Manage Company Databases

An administrator selects which company databases to load into Dynamics Budgets by querying the Great Plains Accounting (ERP) database.

Use this screen to link to and setup the company database/s you wish to work with.

<u>Print</u>, <u>Export to Excel</u>, <u>Print to PDF</u>, <u>Autofit Columns</u>, <u>Copy and Paste</u>, and <u>Expand/Reduce Column Width</u> functionality is available.

Linking Companies

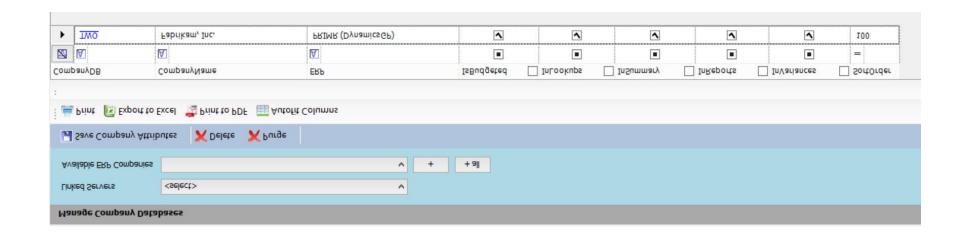
- 1. Choose a Linked server
- 2. Choose an Available Company

(in the case of Dynamics GP this is reading all companies from Dynamics.SY01500)

- 3. Click + to add the one Company
 - or alternatively click +all to add all companies listed in the system master
- 4. By default the newly added company will be marked for:
 - a) budgeting ("IsBudgeted")
 - b) Lookup ("InLookups");
 - c) Budget Summary ("InSummary");
 - d) reports ("InReports"); and
 - e) variances ("InVariances")

The CompanyDB will have an automatically assigned sort order.

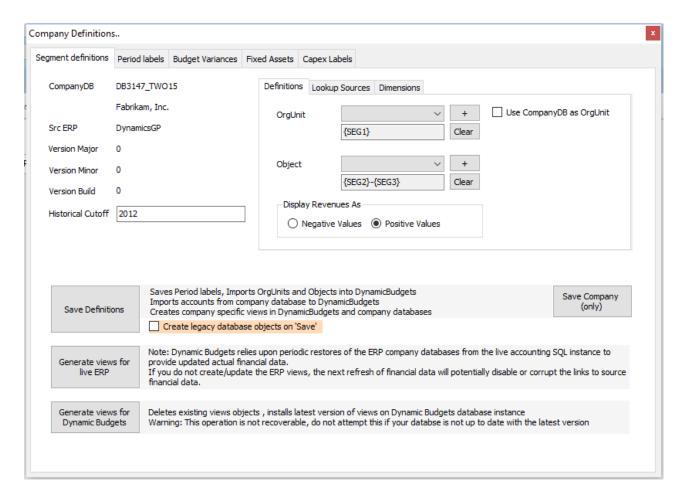
(if you wish to link a legacy database for reporting purposes only, uncheck the IsBudgeted attribute)



Setting up Company Definitions

Click on the blue highlighted CompanyDB name to open the Company Definitions setup window.

A) Segment Definitions tab



Define which segment(s) correspond with an Object/Main Account (natural class code)

- 1. Define which segment(s) correspond with an OrgUnit (budgeting unit)

 If the above are combinations of segments use the "+" to complete the setup. In our example, the Object/Main Account is a combination of segment 2 and segment 3.
 - 3. Choose to display revenues as either Negative or Positive Values.

 If Positive Values is selected on <u>Define Row Formats</u> the "Native Total" box should be checked.

Please see related article: Converting from Negative to Positive Revenue Format

4. If the ERP database has significant history, select the "Historical Cutoff" data ("YYYY") to limit imported historic informational to going forward from the specified year. In the above example from 2012 to current.

B) Period Labels tab

Please see the Fiscal Year article.

C) Budget Variance tab

Please see the Apply Variance Threshold article.

Once you have entered your threshold, please click "Save Threshold".

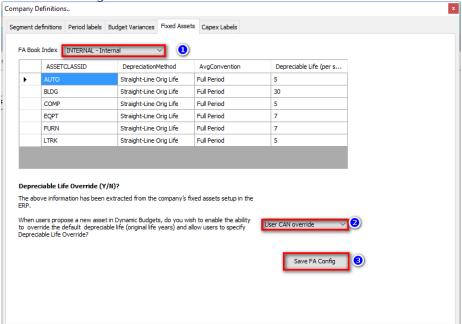
D) Fixed Assets tab

This information is extracted from the company's fixed asset ("FA") setup in the ERP.

Please see the related Manage Capex article.

- 1. From the dropdown menu select the FA Book Index you wish to use in budgeting;
- 2. From the dropdown menu select whether users can override default ERP depreciation like table; then

3. Save FA Configuration selections.

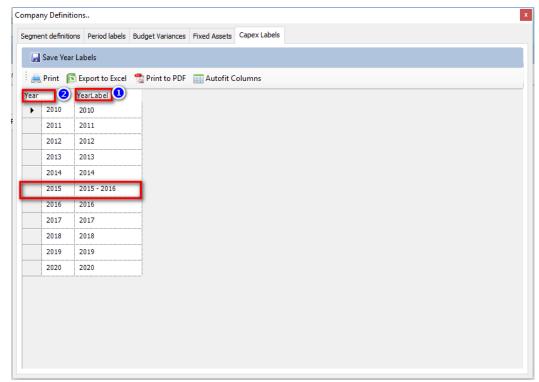


E) Capex Labels tab

- 1. The "YearLabel" is displayed in the "Year" dropdown menu on Manage Capex.
- 2. The "Year" columns on this screen corresponds to how the Fiscal Year is setup.

This functionality of this tab provides the ability to relabel the display on the Manage Capex screen. For example, the Fiscal Year could run from July 2015 to June 2016 which is referred to as the 2015 Budget Year. However, if this is confusing the label for the Manage Capex screen could be changed to 2015-2016.

Please note YearLabel must be completed in order for data to display in the "Year" dropdown menu on Manage Capex.



See Related Article:

What Do I Do When There Is The Error Message "Capex Labels Have Not Been Defined for Company DB"?