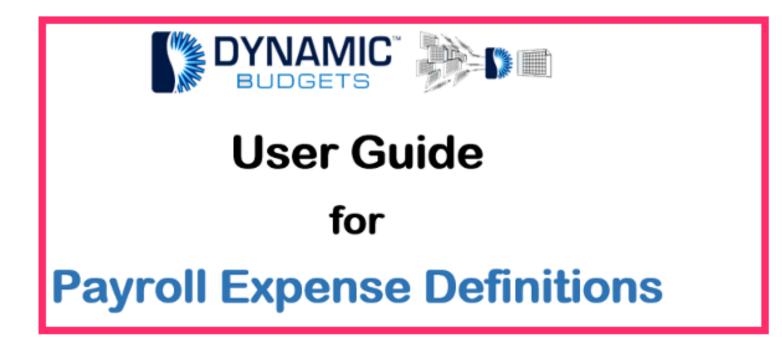


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Dynamic Budgets User Guide for Payroll Expense Definitions





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# Click on Payroll Expense Definitions.





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# Click on CompanyDB dropdown list. Make a selection. In this example, we will select DB3147\_twol8.

DynamicBudgets - PHUBERT\P. Hub		DB3147_dynamicbudgets			Sh Tark #		- 0 ×
File 🛐 Budgets 🛶 Variance						System Management S Allocatio	ons 💲 Payroll 🍇 Users Management
Payroll > Payroll Expense Definition	ons						0 💌 🗙
CompanyDB DB3147_two18 DB3147_two18	BudgetID 2023 Budge	et 🗸 🔍	earch Re	calculate Payroll Trx			
Save Changes 🔨 Delete Selec		15					🚽 Add Options Rows
Expense Definitions Hourly Staffing F	Field Mapping						
SortOrder FieldName	FieldLabel CalcType	Object Account (optional) HasOp	ions Active Taxable Manda	tory Hourly Eligible Prorated Date Field	Input Field Notes Attachme	ent: OptionName OptionVal	lue FiscalPeriod WageLimit I
2						> <	



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Click on the BudgetID dropdown list. Make a selection. In this example, we will select 2023 Budget.

DynamicBudgets -	PHUBERT\P. Hub	ert - 184.172.19	5.139,25000 - D	B3147_dynam	nicbudgets													-	- 0	×
독 File 🚺 Budge	ts 📕 Variance	es 📊 Report	s										2	Tools 🔅 S	ystem Manager	ment	Allocations	🛞 Payroll 🛛 🍇	Users Manage	ement
Payroll > Payroll E	xpense Definitio	ons																	0 -	×
CompanyDB DB31	.47_two 18	✓ Budget	II 2023 Budge 2023 Budge	t v t		Search			Recalcul	ate Payroll Tr	x									
🔛 Save Changes	🗙 Delete Selec	ted 🛛 🗋 Dupl	2023 Budge 2024 Budge ic te Definitions	t s	-													🚽 Ad	d Options Rows	s
Expense Definitions	Hourly Staffing F	ield Mapping																		
SortOrder	FieldName	FieldLabel	CalcType	Object	Account (optional)	HasOptions	Active	Taxable	Mandatory	Hourly Prorated	Eligible Date Field	Input Field	Notes	Attachment	Option	Name	OptionValue	FiscalPeriod	WageLimit	
۲.														>	<					>

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# UG-Payroll Expense Definitions

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# Click on Search.

DynamicBudget	s - PHUBERT\P. Hu	bert - 184.172.19	5.139,25000 - D	B3147_dynam	icbudgets														- 0	$\times$
😽 File 🚺 Buo	dgets 📕 Variand	ces 📊 Report	ts										2	Tools 🔯 S	System N	lanagement	\$ Allocations	🏐 Payroll 🧳	Users Mana	gement
Payroll > Payro	ll Expense Definit	ions																	0	▼ ×
CompanyDB D	B3147_two18	✓ Budget	ID 2023 Budge	t ~		Rearch			Recalcula	ate Payroll Tr	rx									
📕 Save Change	s 🗙 Delete Sele	cted	licate Definition	s														alle A	dd Options Ro	ws
Expense Definition	Hourly Staffing	Field Mapping																		
SortOrder	FieldName	FieldLabel	CalcType	Object	Account (optional)	HasOptions	Active	Taxable	Mandatory	Hourly Prorated	Eligible Date Field	Input Field	Notes	Attachment		OptionName	OptionValue	FiscalPeriod	WageLimit	1
	, i	1		1								1	1		*				•	
٢														>	<					>



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# The second secon

	gets 🗕 Varian															. <del>69</del> 9.			-	鑬 Payroll   🏄		
ol > