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Dynamic Budgets User Guide for Map Users to Companies

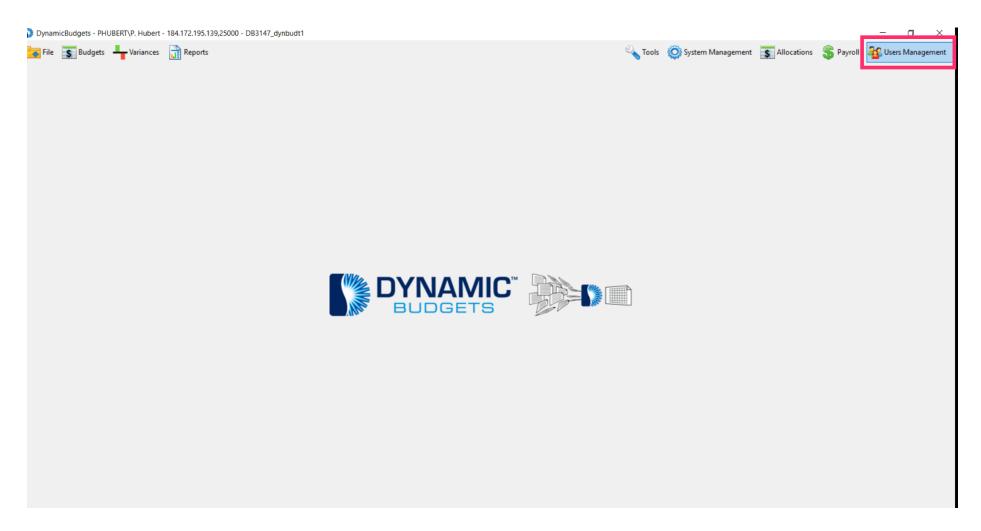


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# Click on Users Management.

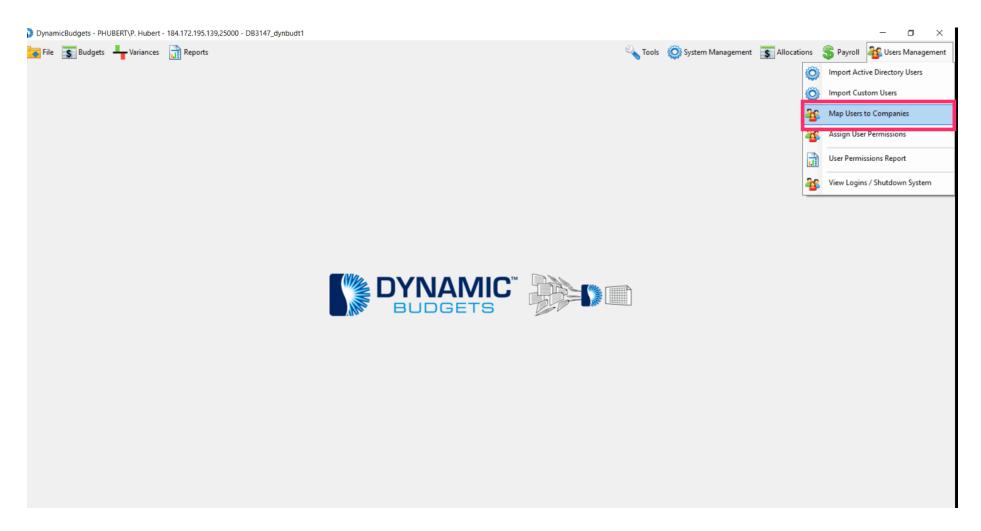


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Click on Map Users to Companies.

