

 Dynamic Budgets User Guide for How to Export Your Budget

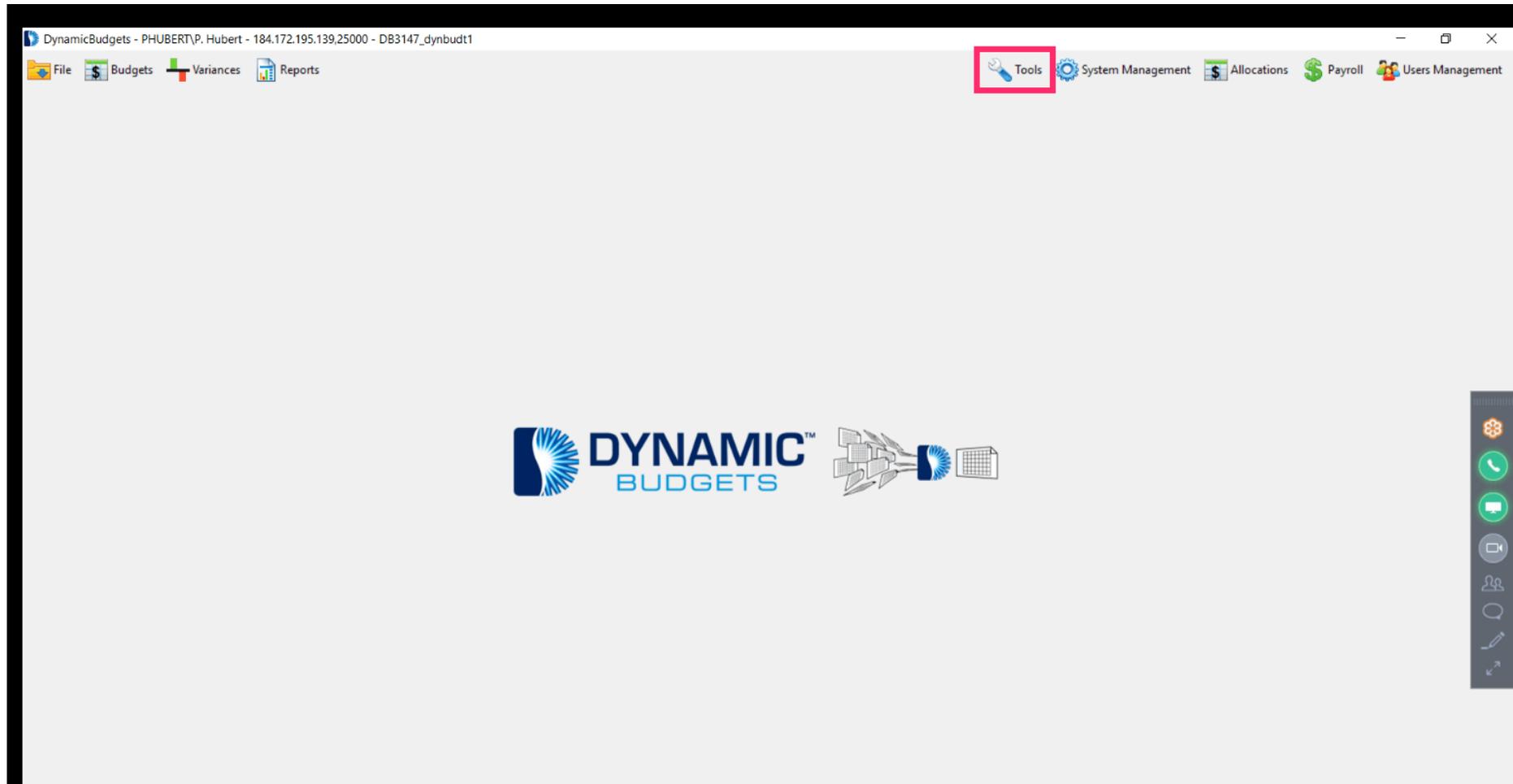


**User Guide  
for**

**How to Export Your Budget**

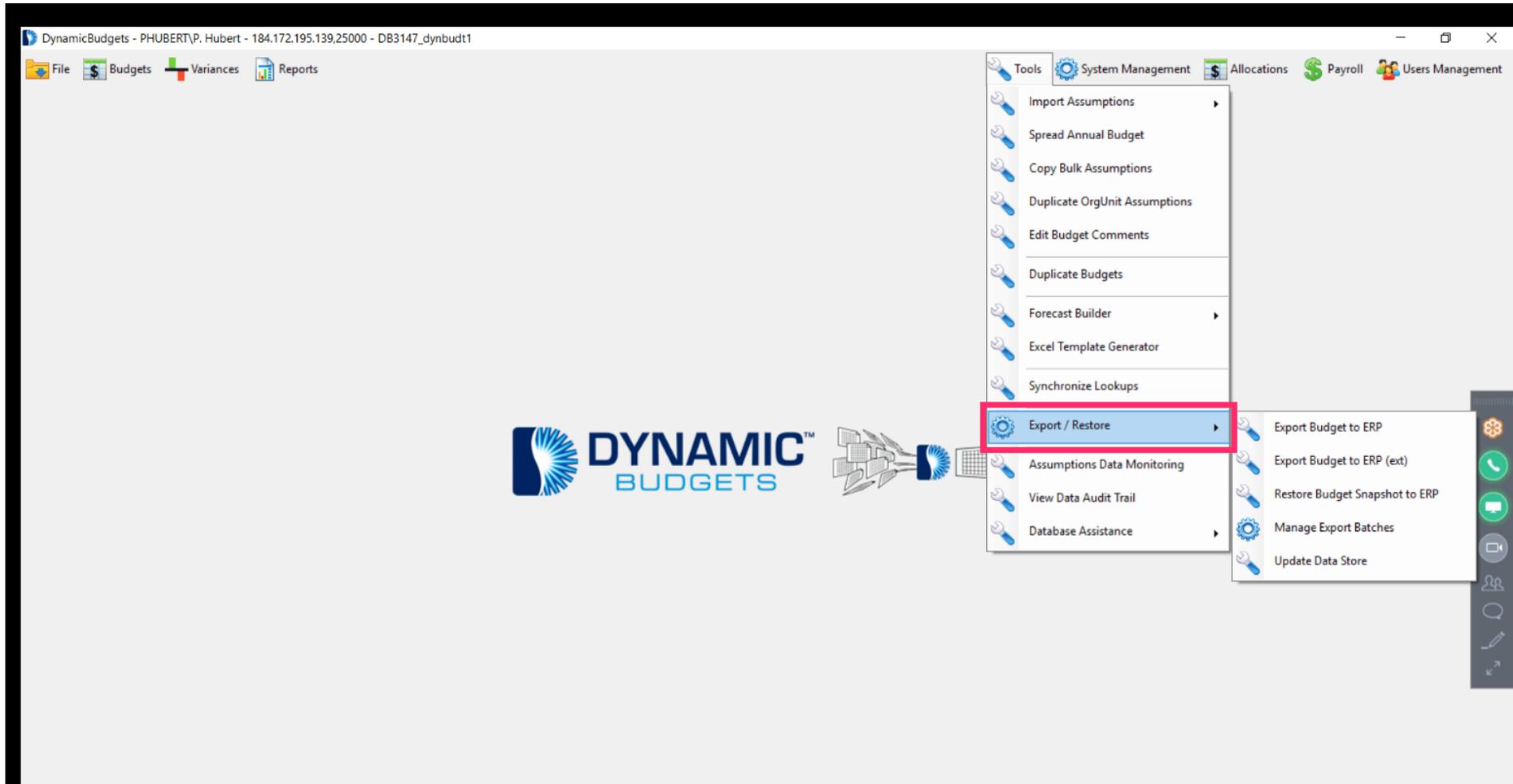


Click on **Tools**.



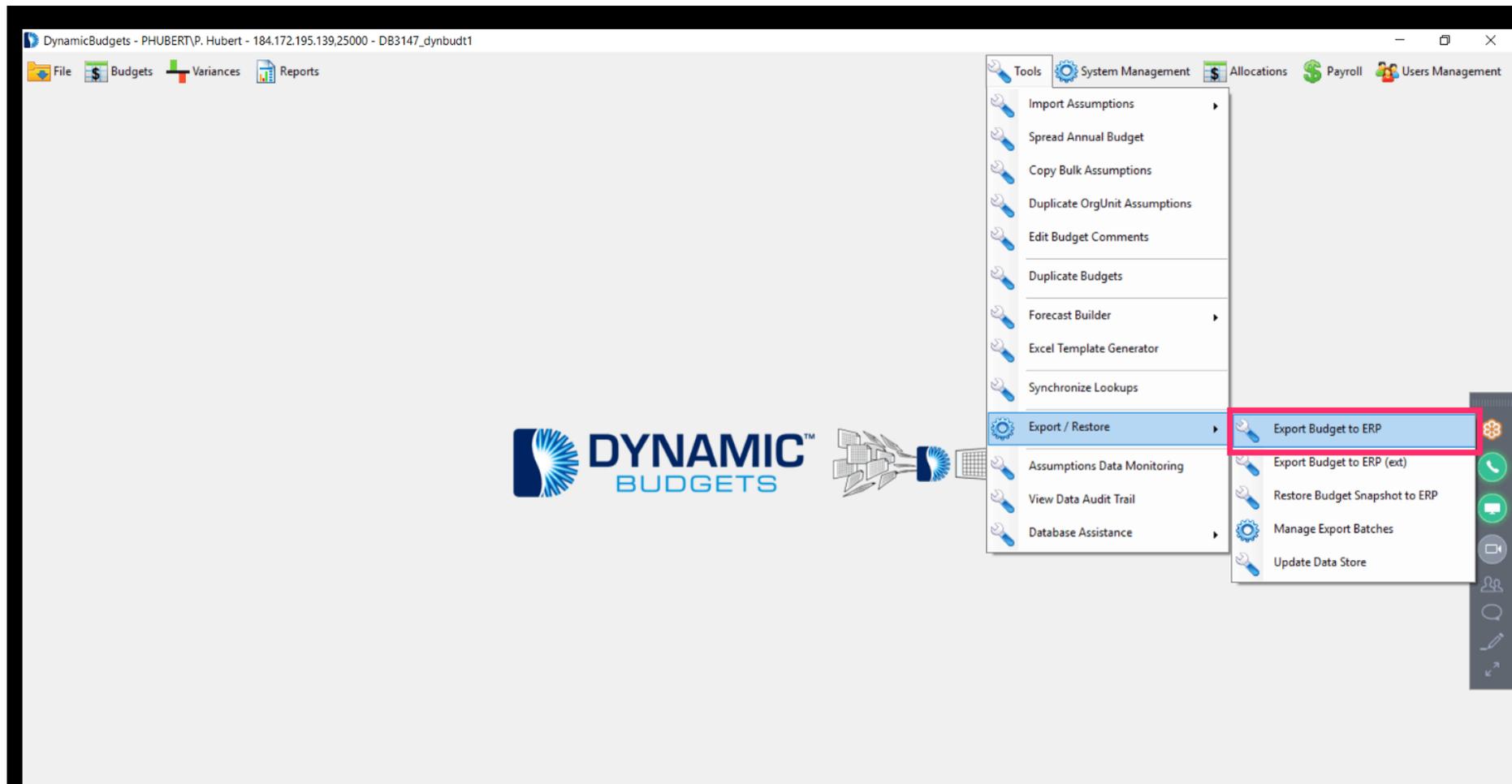


Click on **Export/Restore**.





Click on **Export Budget to ERP**.





Click on the Company DB dropdown list. For this example, select **TWO**.

DynamicBudgets - PHUBERT, P. Hubert - 184.172.195.139,25000 - DB3147\_dynbudt1

File Budgets Variances Reports Tools System Management Allocations Payroll Users Management

Export Budget to ERP

Export Budget to ERP

1) Fill your data shopping cart with what you want to EXPORT

CompanyDB\* BudgetID\* OrgUnit Rollup Object RollUp Currency

TWO Best 2017 Forecast <all> <all> Home Currency

THREE

TWO

<all>

Search Advanced  Exclude zero value accounts

Print Export to Excel Print to PDF AutoSize Columns A- A+

2) Where are you sending it?

CompanyDB\* TWO

Available ERP Budgets\*

Budget 2005

3) Tell yourself why

Export Description\*

4) Choose an export style

5) Start Export

Leave existing records and only update with selected records below

Delete all existing records import selected records below

Export Export for ALL companies

For recovery purposes Dynamic Budgets maintains an audit trail of all export sessions (capturing a snapshot of the before state of the records in the ERP, and the batch of account records transmitted during the export session)



Click on the BudgetID dropdown list. For this example, select **Test 2017 Forecast**.

The screenshot shows the 'Export Budget to ERP' application window. The title bar reads 'DynamicBudgets - PHUBERT.P. Hubert - 184.172.195.139,25000 - DB3147\_dynbudt1'. The main content area is titled 'Export Budget to ERP' and contains a shopping cart icon and the instruction '1) Fill your data shopping cart with what you want to EXPORT'. Below this, there are several dropdown menus: 'CompanyDB\*' (set to 'TWO'), 'BudgetID\*' (open with 'Test 2017 Forecast' selected), 'OrgUnit Rollup' (set to '<all>'), 'Object RollUp' (set to '<all>'), and 'Currency' (set to 'Home Currency'). There are also 'Search', 'Advanced', and 'Exclude zero value accounts' options. At the bottom, there are sections for '2) Where are you sending it?' (CompanyDB: TWO, Available ERP Budgets: Budget 2005), '3) Tell yourself why' (Export Description: empty), '4) Choose an export style' (radio buttons for 'Leave existing records...' and 'Delete all existing records...'), and '5) Start Export' (Export and Export for ALL companies buttons).



Click on the OrgUnit dropdown list. You can select a specific orgunit or department, but for this example, select **all**.

DynamicBudgets - PHUBERT\p. Hubert - 184.172.195.139,25000 - DB3147\_dynbudt1

File Budgets Variances Reports Tools System Management Allocations Payroll Users Management

Export Budget to ERP

**1) Fill your data shopping cart with what you want to EXPORT**

CompanyDB\* BudgetID\* OrgUnit Rollup Object RollUp Currency

TWO Test 2017 Forecast <all> <all> Home Currency

OrgUnit Object

<all> all Search Advanced  Exclude zero value accounts

000 - Corp - Revenue  
100 - Administration  
200 - Accounting  
300 - Sales  
400 - Service/Installation  
500 - Consulting/Training  
600 - Purchasing/Receiving

**2) Where are you sending it?**

CompanyDB\* TWO

Available ERP Budgets\* Budget 2005

**3) Tell yourself why**

Export Description\*

**4) Choose an export style**

Leave existing records and only update with selected records below  
 Delete all existing records import selected records below

**5) Start Export**

Export Export for ALL companies



Click on **Search**.

The screenshot shows the 'Export Budget to ERP' interface. At the top, there is a navigation bar with 'File', 'Budgets', 'Variances', and 'Reports'. Below this, a toolbar contains 'Tools', 'System Management', 'Allocations', 'Payroll', and 'Users Management'. The main content area is titled 'Export Budget to ERP' and features a shopping cart icon and the instruction '1) Fill your data shopping cart with what you want to EXPORT'. Below this, there are several dropdown menus: 'CompanyDB\*' (TWO), 'BudgetID\*' (Test 2017 Forecast), 'OrgUnit Rollup' (<all>), 'Object RollUp' (<all>), 'Currency' (Home Currency), 'OrgUnit' (<all>), and 'Object' (<all>). A 'Search' button is highlighted with a red box, followed by an 'Advanced' link and an 'Exclude zero value accounts' checkbox. Below the search area, there are icons for 'Print', 'Export to Excel', 'Print to PDF', and 'AutoSize Columns'. The bottom section of the interface is divided into five steps: '2) Where are you sending it?' (CompanyDB\*: TWO, Available ERP Budgets\*: Budget 2005), '3) Tell yourself why' (Export Description\*), '4) Choose an export style' (radio buttons for 'Leave existing records and only update with selected records below' and 'Delete all existing records import selected records below'), and '5) Start Export' (Export, Export for ALL companies).

All accounts including zero value accounts are now displayed.

DynamicBudgets - PHUBERT.P. Hubert - 184.172.195.139,25000 - DB3147\_dynbudt1

File Budgets Variances Reports Tools System Management Allocations Payroll Users Management

Export Budget to ERP

**1) Fill your data shopping cart with what you want to EXPORT**

CompanyDB\* TWO BudgetID\* Test 2017 Forecast OrgUnit Rollup <all> Object RollUp <all> Currency Home Currency

OrgUnit <all> Object <all> Search Advanced  Exclude zero value accounts

Print Export to Excel Print to PDF AutoSize Columns Rows: 322 A- A+

Select	CompanyDB	AccountNum	AccountDescr	AccountIndex	TypicalBal	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug
<input checked="" type="checkbox"/>	DB3147_TWO15	000-4100-00	Sales	112	CR	-	-	1,079.1	17,584.28	-	-	-	11,511
<input checked="" type="checkbox"/>	DB3147_TWO15	000-4110-01	US Sales - Retail/Parts	113	CR	7,598	-	5,318.6	1,159.3	-	-	-	-
<input checked="" type="checkbox"/>	DB3147_TWO15	000-4110-02	US Sales - Finished Goods	114	CR	110,994.2	48,617.7	344,503.9	441,636.3	-	-	-	-
<input checked="" type="checkbox"/>	DB3147_TWO15	000-4111-01	Canadian Sales - Retail/Parts	115	CR	-	-	-	-	-	-	-	-
<input checked="" type="checkbox"/>	DB3147_TWO15	000-4111-02	Canadian Sales - Finished Goods	116	CR	-	-	-	-	-	-	-	-
<input checked="" type="checkbox"/>	DB3147_TWO15	000-4112-01	AustralAsian Sales - Retail/Parts	117	CR	-	-	-	-	-	-	-	-
<input checked="" type="checkbox"/>	DB3147_TWO15	000-4112-02	AustralAsian Sales - Finished Goods	118	CR	-	-	-	-	-	-	-	-
<input checked="" type="checkbox"/>	DB3147_TWO15	000-4114-01	Germany Sales - Retail/Parts	369	CR	-	-	-	-	-	-	-	-

**2) Where are you sending it?** CompanyDB\* TWO Available ERP Budgets\* Budget 2005

**3) Tell yourself why** Export Description\*

**4) Choose an export style**  Leave existing records and only update with selected records below  Delete all existing records import selected records below

**5) Start Export** Export Export for ALL companies

For recovery purposes Dynamic Budgets maintains an audit trail of all export sessions (capturing a snapshot of the before state of the records in the ERP, and the batch of account records transmitted during the export session)



There are 322 rows or records displayed.

DynamicBudgets - PHUBERT.P. Hubert - 184.172.195.139,25000 - DB3147\_dynbudt1

File Budgets Variances Reports Tools System Management Allocations Payroll Users Management

Export Budget to ERP

**1) Fill your data shopping cart with what you want to EXPORT**

CompanyDB\* TWO BudgetID\* Test 2017 Forecast OrgUnit Rollup <all> Object RollUp <all> Currency Home Currency

OrgUnit <all> Object <all> Search Advanced Exclude zero value accounts

Print Export to Excel Print to PDF AutoSize Columns **Rows: 322**

Select	CompanyDB	AccountNum	AccountDescr	AccountIndex	TypicalBal	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug
<input checked="" type="checkbox"/>	DB3147_TWO15	000-4100-00	Sales	112	CR	-	-	1,079.1	17,584.28	-	-	-	11,511
<input checked="" type="checkbox"/>	DB3147_TWO15	000-4110-01	US Sales - Retail/Parts	113	CR	7,598	-	5,318.6	1,159.3	-	-	-	-
<input checked="" type="checkbox"/>	DB3147_TWO15	000-4110-02	US Sales - Finished Goods	114	CR	110,994.2	48,617.7	344,503.9	441,636.3	-	-	-	-
<input checked="" type="checkbox"/>	DB3147_TWO15	000-4111-01	Canadian Sales - Retail/Parts	115	CR	-	-	-	-	-	-	-	-
<input checked="" type="checkbox"/>	DB3147_TWO15	000-4111-02	Canadian Sales - Finished Goods	116	CR	-	-	-	-	-	-	-	-
<input checked="" type="checkbox"/>	DB3147_TWO15	000-4112-01	AustralAsian Sales - Retail/Parts	117	CR	-	-	-	-	-	-	-	-
<input checked="" type="checkbox"/>	DB3147_TWO15	000-4112-02	AustralAsian Sales - Finished Goods	118	CR	-	-	-	-	-	-	-	-
<input checked="" type="checkbox"/>	DB3147_TWO15	000-4114-01	Germany Sales - Retail/Parts	369	CR	-	-	-	-	-	-	-	-

