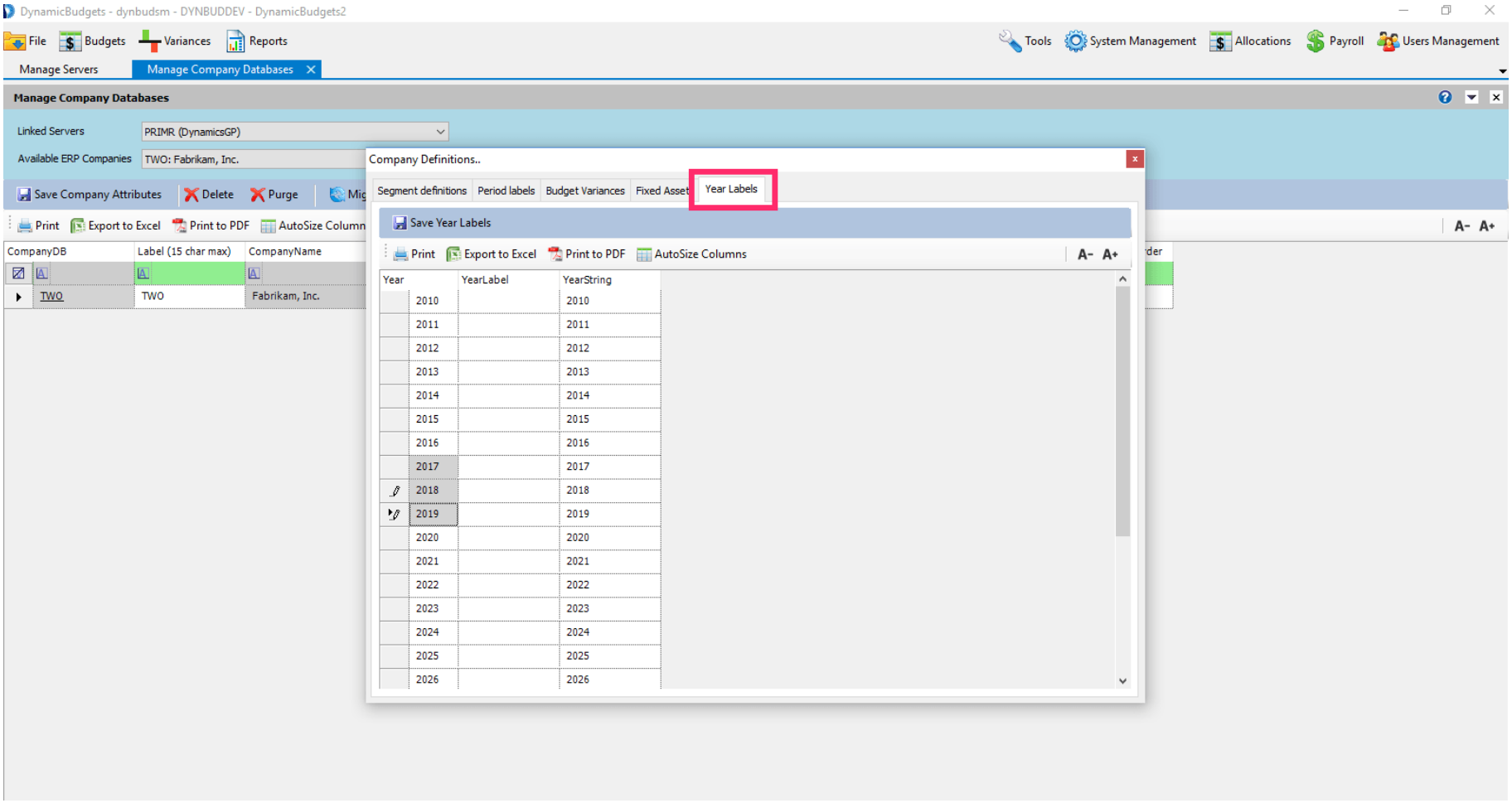
If the depreciable life has value(s), the client should choose "User Cannot Override" from the dropdown menu.



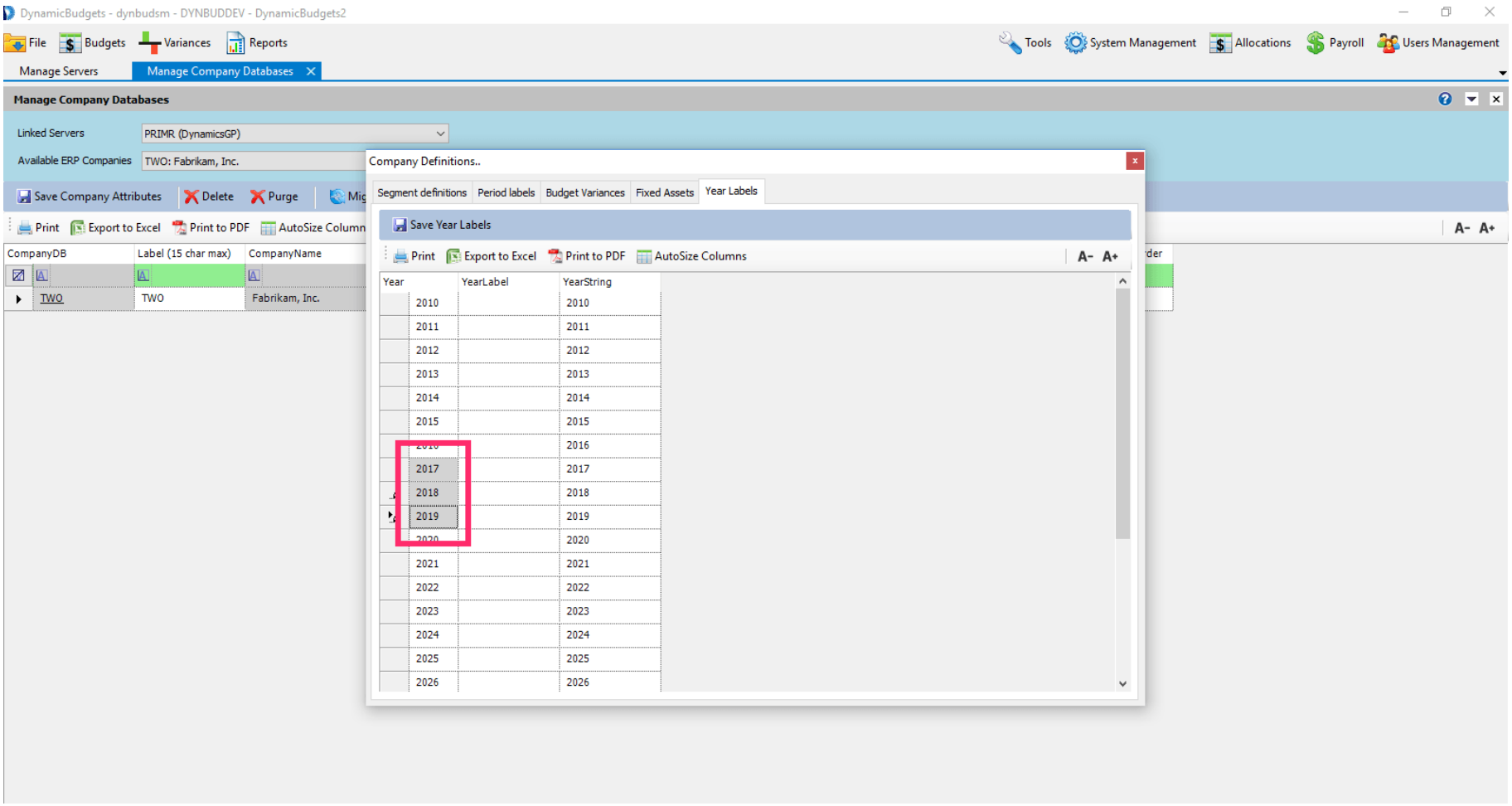
If the depreciable life is zero, the client should choose "User Can Override" from the dropdown menu.



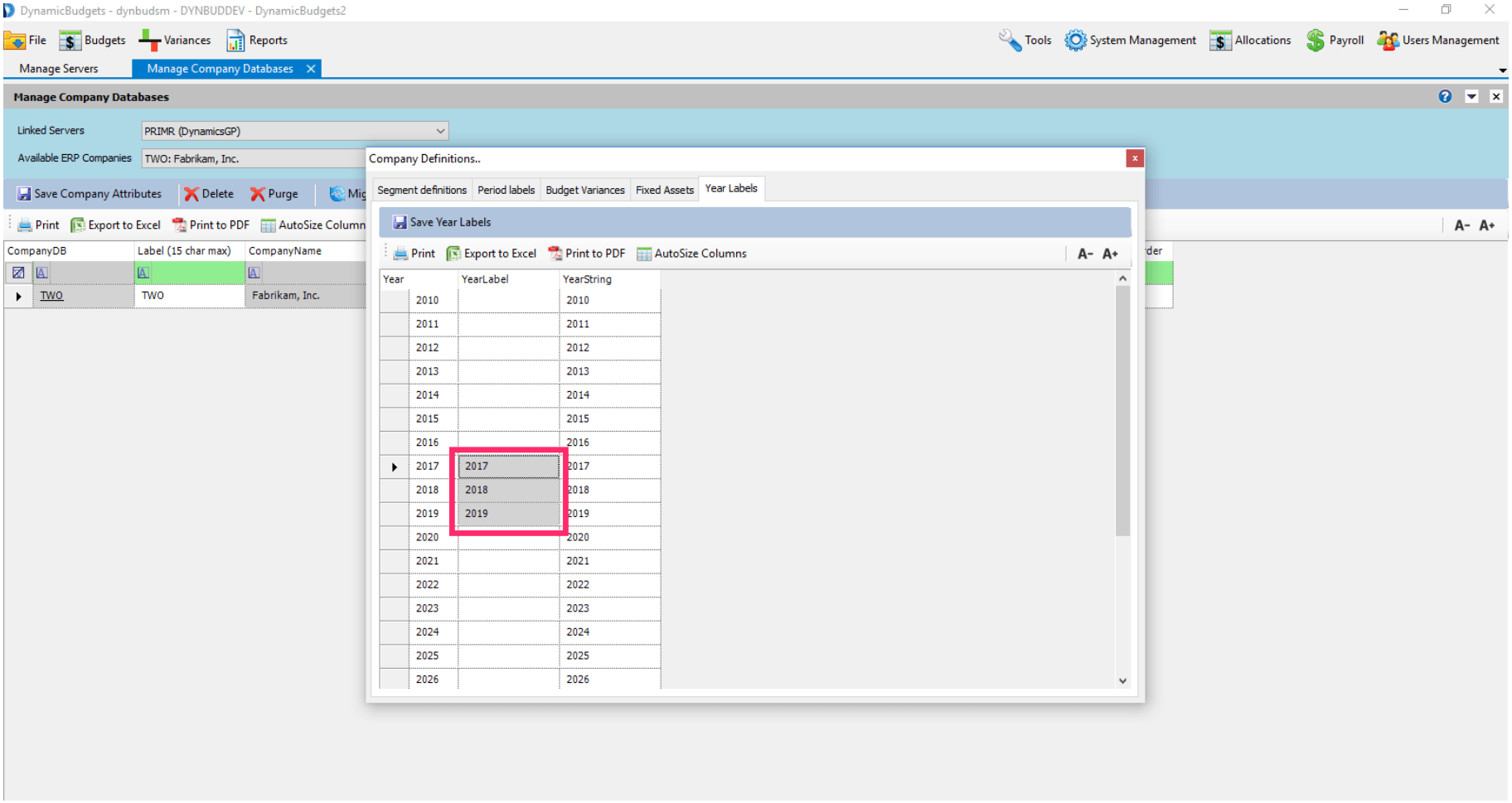
Now Click Year Labels tab.



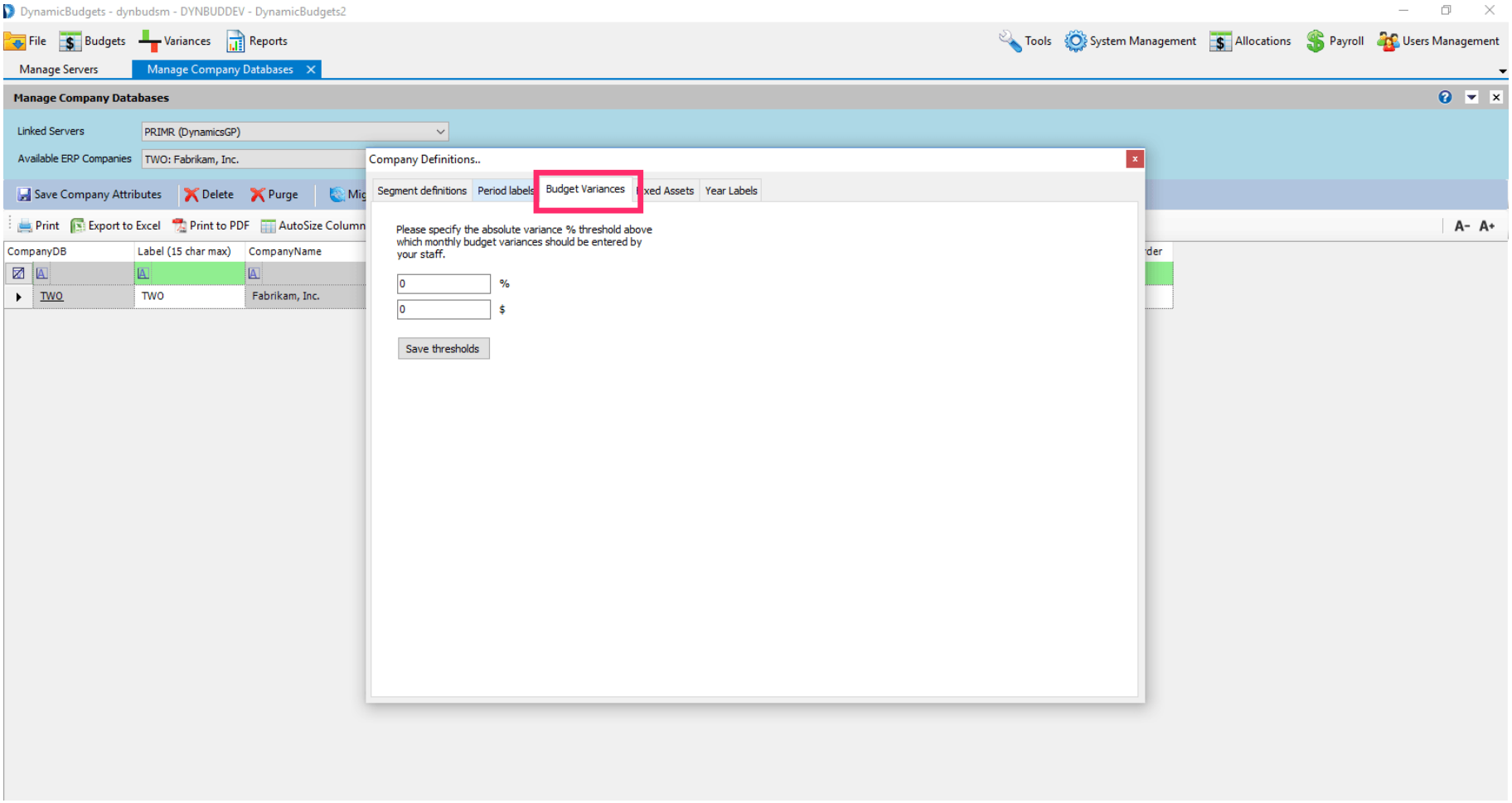
Select the year labels you would like to display. Click in the cell of the current year plus 2 of your selection in the Year column, then hit Shift, down arrow until you have all of the years you want, (Control + C) to copy



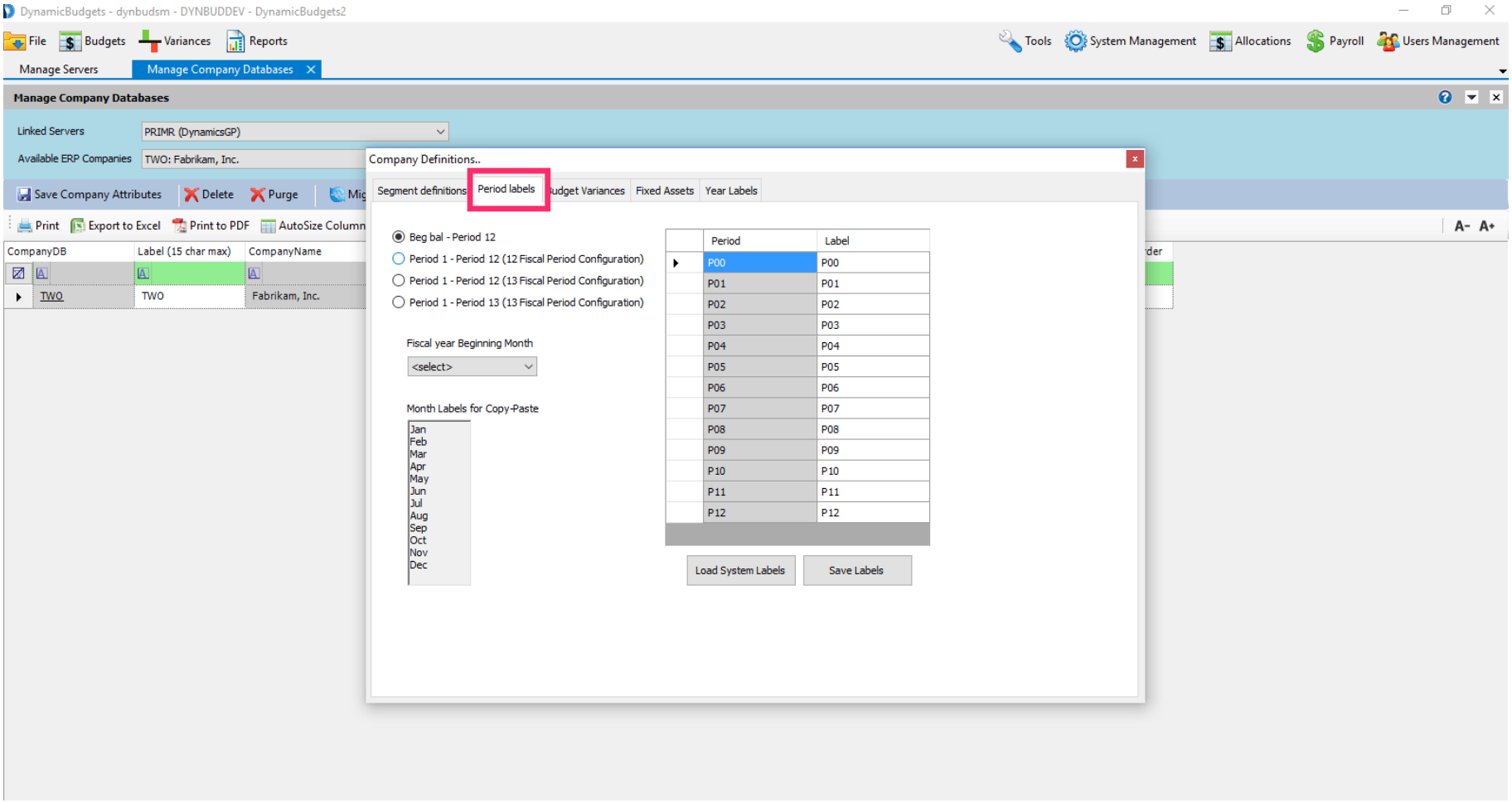
Click in the cell of the current year plus 2 of your selection in the YearLabel column, then ( Control + V) to paste