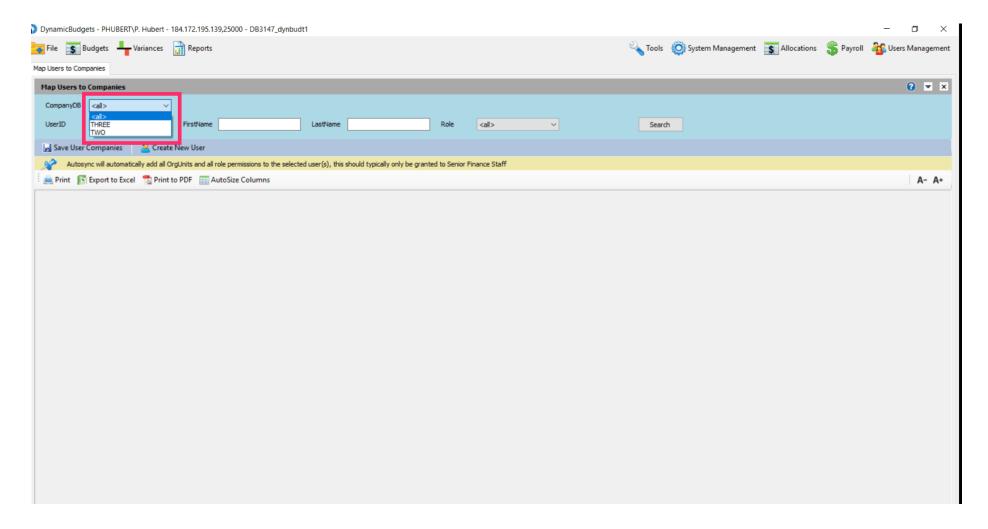


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Click on the Company DB dropdown menu. Select a company. In this example, select all.

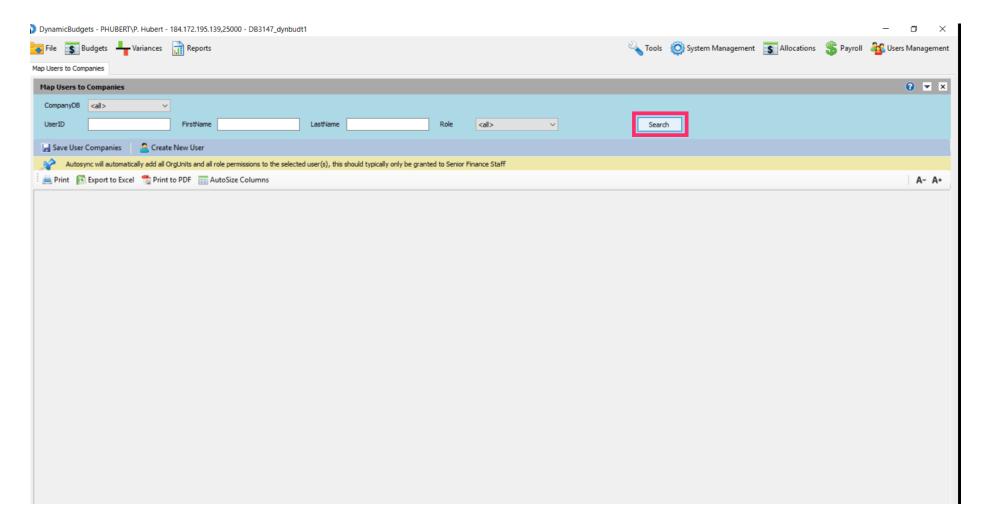


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#### Click on Search.

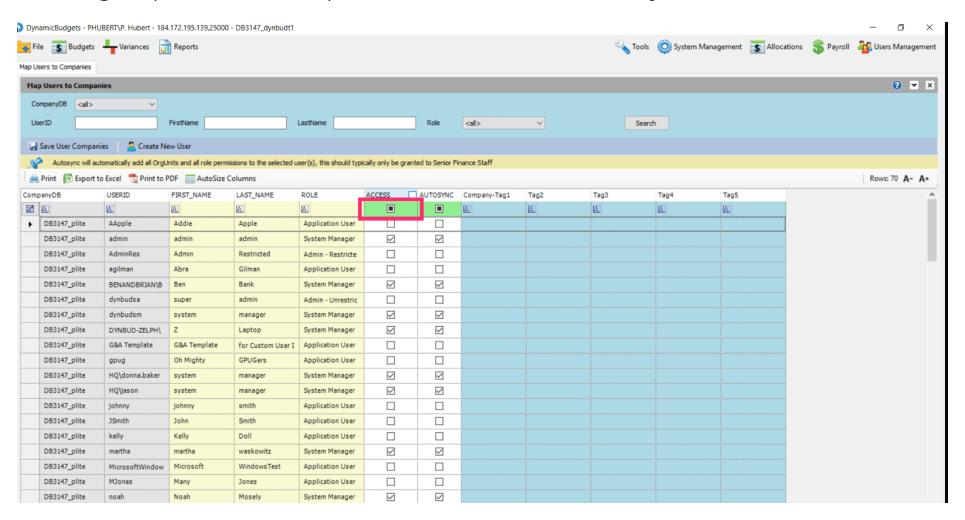


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Click in box. When it turns black, it will display who has system ACCESS with a check mark.
Click again (box will be clear) to remove ACCESS from everyone listed.