**2) Where are you sending it?** CompanyDB\* TWO Available ERP Budgets\* Budget 2005

**3) Tell yourself why** Export Description\*

**4) Choose an export style**  Leave existing records and only update with selected records below  Delete all existing records import selected records below

**5) Start Export** Export Export for ALL companies

For recovery purposes Dynamic Budgets maintains an audit trail of all export sessions (capturing a snapshot of the before state of the records in the ERP, and the batch of account records transmitted during the export session)

Click in the box next to Exclude zero value accounts.

DynamicBudgets - PHUBERT.P. Hubert - 184.172.195.139,25000 - DB3147\_dynbudt1

File Budgets Variances Reports Tools System Management Allocations Payroll Users Management

Export Budget to ERP

**1) Fill your data shopping cart with what you want to EXPORT**

CompanyDB\* TWO BudgetID\* Test 2017 Forecast OrgUnit Rollup <all> Object RollUp <all> Currency Home Currency

OrgUnit <all> Object <all> Search Advanced  Exclude zero value accounts

Print Export to Excel Print to PDF AutoSize Columns Rows: 322 A- A+

Select	CompanyDB	AccountNum	AccountDescr	AccountIndex	TypicalBal	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug
<input checked="" type="checkbox"/>	DB3147_TWO15	000-4100-00	Sales	112	CR	-	-	1,079.1	17,584.28	-	-	-	11,511
<input checked="" type="checkbox"/>	DB3147_TWO15	000-4110-01	US Sales - Retail/Parts	113	CR	7,598	-	5,318.6	1,159.3	-	-	-	-
<input checked="" type="checkbox"/>	DB3147_TWO15	000-4110-02	US Sales - Finished Goods	114	CR	110,994.2	48,617.7	344,503.9	441,636.3	-	-	-	-
<input checked="" type="checkbox"/>	DB3147_TWO15	000-4111-01	Canadian Sales - Retail/Parts	115	CR	-	-	-	-	-	-	-	-
<input checked="" type="checkbox"/>	DB3147_TWO15	000-4111-02	Canadian Sales - Finished Goods	116	CR	-	-	-	-	-	-	-	-
<input checked="" type="checkbox"/>	DB3147_TWO15	000-4112-01	AustralAsian Sales - Retail/Parts	117	CR	-	-	-	-	-	-	-	-
<input checked="" type="checkbox"/>	DB3147_TWO15	000-4112-02	AustralAsian Sales - Finished Goods	118	CR	-	-	-	-	-	-	-	-
<input checked="" type="checkbox"/>	DB3147_TWO15	000-4114-01	Germany Sales - Retail/Parts	369	CR	-	-	-	-	-	-	-	-

**2) Where are you sending it?** CompanyDB\* TWO Available ERP Budgets\* Budget 2005

**3) Tell yourself why** Export Description\*

**4) Choose an export style**  Leave existing records and only update with selected records below  Delete all existing records import selected records below

**5) Start Export** Export Export for ALL companies

For recovery purposes Dynamic Budgets maintains an audit trail of all export sessions (capturing a snapshot of the before state of the records in the ERP, and the batch of account records transmitted during the export session)



# UG-How to Export Your Budget

zgidwani



Click on **Search**.

DynamicBudgets - PHUBERT.P. Hubert - 184.172.195.139,25000 - DB3147\_dynbudt1

File Budgets Variances Reports Tools System Management Allocations Payroll Users Management

Export Budget to ERP

1) Fill your data shopping cart with what you want to EXPORT

CompanyDB\* BudgetID\* OrgUnit Rollup Object Rollup Currency  
TWO Test 2017 Forecast <all> <all> Home Currency

OrgUnit Object  
<all> <all> Search Advanced Exclude zero value accounts

Print Export to Excel Print to PDF AutoSize Columns Rows: 322 A- A+

Select	CompanyDB	AccountNum	AccountDescr	AccountIndex	TypicalBal	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug
<input checked="" type="checkbox"/>	DB3147_TWO15	000-4100-00	Sales	112	CR	-	-	1,079.1	17,584.28	-	-	-	11,511
<input checked="" type="checkbox"/>	DB3147_TWO15	000-4110-01	US Sales - Retail/Parts	113	CR	7,598	-	5,318.6	1,159.3	-	-	-	-
<input checked="" type="checkbox"/>	DB3147_TWO15	000-4110-02	US Sales - Finished Goods	114	CR	110,994.2	48,617.7	344,503.9	441,636.3	-	-	-	-
<input checked="" type="checkbox"/>	DB3147_TWO15	000-4111-01	Canadian Sales - Retail/Parts	115	CR	-	-	-	-	-	-	-	-
<input checked="" type="checkbox"/>	DB3147_TWO15	000-4111-02	Canadian Sales - Finished Goods	116	CR	-	-	-	-	-	-	-	-
<input checked="" type="checkbox"/>	DB3147_TWO15	000-4112-01	AustralAsian Sales - Retail/Parts	117	CR	-	-	-	-	-	-	-	-
<input checked="" type="checkbox"/>	DB3147_TWO15	000-4112-02	AustralAsian Sales - Finished Goods	118	CR	-	-	-	-	-	-	-	-
<input checked="" type="checkbox"/>	DB3147_TWO15	000-4114-01	Germany Sales - Retail/Parts	369	CR	-	-	-	-	-	-	-	-

2) Where are you sending it? CompanyDB\* TWO Available ERP Budgets\* Budget 2005

3) Tell yourself why Export Description\*

4) Choose an export style  
 Leave existing records and only update with selected records below  
 Delete all existing records import selected records below

5) Start Export  
Export Export for ALL companies

All accounts excluding zero value accounts are now displayed.

DynamicBudgets - PHUBERT.P. Hubert - 184.172.195.139,25000 - DB3147\_dynbudt1

File Budgets Variances Reports Tools System Management Allocations Payroll Users Management

Export Budget to ERP

**1) Fill your data shopping cart with what you want to EXPORT**

CompanyDB\* TWO BudgetID\* Test 2017 Forecast OrgUnit Rollup <all> Object RollUp <all> Currency Home Currency

OrgUnit <all> Object <all> Search Advanced  Exclude zero value accounts

Print Export to Excel Print to PDF AutoSize Columns Rows: 13 A- A+

Select	CompanyDB	AccountNum	AccountDescr	AccountIndex	TypicalBal	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
<input checked="" type="checkbox"/>	TWO	000-4100-00	Sales	112	CR	-	-	1,079.1	17,584.28	-	-	-	11,511	-
<input checked="" type="checkbox"/>	TWO	000-4110-01	US Sales - Retail/Parts	113	CR	7,598	-	5,318.6	1,159.3	-	-	-	-	-
<input checked="" type="checkbox"/>	TWO	000-4110-02	US Sales - Finished Goods	114	CR	110,994.2	48,617.7	344,503.9	441,636.3	-	-	-	-	-
<input checked="" type="checkbox"/>	TWO	000-4140-00	US Sales - Repair Charges	125	CR	-	-	838.8	-	-	-	-	-	-
<input checked="" type="checkbox"/>	TWO	000-4510-01	Cost of Goods Sold - Retail/Parts	137	DR	58,545.24	24,186.12	182,455.62	223,261.88	-	-	-	8,860	-
<input checked="" type="checkbox"/>	TWO	000-4600-00	Purchases Discounts Taken	139	DR	-	(3.2)	(179.8)	(47.88)	-	-	-	-	-
<input checked="" type="checkbox"/>	TWO	000-4730-00	Purchase Price Variance - Unrealized	446	DR	-	-	(1,784.64)	(594.88)	-	-	-	-	-
<input checked="" type="checkbox"/>	TWO	000-5100-00	Salaries and Wages	144	DR	126,091.36	56,295.62	58,283.68	58,038.78	61,585.92	129,372.84	58,231.9	57,954.16	59,600

**2) Where are you sending it?** CompanyDB\* TWO Available ERP Budgets\* Budget 2005

**3) Tell yourself why** Export Description\*

**4) Choose an export style**  Leave existing records and only update with selected records below  Delete all existing records import selected records below

**5) Start Export** Export Export for ALL companies



There are 13 rows or records displayed.

DynamicBudgets - PHUBERT.P. Hubert - 184.172.195.139,25000 - DB3147\_dynbudt1

File Budgets Variances Reports Tools System Management Allocations Payroll Users Management

Export Budget to ERP

1) Fill your data shopping cart with what you want to EXPORT

CompanyDB\* TWO BudgetID\* Test 2017 Forecast OrgUnit Rollup <all> Object RollUp <all> Currency Home Currency

OrgUnit <all> Object <all> Search Advanced Exclude zero value accounts

Print Export to Excel Print to PDF AutoSize Columns Rows: 13

Select	CompanyDB	AccountNum	AccountDescr	AccountIndex	TypicalBal	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	DB3147_TWO15	000-4100-00	112	CR	-	-	1,079.1	17,584.28	-	-	-	11,511	-
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	DB3147_TWO15	000-4110-01	113	CR	7,598	-	5,318.6	1,159.3	-	-	-	-	-
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	DB3147_TWO15	000-4110-02	114	CR	110,994.2	48,617.7	344,503.9	441,636.3	-	-	-	-	-
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	DB3147_TWO15	000-4140-00	125	CR	-	-	838.8	-	-	-	-	-	-
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	DB3147_TWO15	000-4510-01	137	DR	58,545.24	24,186.12	182,455.62	223,261.88	-	-	-	8,860	-
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	DB3147_TWO15	000-4600-00	139	DR	-	(3.2)	(179.8)	(47.88)	-	-	-	-	-
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	DB3147_TWO15	000-4730-00	446	DR	-	-	(1,784.64)	(594.88)	-	-	-	-	-
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	DB3147_TWO15	000-5100-00	144	DR	126,091.36	56,295.62	58,283.68	58,038.78	61,585.92	129,372.84	58,231.9	57,954.16	59,600

2) Where are you sending it? CompanyDB\* TWO Available ERP Budgets\* Budget 2005

3) Tell yourself why Export Description\*

4) Choose an export style  Leave existing records and only update with selected records below  Delete all existing records import selected records below

5) Start Export Export Export for ALL companies

 Click in the box next to Exclude zero value accounts to remove the check mark.

DynamicBudgets - PHUBERT.P. Hubert - 184.172.195.139,25000 - DB3147\_dynbudt1

File Budgets Variances Reports Tools System Management Allocations Payroll Users Management

Export Budget to ERP

1) Fill your data shopping cart with what you want to EXPORT

CompanyDB\* BudgetID\* OrgUnit Rollup Object RollUp Currency  
TWO Test 2017 Forecast <all> <all> Home Currency

OrgUnit Object  
<all> <all> Search Advanced  Exclude zero value accounts

Print Export to Excel Print to PDF AutoSize Columns Rows: 322 A- A+

Select	CompanyDB	AccountNum	AccountDescr	AccountIndex	TypicalBal	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug
<input checked="" type="checkbox"/>	DB3147_TWO15	000-4100-00	Sales	112	CR	-	-	1,079.1	17,584.28	-	-	-	11,511
<input checked="" type="checkbox"/>	DB3147_TWO15	000-4110-01	US Sales - Retail/Parts	113	CR	7,598	-	5,318.6	1,159.3	-	-	-	-
<input checked="" type="checkbox"/>	DB3147_TWO15	000-4110-02	US Sales - Finished Goods	114	CR	110,994.2	48,617.7	344,503.9	441,636.3	-	-	-	-
<input checked="" type="checkbox"/>	DB3147_TWO15	000-4111-01	Canadian Sales - Retail/Parts	115	CR	-	-	-	-	-	-	-	-
<input checked="" type="checkbox"/>	DB3147_TWO15	000-4111-02	Canadian Sales - Finished Goods	116	CR	-	-	-	-	-	-	-	-
<input checked="" type="checkbox"/>	DB3147_TWO15	000-4112-01	AustralAsian Sales - Retail/Parts	117	CR	-	-	-	-	-	-	-	-
<input checked="" type="checkbox"/>	DB3147_TWO15	000-4112-02	AustralAsian Sales - Finished Goods	118	CR	-	-	-	-	-	-	-	-
<input checked="" type="checkbox"/>	DB3147_TWO15	000-4114-01	Germany Sales - Retail/Parts	369	CR	-	-	-	-	-	-	-	-

2) Where are you sending it? CompanyDB\* TWO Available ERP Budgets\* Budget 2005

3) Tell yourself why Export Description\*

4) Choose an export style  Leave existing records and only update with selected records below  Delete all existing records import selected records below

5) Start Export Export Export for ALL companies



Click on **Search**.

DynamicBudgets - PHUBERT.P. Hubert - 184.172.195.139,25000 - DB3147\_dynbudt1

File Budgets Variances Reports Tools System Management Allocations Payroll Users Management

Export Budget to ERP

**1) Fill your data shopping cart with what you want to EXPORT**

CompanyDB\* BudgetID\* OrgUnit Rollup Object Rollup Currency  
 TWO Test 2017 Forecast <all> <all> Home Currency

OrgUnit Object  
 <all> <all>

**Search** [Advanced](#)  Exclude zero value accounts

Print Export to Excel Print to PDF AutoSize Columns Rows: 322 A- A+

Select	CompanyDB	AccountNum	AccountDescr	AccountIndex	TypicalBal	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug
<input checked="" type="checkbox"/>	DB3147_TWO15	000-4100-00	Sales	112	CR	-	-	1,079.1	17,584.28	-	-	-	11,511
<input checked="" type="checkbox"/>	DB3147_TWO15	000-4110-01	US Sales - Retail/Parts	113	CR	7,598	-	5,318.6	1,159.3	-	-	-	-
<input checked="" type="checkbox"/>	DB3147_TWO15	000-4110-02	US Sales - Finished Goods	114	CR	110,994.2	48,617.7	344,503.9	441,636.3	-	-	-	-
<input checked="" type="checkbox"/>	DB3147_TWO15	000-4111-01	Canadian Sales - Retail/Parts	115	CR	-	-	-	-	-	-	-	-
<input checked="" type="checkbox"/>	DB3147_TWO15	000-4111-02	Canadian Sales - Finished Goods	116	CR	-	-	-	-	-	-	-	-
<input checked="" type="checkbox"/>	DB3147_TWO15	000-4112-01	AustralAsian Sales - Retail/Parts	117	CR	-	-	-	-	-	-	-	-
<input checked="" type="checkbox"/>	DB3147_TWO15	000-4112-02	AustralAsian Sales - Finished Goods	118	CR	-	-	-	-	-	-	-	-
<input checked="" type="checkbox"/>	DB3147_TWO15	000-4114-01	Germany Sales - Retail/Parts	369	CR	-	-	-	-	-	-	-	-

**2) Where are you sending it?** CompanyDB\* TWO Available ERP Budgets\* Budget 2005

**3) Tell yourself why** Export Description\*

**4) Choose an export style**  Leave existing records and only update with selected records below  Delete all existing records import selected records below

**5) Start Export** Export Export for ALL companies

For recovery purposes Dynamic Budgets maintains an audit trail of all export sessions (capturing a snapshot of the before state of the records in the ERP, and the batch of account records transmitted during the export session)



Click on the Company DB dropdown list beneath "Where are you sending it?". For this example, select **TWO**.



Click on the Available ERP Budgets dropdown list beneath "Where are you sending it?". For this example, select **Budget 2017**. Note: If the budget is not listed, it needs to be added in GP before proceeding.

DynamicBudgets - PHUBERT, P. Hubert - 184.172.195.139,25000 - DB3147\_dynbudt1

File Budgets Variances Reports Tools System Management Allocations Payroll Users Management

Export Budget to ERP

**1) Fill your data shopping cart with what you want to EXPORT**

CompanyDB\* TWO BudgetID\* Test 2017 Forecast OrgUnit Rollup <all> Object RollUp <all> Currency Home Currency

OrgUnit <all> Object <all> Search Advanced Exclude zero value accounts

Print Export to Excel Print to PDF AutoSize Columns Rows: 322

Select	CompanyDB	AccountNum	AccountDescr	AccountIndex	TypicalBal	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug
<input checked="" type="checkbox"/>	DB3147_TWO15	000-4100-00	Sales	112	CR	-	-	1,079.1	17,584.28	-	-	-	11,511
<input checked="" type="checkbox"/>	DB3147_TWO15	000-4110-01	US Sales - Retail/Parts	113	CR	7,598	-	5,318.6	1,159.3	-	-	-	-
<input checked="" type="checkbox"/>	DB3147_TWO15	000-4110-02	US Sales - Finished Goods	114	CR	110,994.2	48,617.7	344,503.9	441,636.3	-	-	-	-
<input checked="" type="checkbox"/>	DB3147_TWO15	000-4111-01	Canadian Sales - Retail/Parts	115	CR	-	-	-	-	-	-	-	-
<input checked="" type="checkbox"/>	DB3147_TWO15	000-4111-02	Canadian Sales - Finished Goods	116	CR	-	-	-	-	-	-	-	-
<input checked="" type="checkbox"/>	DB3147_TWO15	000-4112-01	AustralAsian Sales - Retail/Parts	117	CR	-	-	-	-	-	-	-	-
<input checked="" type="checkbox"/>	DB3147_TWO15	000-4112-02	AustralAsian Sales - Finished Goods	118	CR	-	-	-	-	-	-	-	-
<input checked="" type="checkbox"/>	DB3147_TWO15	000-4114-01	Germany Sales - Retail/Parts	369	CR	-	-	-	-	-	-	-	-

**2) Where are you sending it?**

CompanyDB\* TWO

Available ERP Budgets\*

- Budget 2005
- Budget 2005
- Budget 2006
- Budget 2008
- Budget 2017**
- demo
- demo

**3) Tell yourself why**

Export Description\*

**4) Choose an export style**

Leave existing records and only update with selected records below

Delete all existing records import selected records below

**5) Start Export**

Export Export for ALL companies



Click in the Export Description cell. Type a description. For this example, type "updated dept 100 increased rev by 10%" in the cell.

DynamicBudgets - PHUBERT\p. Hubert - 184.172.195.139,25000 - DB3147\_dynbudt1

File Budgets Variances Reports Tools System Management Allocations Payroll Users Management

Export Budget to ERP

1) Fill your data shopping cart with what you want to EXPORT

CompanyDB\* BudgetID\* OrgUnit Rollup Object RollUp Currency  
 TWO Test 2017 Forecast <all> <all> Home Currency

OrgUnit Object  
 <all> <all> Search Advanced Exclude zero value accounts

Print Export to Excel Print to PDF AutoSize Columns Rows: 322

Select	CompanyDB	AccountNum	AccountDescr	AccountIndex	TypicalBal	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug
<input checked="" type="checkbox"/>	TWO	000-4100-00	Sales	112	CR	-	-	1,079.1	17,584.28	-	-	-	11,511
<input checked="" type="checkbox"/>	DB3147_TWO15	000-4110-01	US Sales - Retail/Parts	113	CR	7,598	-	5,318.6	1,159.3	-	-	-	-
<input checked="" type="checkbox"/>	DB3147_TWO15	000-4110-02	US Sales - Finished Goods	114	CR	110,994.2	48,617.7	344,503.9	441,636.3	-	-	-	-
<input checked="" type="checkbox"/>	DB3147_TWO15	000-4111-01	Canadian Sales - Retail/Parts	115	CR	-	-	-	-	-	-	-	-
<input checked="" type="checkbox"/>	DB3147_TWO15	000-4111-02	Canadian Sales - Finished Goods	116	CR	-	-	-	-	-	-	-	-
<input checked="" type="checkbox"/>	DB3147_TWO15	000-4112-01	AustralAsian Sales - Retail/Parts	117	CR	-	-	-	-	-	-	-	-
<input checked="" type="checkbox"/>	DB3147_TWO15	000-4112-02	AustralAsian Sales - Finished Goods	118	CR	-	-	-	-	-	-	-	-
<input checked="" type="checkbox"/>	DB3147_TWO15	000-4114-01	Germany Sales - Retail/Parts	369	CR	-	-	-	-	-	-	-	-

2) Where are you sending it?  
 CompanyDB\* TWO Available ERP Budgets\* Budget 2017

3) Tell yourself why  
 Export Description\* updated dept 100 increased rev by 10%

4) Choose an export style  
 Leave existing records and only update with selected records below  
 Delete all existing records import selected records below

5) Start Export  
 Export Export for ALL companies



Select **Delete all existing records import selected records below** beneath "Choose an export style". Note: Select "leave existing records and only update with selected records below" if you are only selecting a few accounts to export.

DynamicBudgets - PHUBERT\p. Hubert - 184.172.195.139,25000 - DB3147\_dymbudt1

File Budgets Variances Reports Tools System Management Allocations Payroll Users Management

Export Budget to ERP

**1) Fill your data shopping cart with what you want to EXPORT**

CompanyDB\* TWO BudgetID\* Test 2017 Forecast OrgUnit Rollup <all> Object RollUp <all> Currency Home Currency

OrgUnit <all> Object <all> Search Advanced  Exclude zero value accounts

Print Export to Excel Print to PDF AutoSize Columns Rows: 322

Select	CompanyDB	AccountNum	AccountDescr	AccountIndex	TypicalBal	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug
<input checked="" type="checkbox"/>	DB3147_TWO15	000-4100-00	Sales	112	CR	-	-	1,079.1	17,584.28	-	-	-	11,511
<input checked="" type="checkbox"/>	DB3147_TWO15	000-4110-01	US Sales - Retail/Parts	113	CR	7,598	-	5,318.6	1,159.3	-	-	-	-
<input checked="" type="checkbox"/>	DB3147_TWO15	000-4110-02	US Sales - Finished Goods	114	CR	110,994.2	48,617.7	344,503.9	441,636.3	-	-	-	-
<input checked="" type="checkbox"/>	DB3147_TWO15	000-4111-01	Canadian Sales - Retail/Parts	115	CR	-	-	-	-	-	-	-	-
<input checked="" type="checkbox"/>	DB3147_TWO15	000-4111-02	Canadian Sales - Finished Goods	116	CR	-	-	-	-	-	-	-	-
<input checked="" type="checkbox"/>	DB3147_TWO15	000-4112-01	AustralAsian Sales - Retail/Parts	117	CR	-	-	-	-	-	-	-	-
<input checked="" type="checkbox"/>	DB3147_TWO15	000-4112-02	AustralAsian Sales - Finished Goods	118	CR	-	-	-	-	-	-	-	-
<input checked="" type="checkbox"/>	DB3147_TWO15	000-4114-01	Germany Sales - Retail/Parts	369	CR	-	-	-	-	-	-	-	-

**2) Where are you sending it?** CompanyDB\* TWO Available ERP Budgets\* Budget 2017

**3) Tell yourself why** Export Description\* updated dept 100 increased rev by 10%

**4) Choose an export style**

Leave existing records and only update with selected records below

Delete all existing records import selected records below

**5) Start Export** Export Export for ALL companies

For recovery purposes Dynamic Budgets maintains an audit trail of all export sessions (capturing a snapshot of the before state of the records in the ERP, and the batch of account records transmitted during the export session)



# UG-How to Export Your Budget

zgidwani



Click on **Export**.

DynamicBudgets - PHUBERT.P. Hubert - 184.172.195.139,25000 - DB3147\_dynbudt1

File Budgets Variances Reports Tools System Management Allocations Payroll Users Management

### Export Budget to ERP

1) Fill your data shopping cart with what you want to EXPORT

CompanyDB\* TWO BudgetID\* Test 2017 Forecast OrgUnit Rollup <all> Object RollUp <all> Currency Home Currency

OrgUnit <all> Object <all> Search Advanced Exclude zero value accounts

Print Export to Excel Print to PDF AutoSize Columns Rows: 322

Select	CompanyDB	AccountNum	AccountDescr	AccountIndex	TypicalBal	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug
<input checked="" type="checkbox"/>	DB3147_TWO15	000-4100-00	Sales	112	CR	-	-	1,079.1	17,584.28	-	-	-	11,511
<input checked="" type="checkbox"/>	DB3147_TWO15	000-4110-01	US Sales - Retail/Parts	113	CR	7,598	-	5,318.6	1,159.3	-	-	-	-
<input checked="" type="checkbox"/>	DB3147_TWO15	000-4110-02	US Sales - Finished Goods	114	CR	110,994.2	48,617.7	344,503.9	441,636.3	-	-	-	-
<input checked="" type="checkbox"/>	DB3147_TWO15	000-4111-01	Canadian Sales - Retail/Parts	115	CR	-	-	-	-	-	-	-	-
<input checked="" type="checkbox"/>	DB3147_TWO15	000-4111-02	Canadian Sales - Finished Goods	116	CR	-	-	-	-	-	-	-	-
<input checked="" type="checkbox"/>	DB3147_TWO15	000-4112-01	AustralAsian Sales - Retail/Parts	117	CR	-	-	-	-	-	-	-	-
<input checked="" type="checkbox"/>	DB3147_TWO15	000-4112-02	AustralAsian Sales - Finished Goods	118	CR	-	-	-	-	-	-	-	-
<input checked="" type="checkbox"/>	DB3147_TWO15	000-4114-01	Germany Sales - Retail/Parts	369	CR	-	-	-	-	-	-	-	-

2) Where are you sending it? CompanyDB\* TWO Available ERP Budgets\* Budget 2017

3) Tell yourself why Export Description\* updated dept 100 increased rev by 10%

4) Choose an export style  Leave existing records and only update with selected records below  Delete all existing records import selected records below

5) Start Export **Export** Export for ALL companies



A message will appear that reads, **All parameters validated successfully. Ready to export. Are you sure to continue with export?** Click on **Yes** to confirm.

**Export Budget to ERP**

1) Fill your data shopping cart with what you want to EXPORT

CompanyDB\*: TWO BudgetID\*: Test 2017 Forecast OrgUnit RollUp: <all> Object RollUp: <all> Currency: Home Currency

OrgUnit: <all> Object: <all> Search Advanced Exclude zero value accounts

Select	CompanyDB	AccountNum	AccountDescr	AccountIndex	TypicalBal	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug
<input checked="" type="checkbox"/>	DB3147_TWO15	000-4100-00	Sales	112	CR	-	-	1,079.1	17,584.28	-	-	-	11,511
<input checked="" type="checkbox"/>	DB3147_TWO15	000-4110-01	US Sales - Retail/Parts					5,318.6	1,159.3				
<input checked="" type="checkbox"/>	DB3147_TWO15	000-4110-02	US Sales - Finished Goods					344,503.9	441,636.3				
<input checked="" type="checkbox"/>	DB3147_TWO15	000-4111-01	Canadian Sales - Retail/Parts										
<input checked="" type="checkbox"/>	DB3147_TWO15	000-4111-02	Canadian Sales - Finished Goods										
<input checked="" type="checkbox"/>	DB3147_TWO15	000-4112-01	AustralAsian Sales - Retail/Parts										
<input checked="" type="checkbox"/>	DB3147_TWO15	000-4112-02	AustralAsian Sales - Finished Goods										
<input checked="" type="checkbox"/>	DB3147_TWO15	000-4114-01	Germany Sales - Retail/Parts	369	CR								

2) Where are you sending it? CompanyDB\*: TWO Available ERP Budgets\*: Budget 2017

3) Tell yourself why Export Description\*: updated dept 100 increased rev by 10%

4) Choose an export style  Leave existing records and only update with selected records below  Delete all existing records import selected records below

5) Start Export



A message will appear that reads, **Audit trail saved. Export to ERP success.** Now Click **OK.**

Export Budget to ERP

1) Fill your data shopping cart with what you want to EXPORT

CompanyDB\* TWO BudgetID\* Test 2017 Forecast OrgUnit Rollup <all> Object RollUp <all> Currency Home Currency

OrgUnit <all> Object <all> Search Advanced Exclude zero value accounts

Print Export to Excel Print to PDF AutoSize Columns Rows: 322

Select	CompanyDB	AccountNum	AccountDescr	AccountIndex	TypicalBal	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug
<input checked="" type="checkbox"/>	DB3147_TWO15	000-4100-00	Sales					179.1	17,584.28	=	=	=	11,511
<input checked="" type="checkbox"/>	DB3147_TWO15	000-4110-01	US Sales - Retail/Parts					118.6	1,159.3	=	=	=	
<input checked="" type="checkbox"/>	DB3147_TWO15	000-4110-02	US Sales - Finished Goods					303.9	441,636.3	=	=	=	
<input checked="" type="checkbox"/>	DB3147_TWO15	000-4111-01	Canadian Sales - Retail/Parts							=	=	=	
<input checked="" type="checkbox"/>	DB3147_TWO15	000-4111-02	Canadian Sales - Finished Goods							=	=	=	
<input checked="" type="checkbox"/>	DB3147_TWO15	000-4112-01	AustralAsian Sales - Retail/Parts							=	=	=	
<input checked="" type="checkbox"/>	DB3147_TWO15	000-4112-02	AustralAsian Sales - Finished Goods	118	CR					=	=	=	
<input checked="" type="checkbox"/>	DB3147_TWO15	000-4114-01	Germany Sales - Retail/Parts	369	CR					=	=	=	

2) Where are you sending it? CompanyDB\* TWO Available ERP Budgets\* Budget 2017

3) Tell yourself why Export Description\* updated dept 100 increased rev by 10%

4) Choose an export style  Leave existing records and only update with selected records below  Delete all existing records import selected records below

5) Start Export Export Export for ALL companies



Another Export Scenerio Note: If you select an available ERP Budget that doesn't correspond to the correct year to export, such as Budget 2008 for a BudgetID for Test 2017 Forecast. **Please confirm the year is accurate in the manage budgets screen.**

DynamicBudgets - PHUBERT\p. Hubert - 184.172.195.139,25000 - DB3147\_dynbudt1

File Budgets Variances Reports Tools System Management Allocations Payroll Users Management

Export Budget to ERP

**1) Fill your data shopping cart with what you want to EXPORT**

CompanyDB\* BudgetID\* OrgUnit RollUp Object RollUp Currency  
TWO Test 2017 Forecast <all> <all> Home Currency  
OrgUnit Object  
<all> <all> Search Advanced Exclude zero value accounts

Print Export to Excel Print to PDF AutoSize Columns A- A+

**2) Where are you sending it?** CompanyDB\* TWO

Available ERP Budgets\*  
Budget 2005  
Budget 2005  
Budget 2006  
Budget 2008  
Budget 2017  
demo  
demo

**3) Tell yourself why** Export Description\*

**4) Choose an export style**  
 Leave existing records and only update with selected records below  
 Delete all existing records jimport selected records below

**5) Start Export**  
Export Export for ALL companies



The system will display this message. The year of the Source DOES NOT match the year of the Destination BudgetID. Export cannot continue. Now click on OK.

The screenshot shows the 'Export Budget to ERP' application window. The main window has a title bar 'DynamicBudgets - PHUBERT\ P. Hubert - 184.172.195.139,25000 - DB3147\_dynbudt1'. Below the title bar is a menu bar with 'File', 'Budgets', 'Variances', and 'Reports'. On the right side of the menu bar are icons for 'Tools', 'System Management', 'Allocations', 'Payroll', and 'Users Management'. The main content area is titled 'Export Budget to ERP' and contains a shopping cart icon and the instruction '1) Fill your data shopping cart with what you want to EXPORT'. Below this are several dropdown menus for 'CompanyDB\*' (TWO), 'BudgetID\*' (Test 2017 Forecast), 'OrgUnit RollUp' (<all>), 'Object RollUp' (<all>), and 'Currency' (Home Currency). There are also 'Search', 'Advanced', and 'Exclude zero value accounts' options. Below the filters is a table with columns for 'Select', 'CompanyDB', 'AccountNum', 'AccountDescr', 'AccountIndex', 'TypicalBal', and months from 'Jan' to 'Aug'. The table contains several rows of data, including 'Sales', 'US Sales - Retail/Parts', 'US Sales - Finished Goods', 'Canadian Sales - Retail/Parts', 'Canadian Sales - Finished Goods', 'AustralAsian Sales - Retail/Parts', 'AustralAsian Sales - Finished Goods', and 'Germany Sales - Retail/Parts'. An error dialog box is overlaid on the table, with the message: 'Error: The year of the Source BudgetID DOES NOT match the year of the Destination BudgetID. Export cannot continue'. The 'OK' button in the dialog box is highlighted with a red rectangle. Below the table are sections for '2) Where are you sending it?', '3) Tell yourself why', '4) Choose an export style', and '5) Start Export'. The 'Start Export' section has two buttons: 'Export' and 'Export for ALL companies'.



Click on the X to close.



That's It. You're Done.



**That's It. You're Done.**