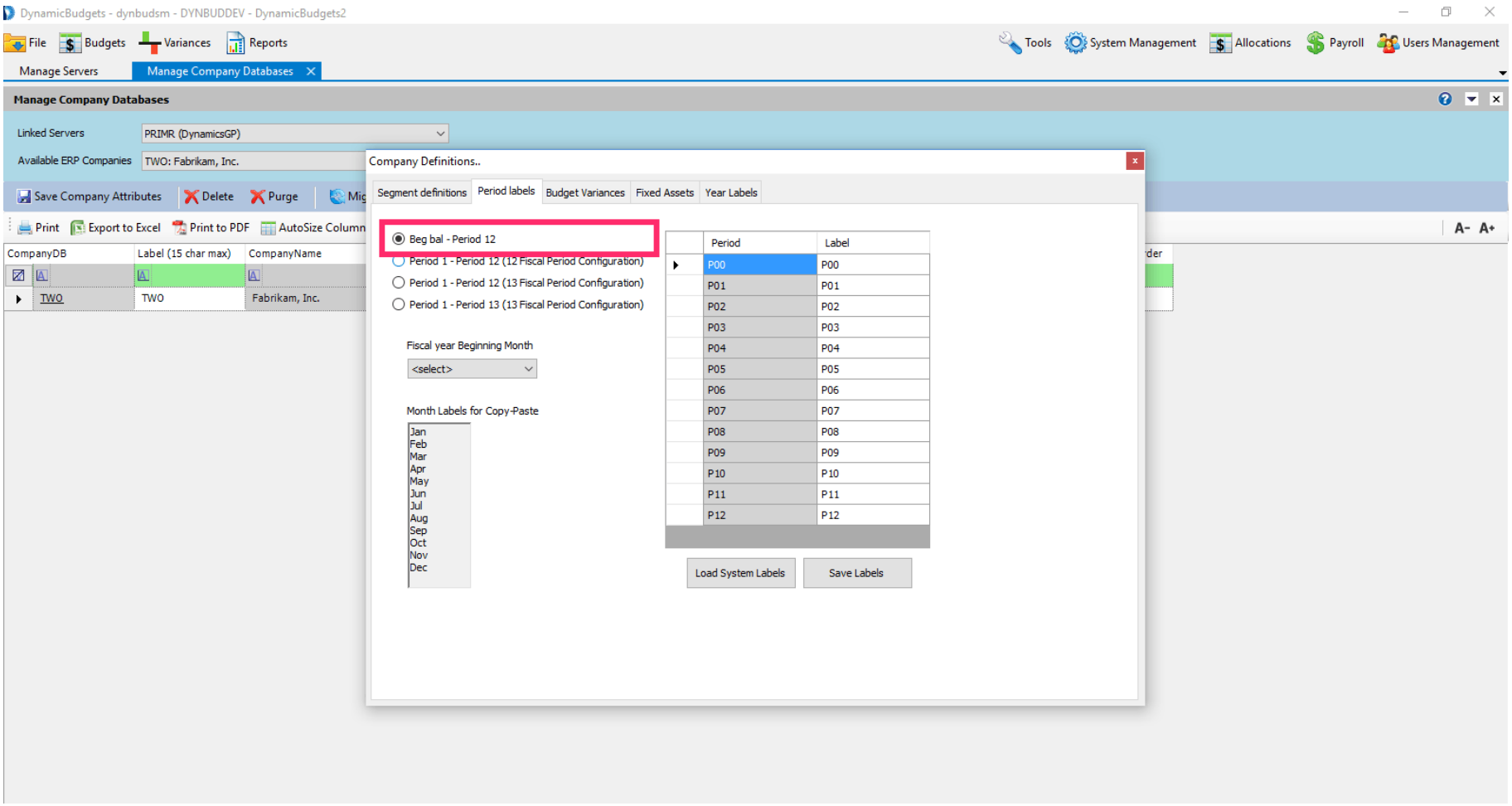
This Budget Variances tab is currently not in use. It will be removed soon.



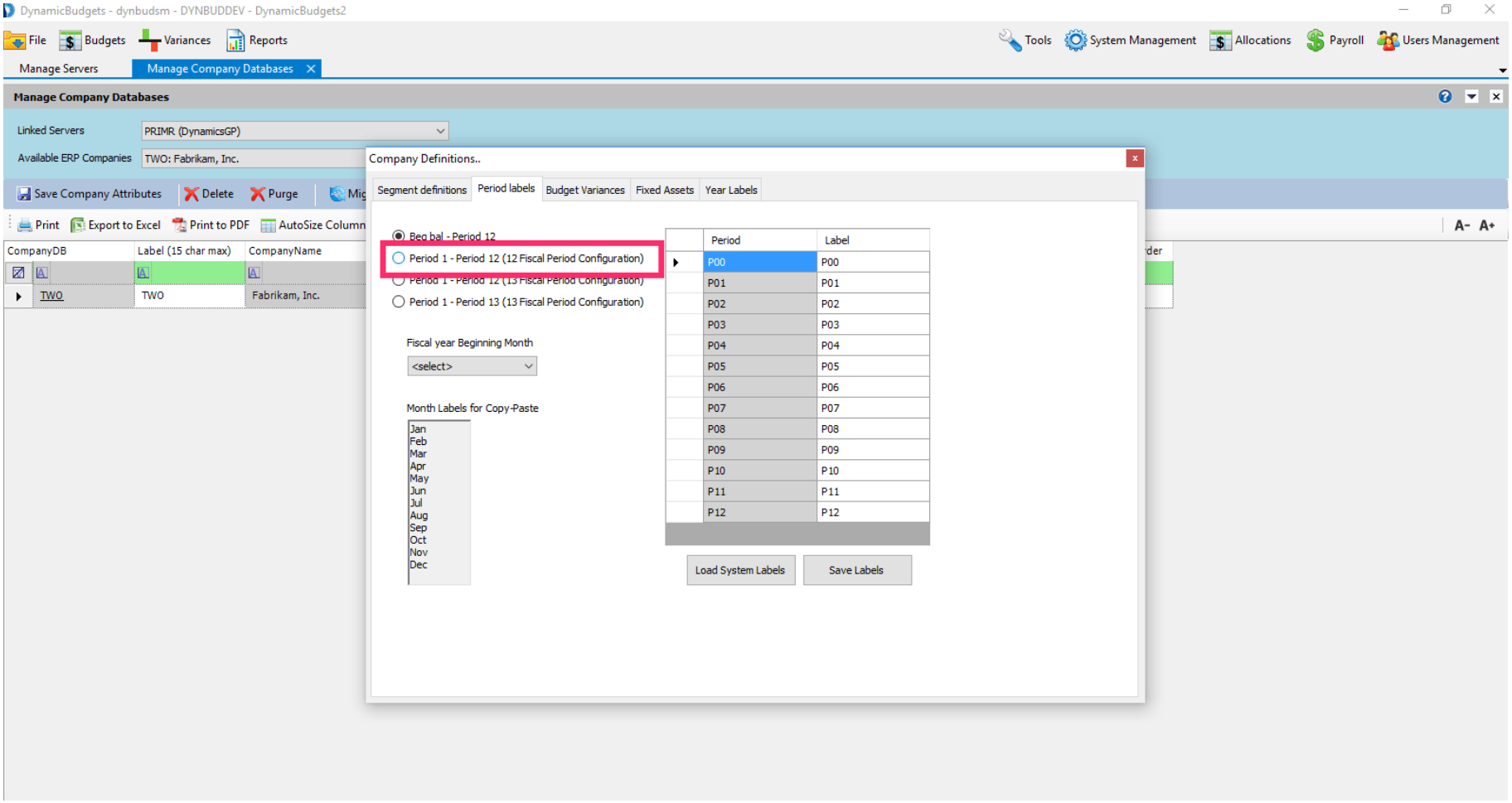
Now Click on the Period Labels tab



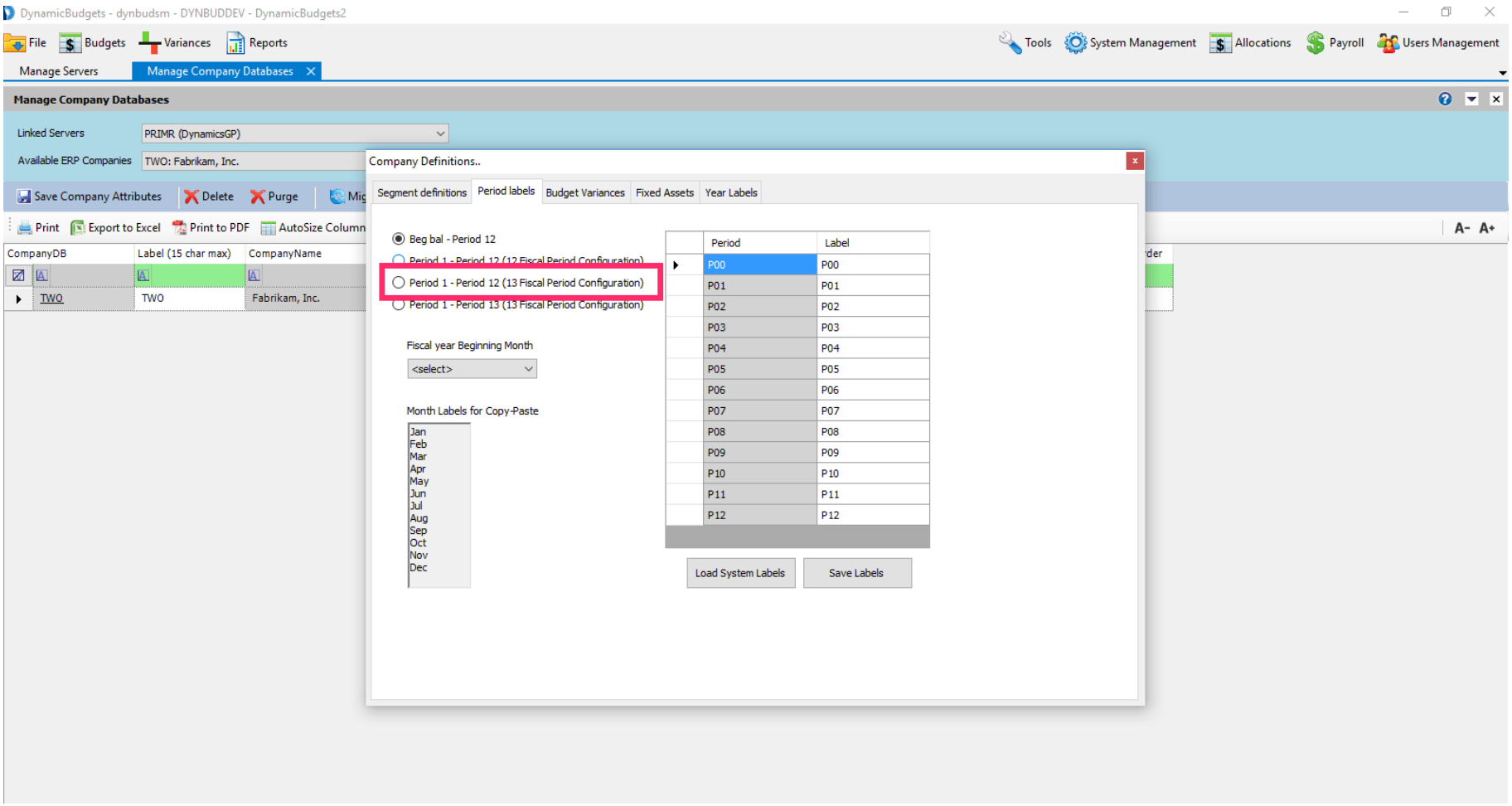
Dynamic Budgets (DB) supports 4 styles of Fiscal Period Configurations: 1) Beg Bal-Period 12 is for customers who intend to budget Balance Sheet accounts and Cash Flow transactions.