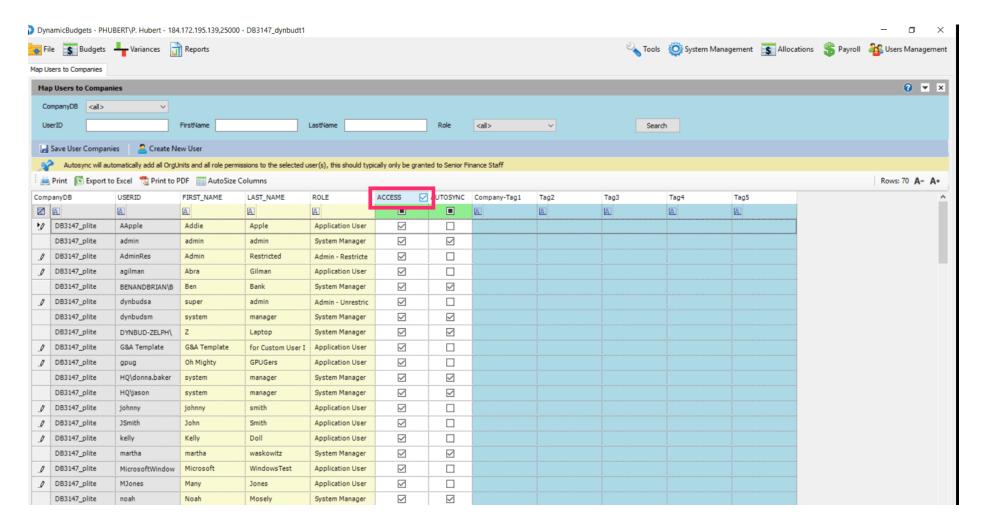


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Click in the box. When check mark appears, this gives everyone system ACCESS.

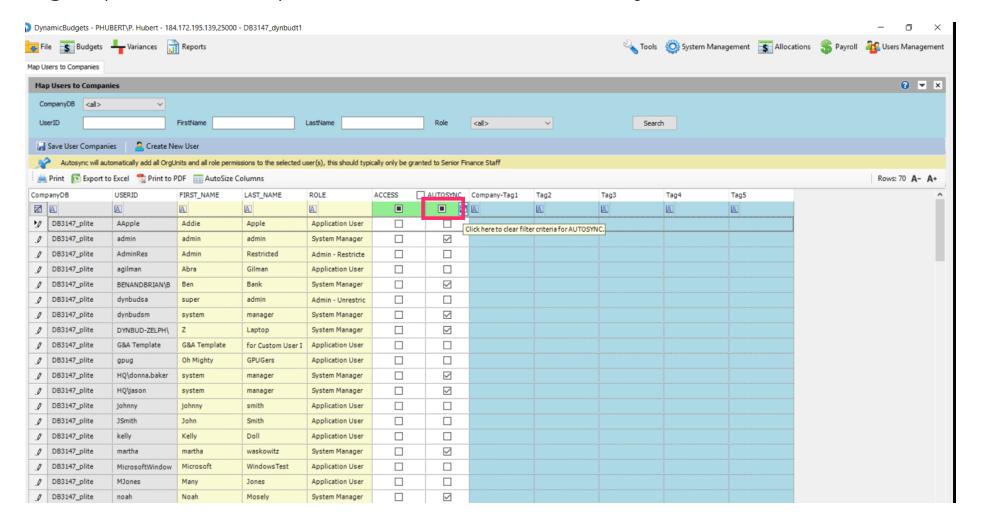


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Click in box. When it turns black, it will display who has AUTOSYNC within the system. Click again (box will be clear) to remove AUTOSYNC from everyone listed.