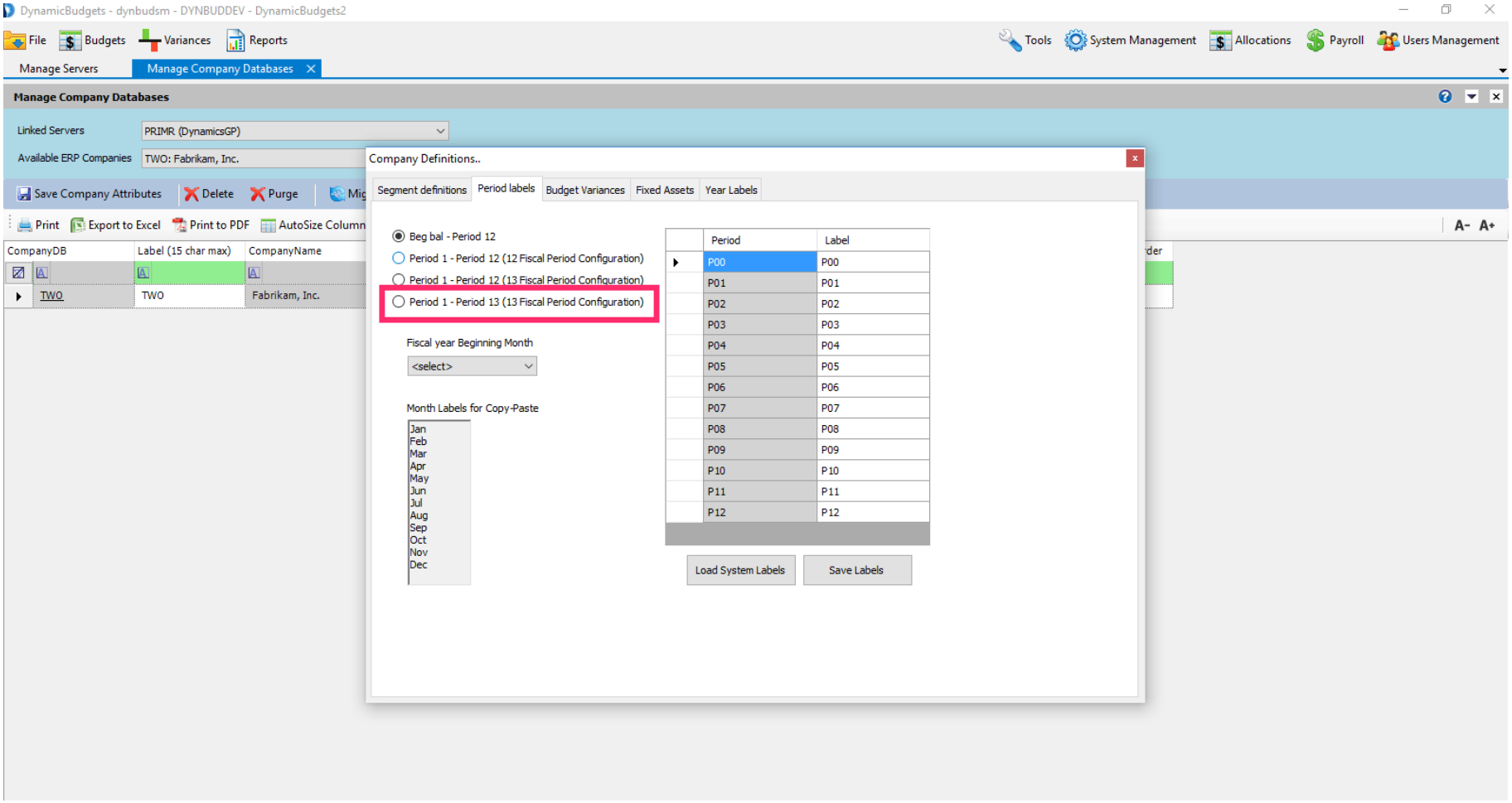
DB supports 4 styles of Fiscal Period Configurations: 2) Period 1-Period 12 is a typical 12 month configuration.



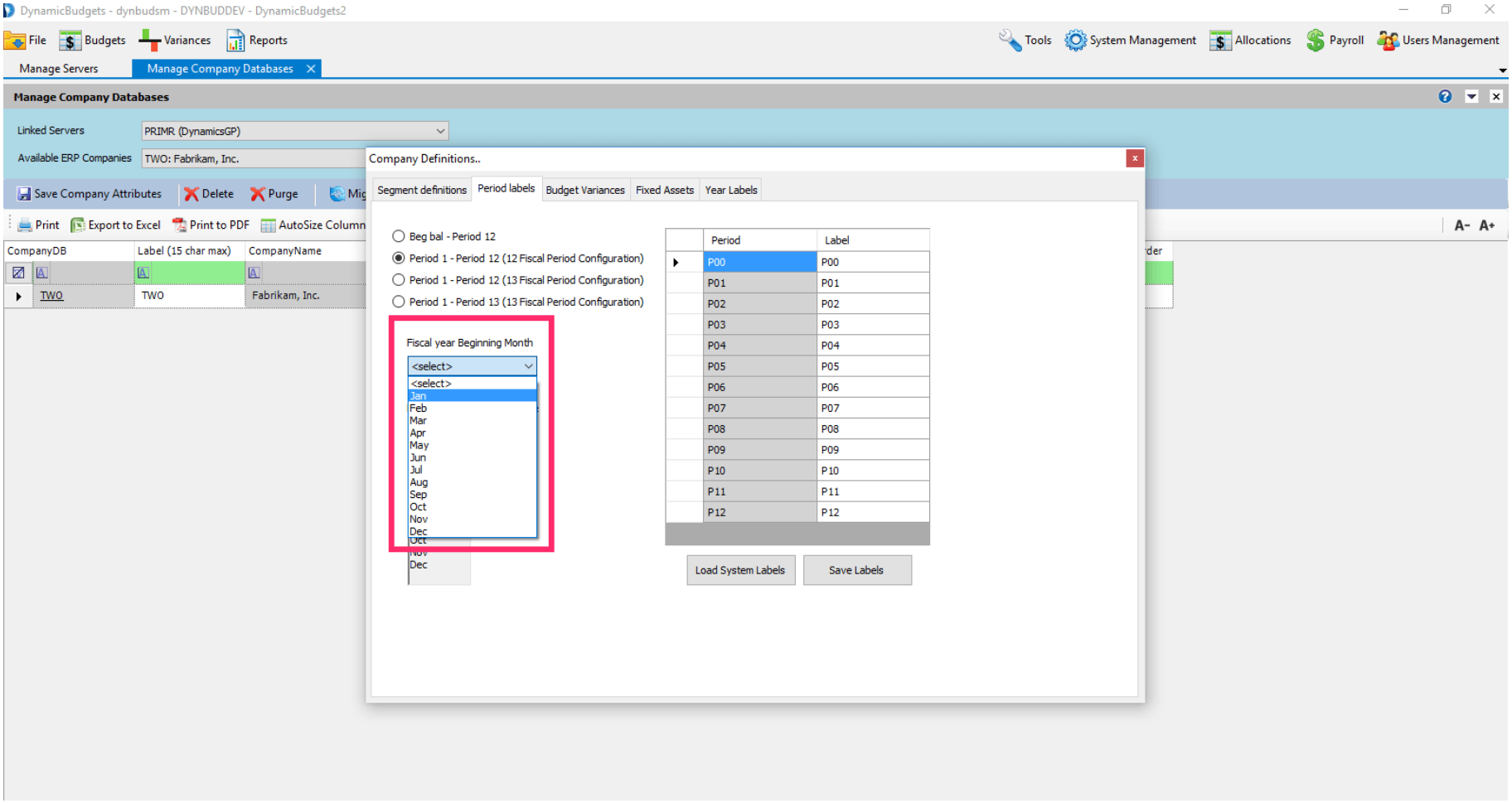
DB supports 4 styles of Fiscal Period Configurations: 3) Period 1-Period 12 (13 period configuration) typically used by non-profits which use the last day of the year for non-budgeted fund rollovers. The 13th period is not reported.



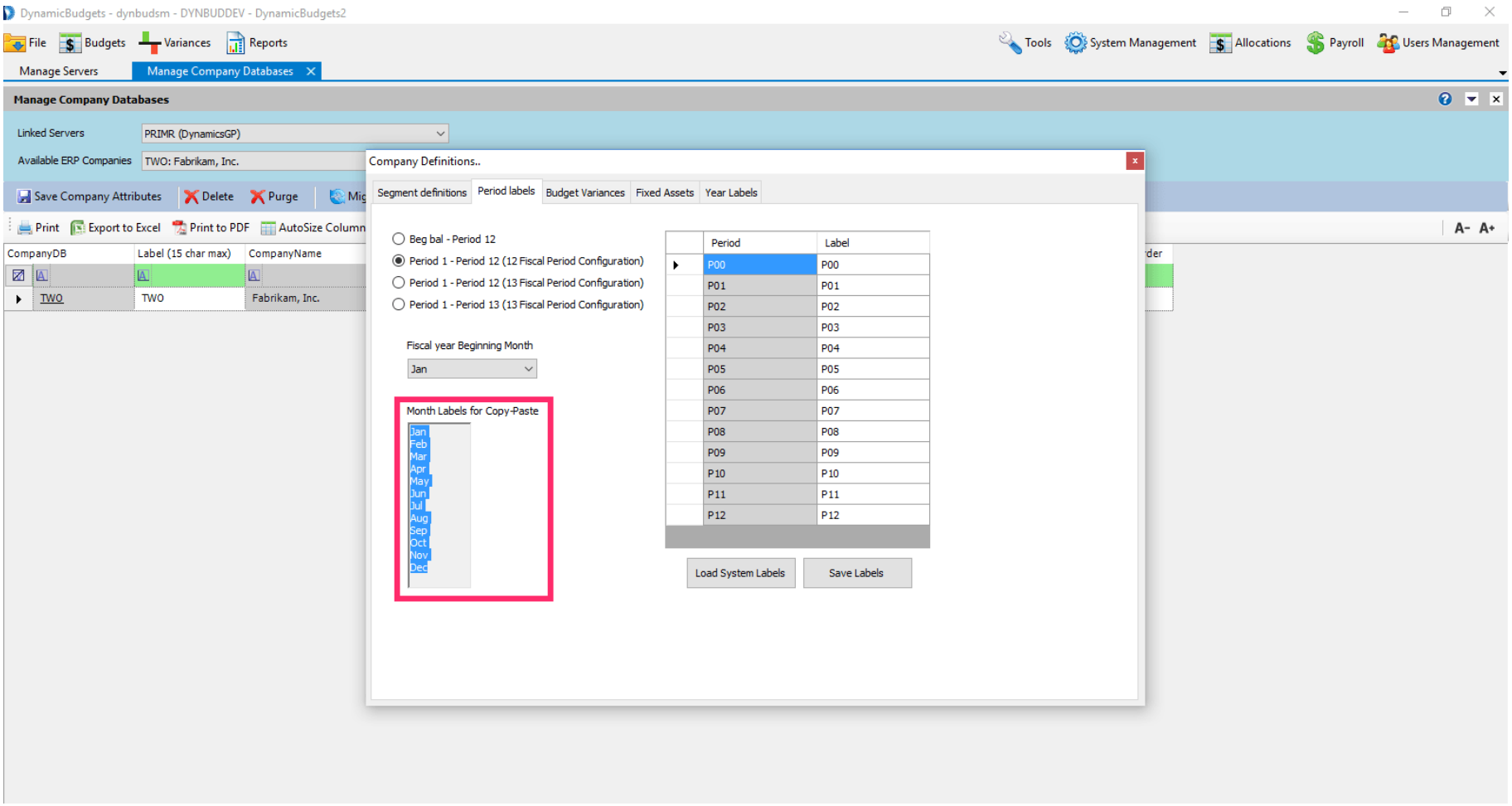
DB supports 4 styles of Fiscal Period Configurations: 4) Period 1 - Period 13 is for organizations which budget to a full 13 fiscal periods (13 periods of 4 weeks each).



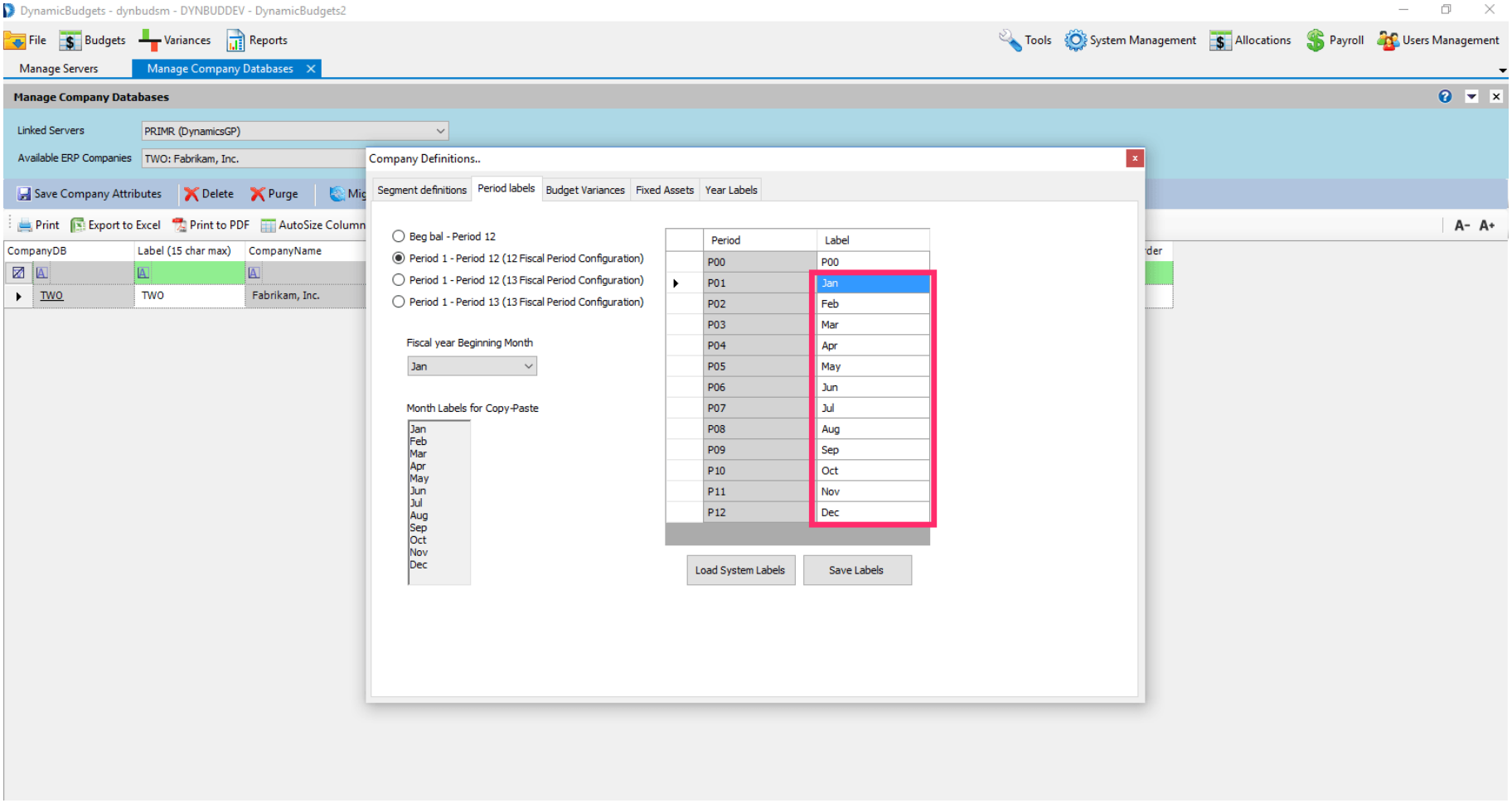
Now Select the first month of your fiscal year for the payroll module to properly accrue FICA type of capped taxes.



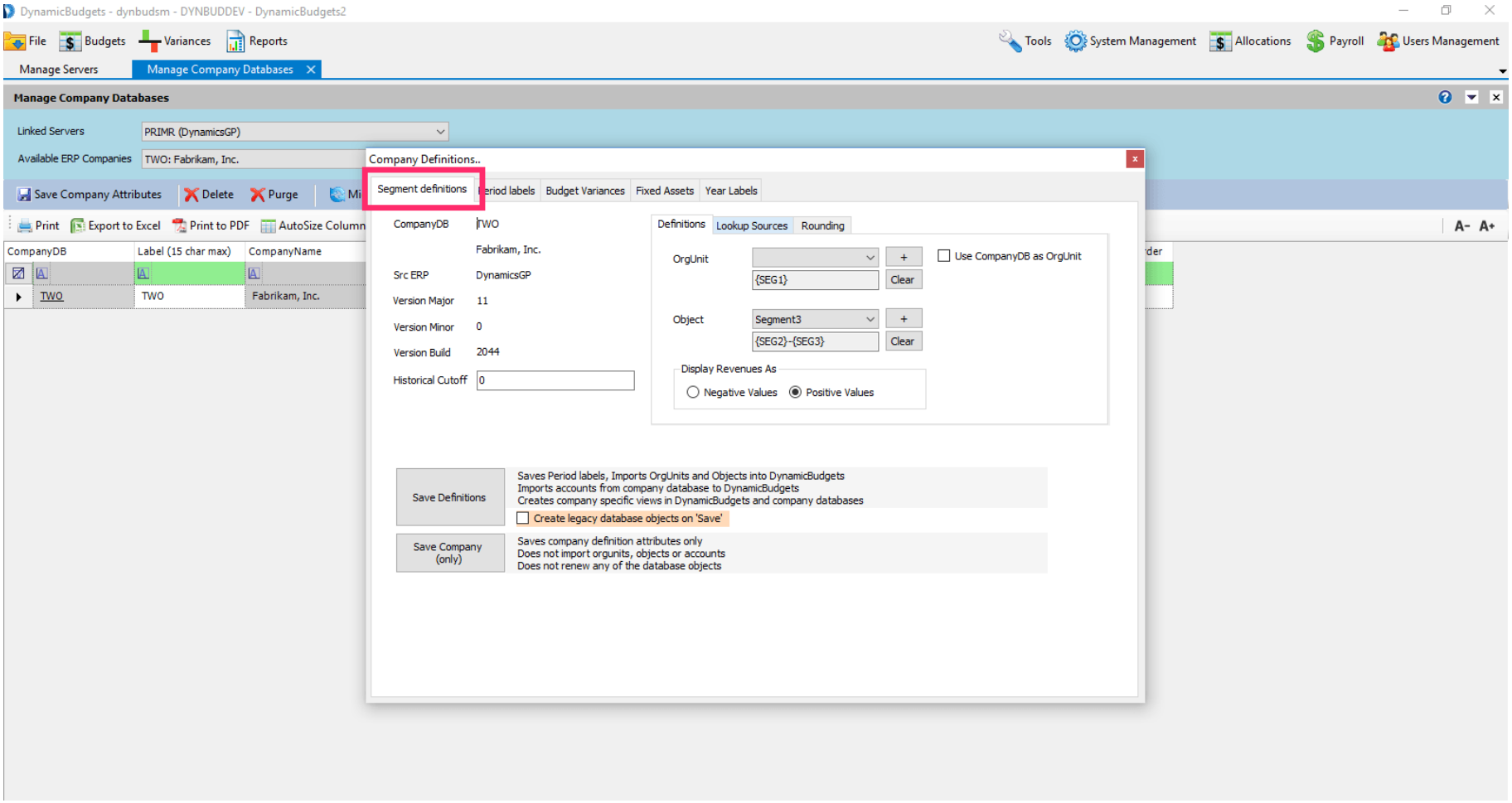
Now you see the grey text box labeled Month Labels for Copy-Paste. This is provided as a copy and paste listing to assist with populating the values. Simply highlight portions of the list needed, hit (Control + C) to Copy



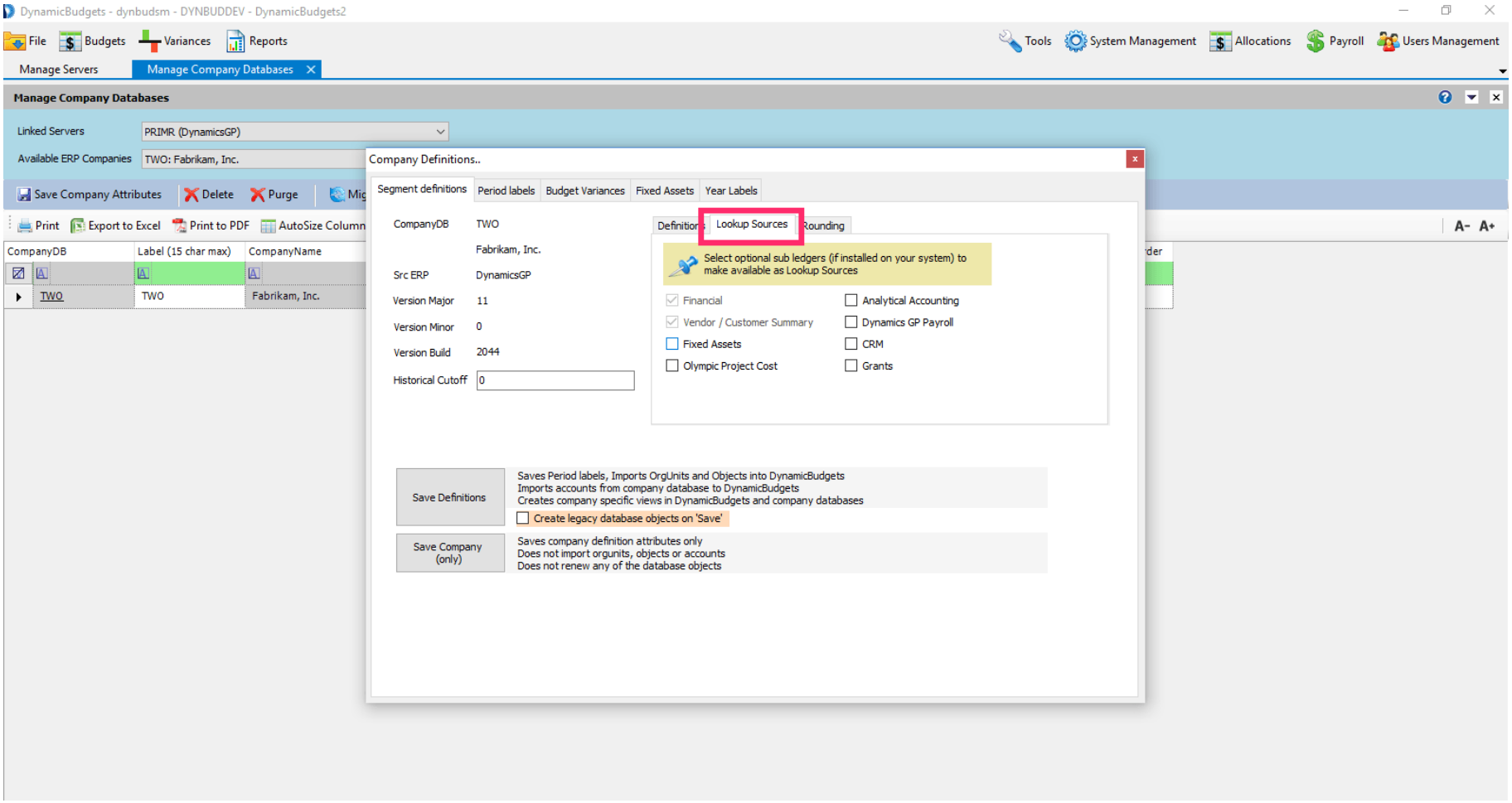
In the label column, type Beg Bal into P00 field. Now Paste the copied month labels into cells P01-P12.



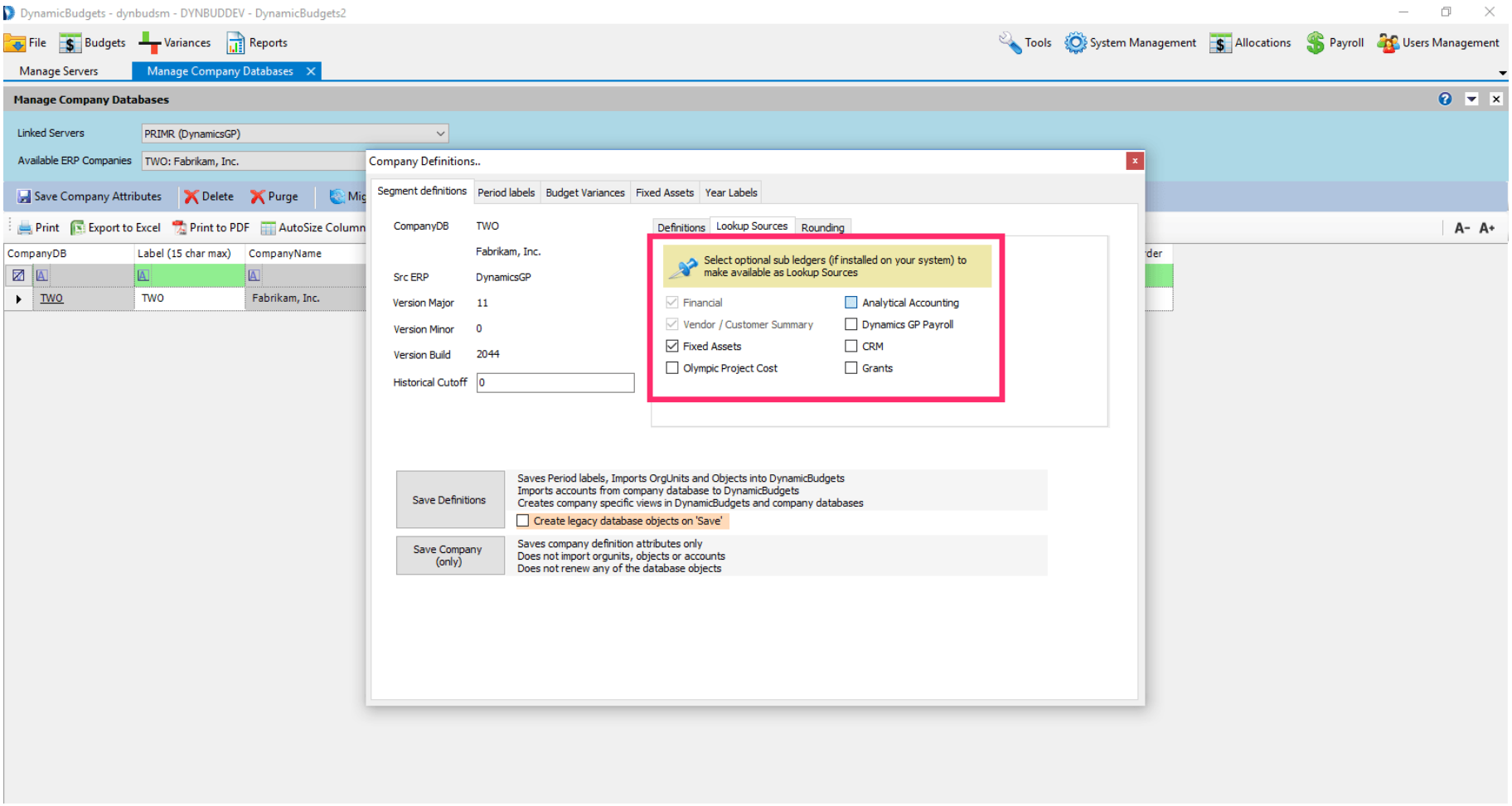
Click on the Segment definitions tab.



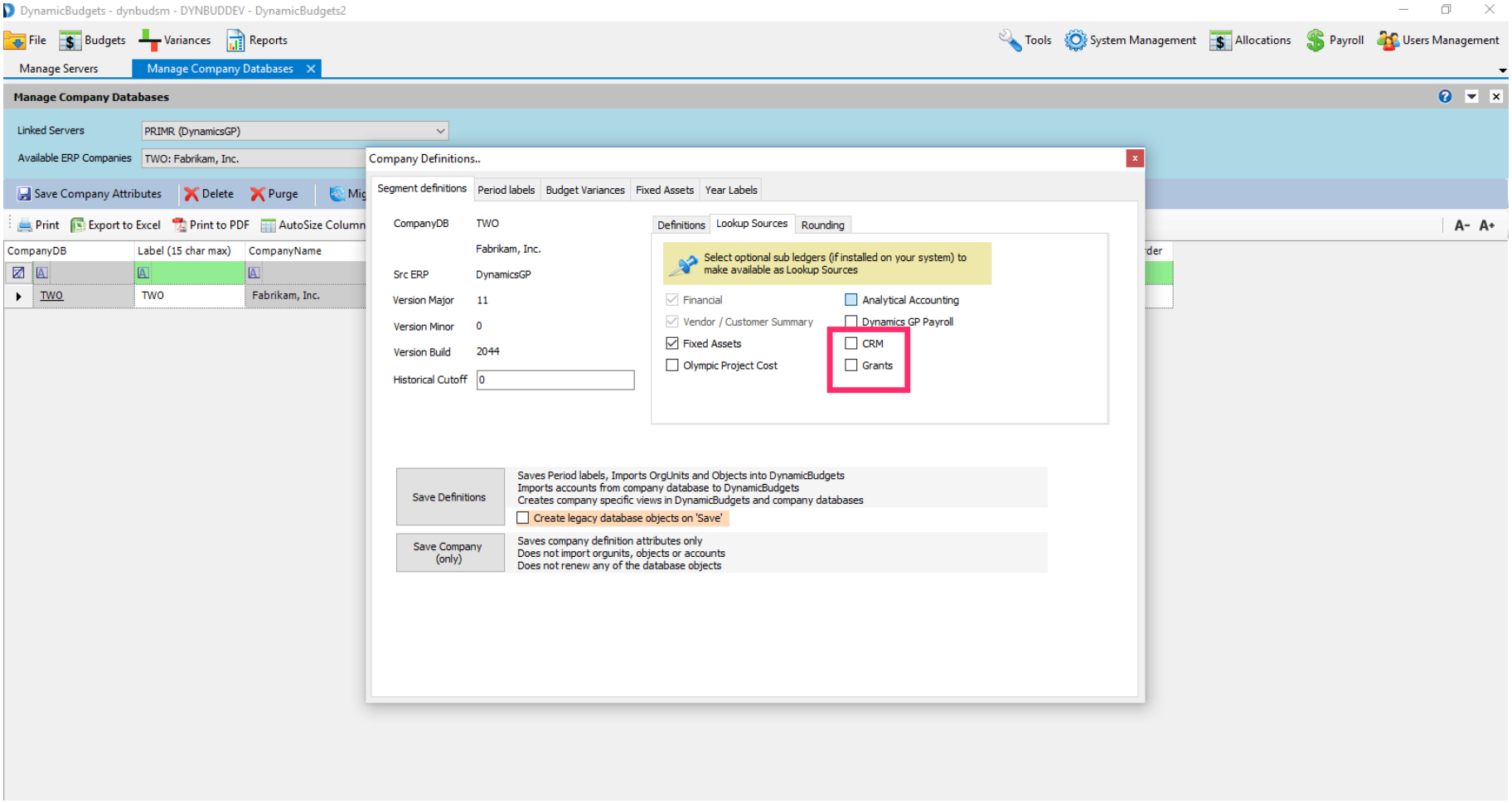
Now Click on the Lookup Sources tab.



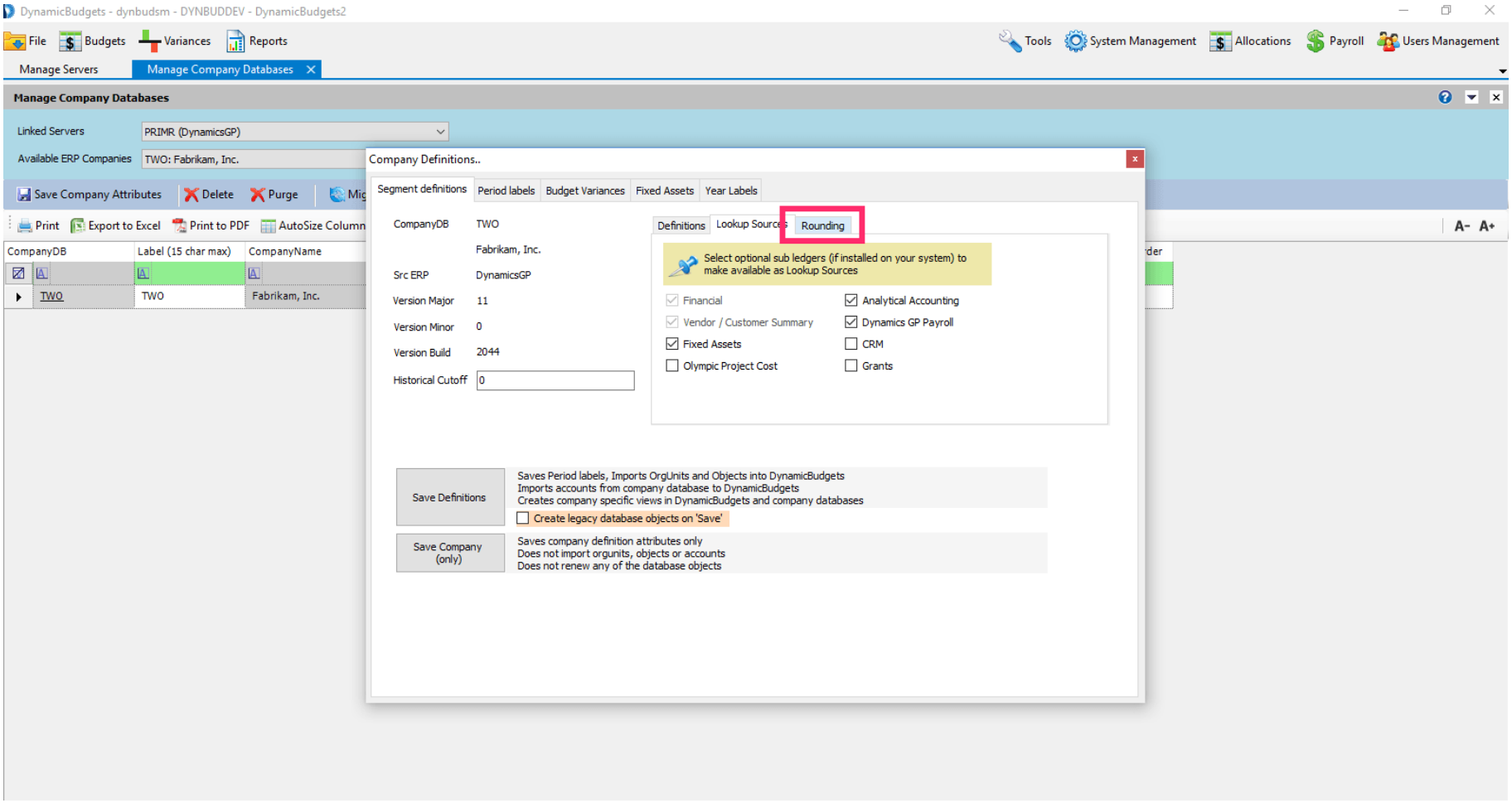
Click checkbox(s) for the sub-ledgers in the system to make available as Lookup Sources. If Fixed Assets were installed, dropdown choices appeared in the Fixed Assets tab. Then you would check the Fixed Assets box here. If not, leave the box blank.



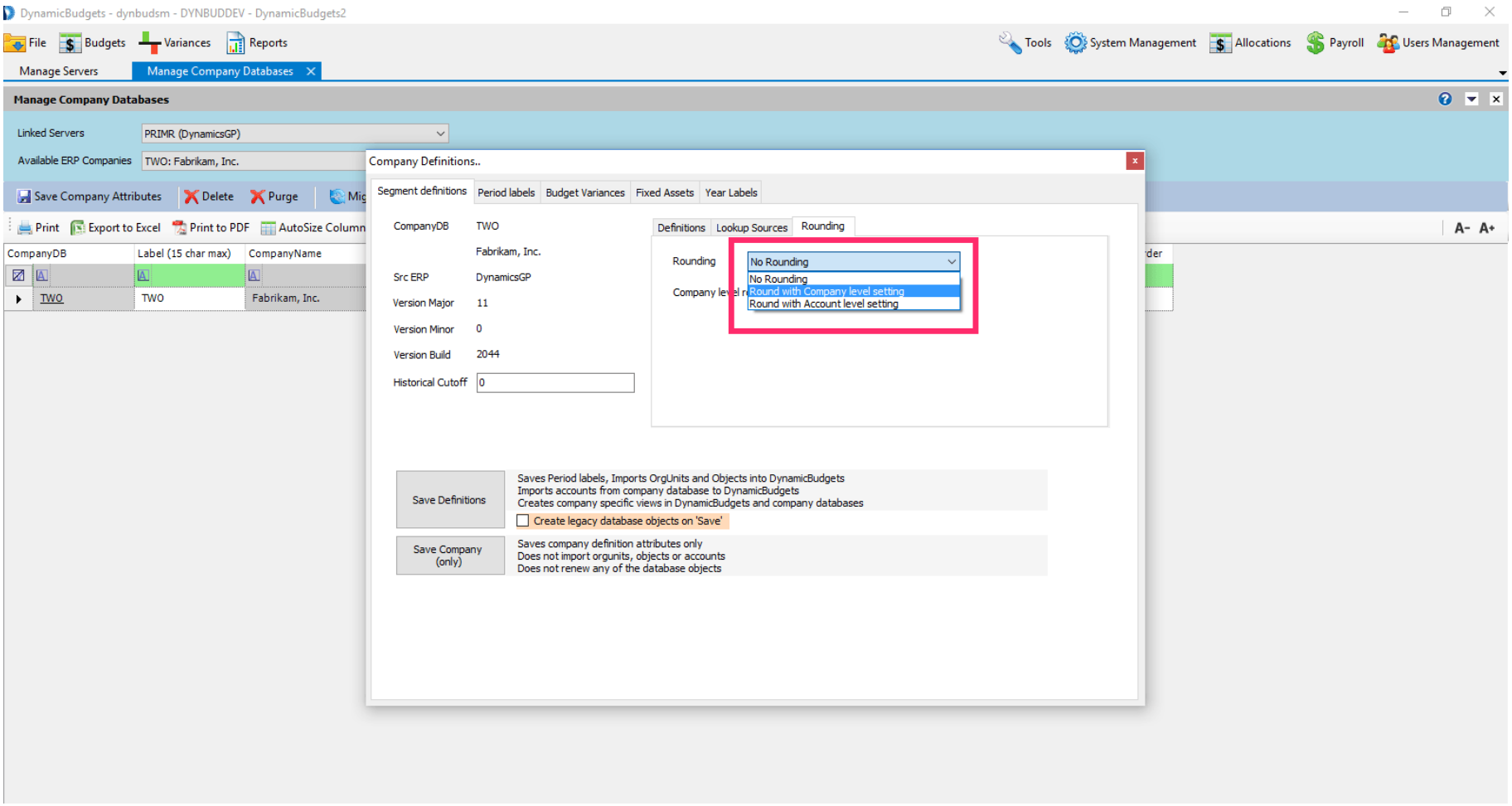
Note: CRM and Grants are external and custom sources. Typically, these boxes are left unchecked.



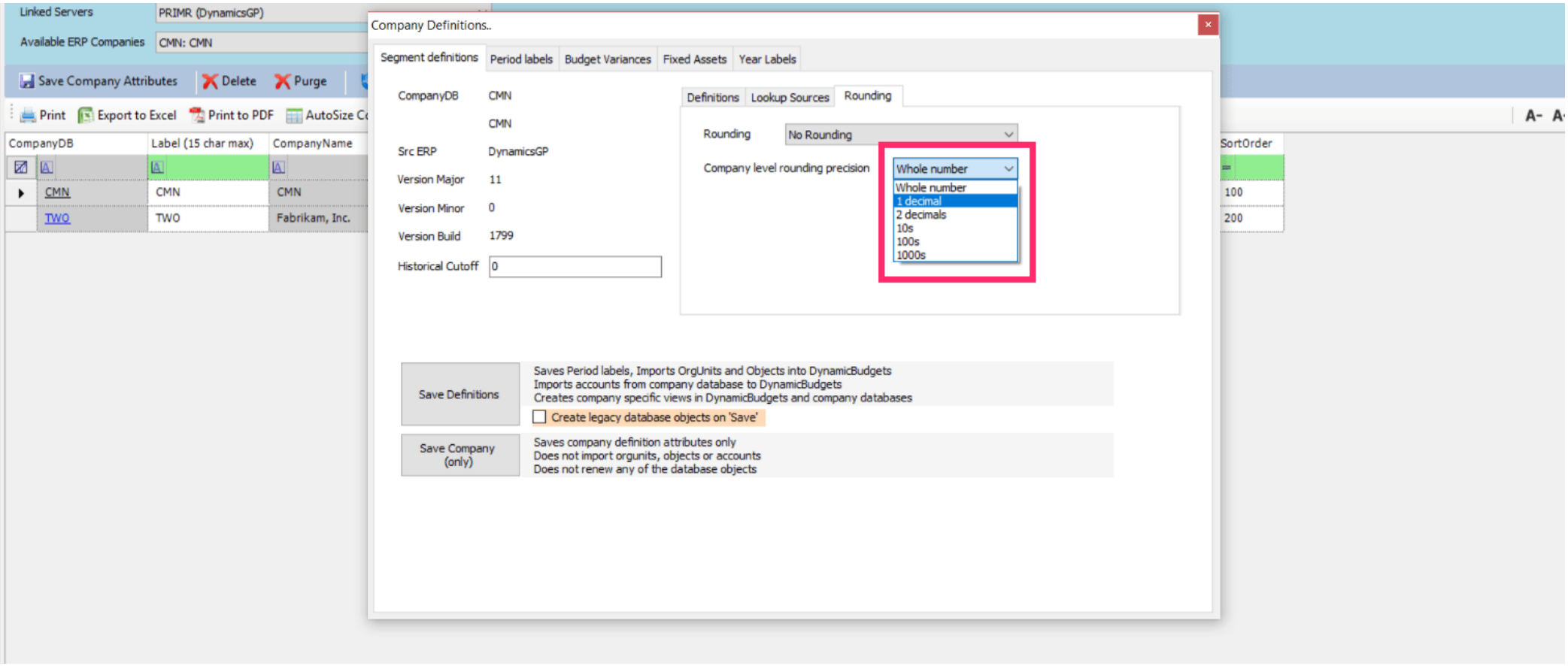
Now Click on the Rounding tab.