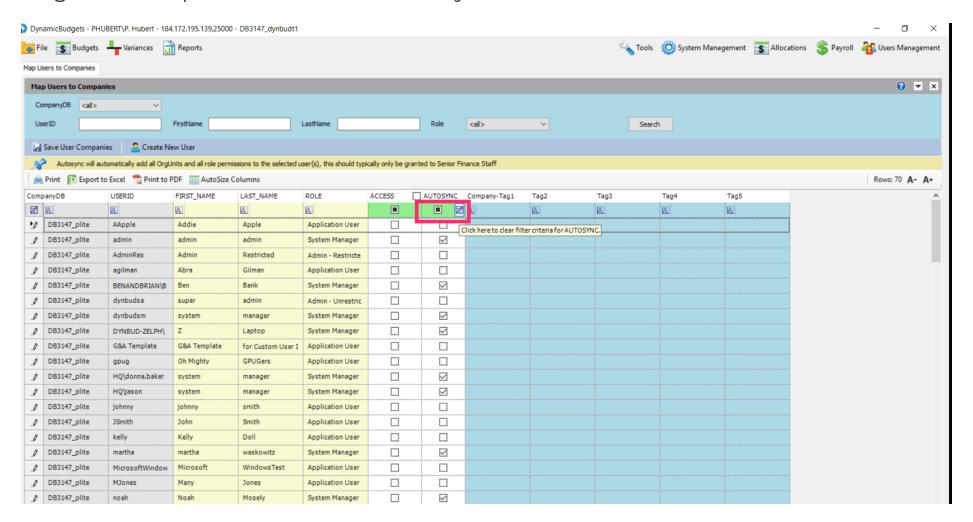


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Note: Autosync allows those with this option to automatically have access to all of the orgunits or departments added to the system.

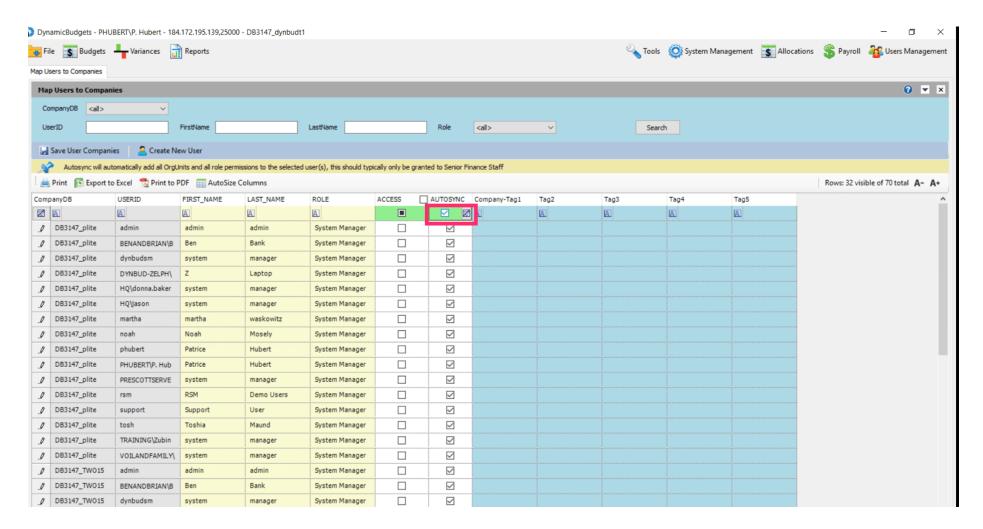


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Click in the box. When check mark appears, this gives everyone system AUTOSYNC.

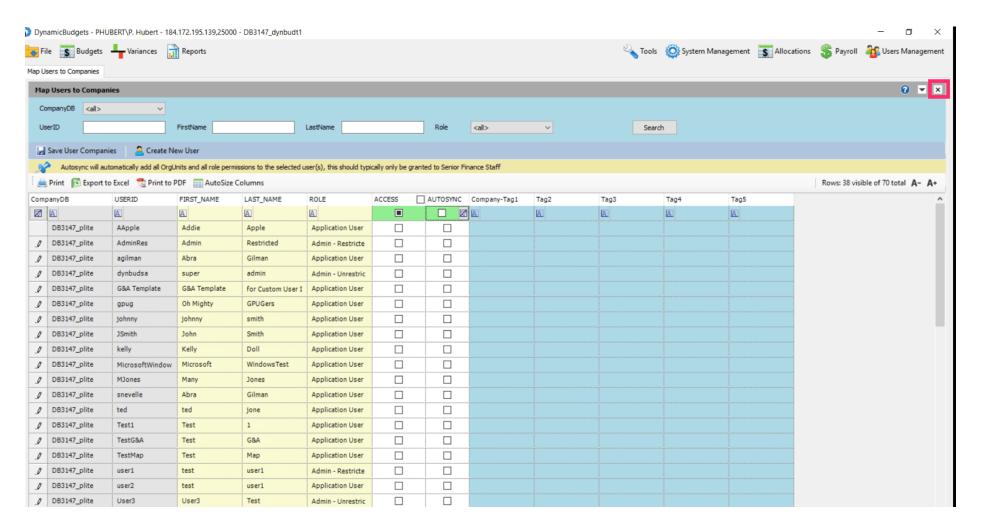


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Click on the X to close.



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🌓 🌎 That's It. You're Done.



That's It. You're Done.

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