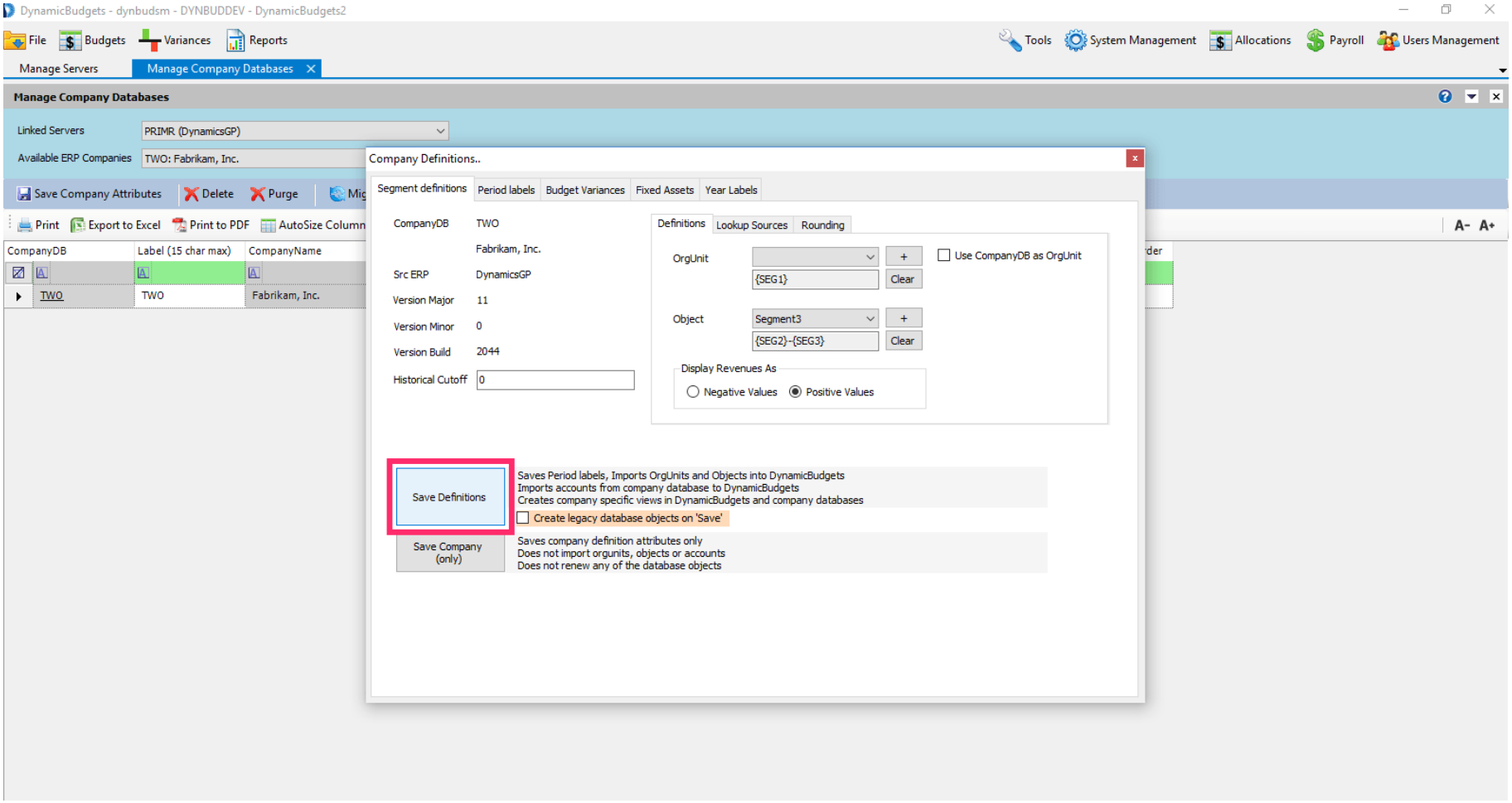
Select the rounding to display from the dropdown menu. Note: Preferred choices are "No Rounding" OR "Round with Company level setting". Round with Account level setting will slow the system down.



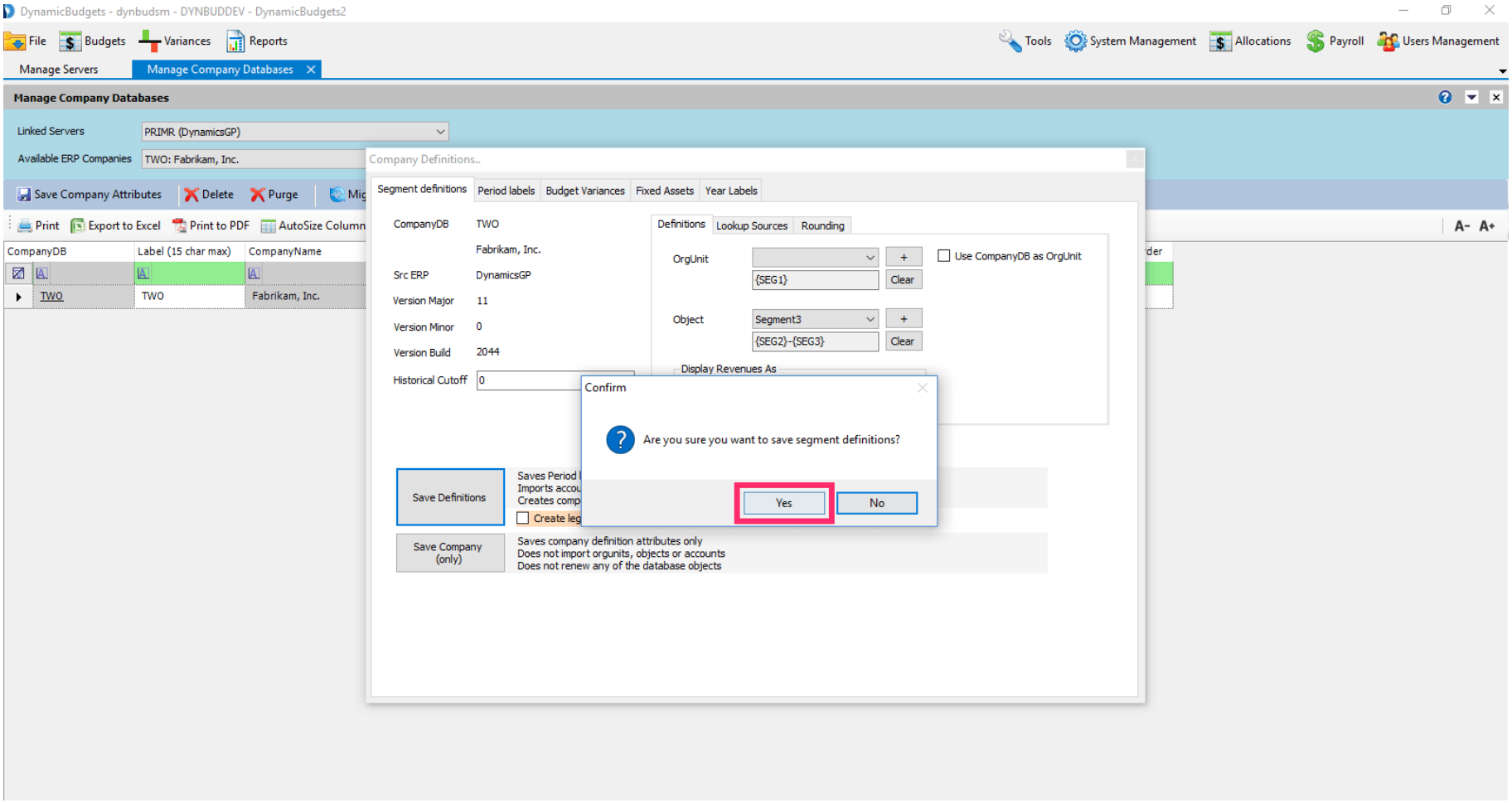
Now Select the rounding precision to display from the dropdown menu.



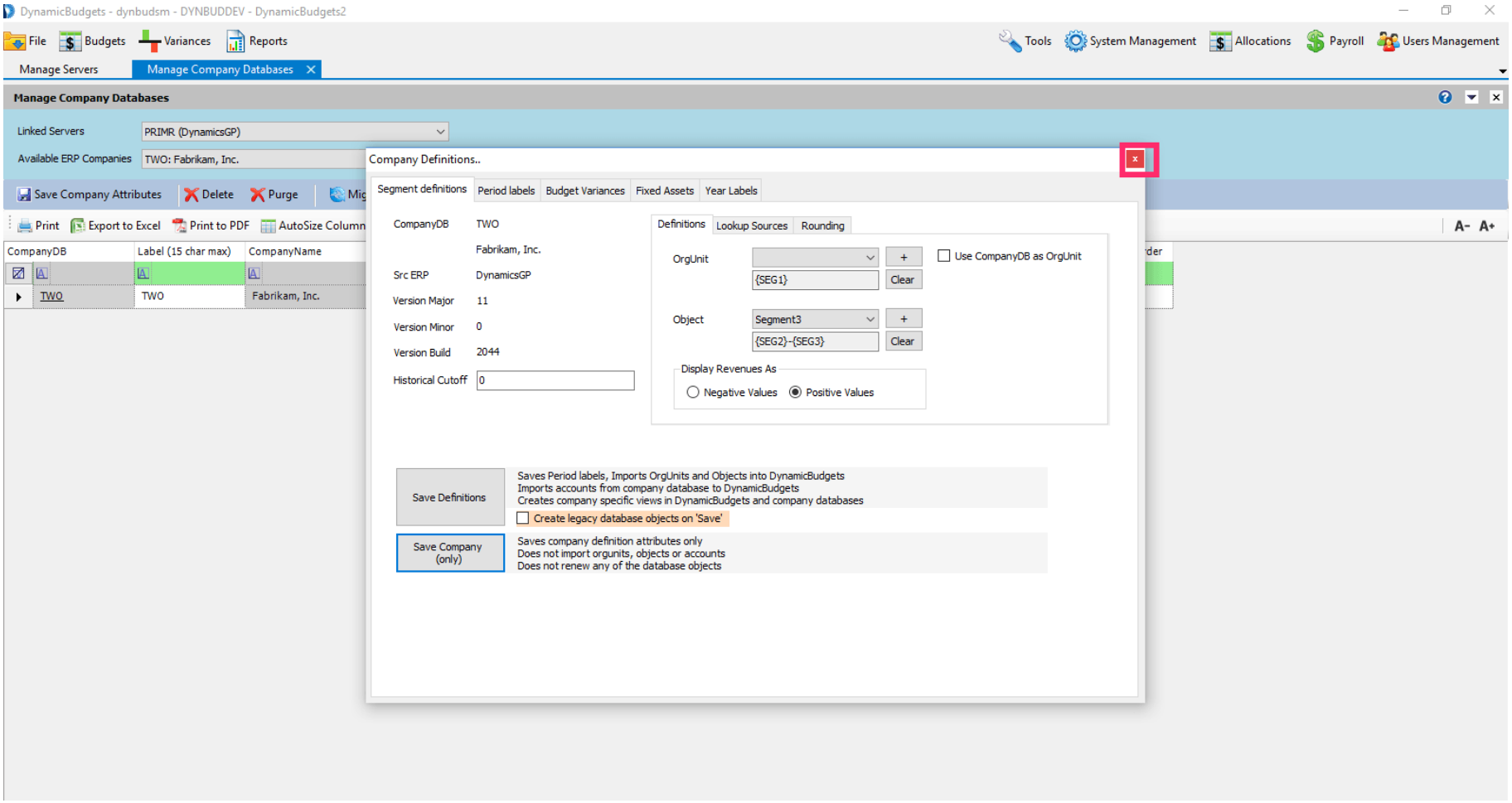
Click on Save Definitions. Note: Save definitions will save the settings, import the chart of accounts, and refresh all reporting stored procedures.



Now Click Yes to confirm you want to save segment definitions.



Click on the Red X to close this window.



That's It. You're Done.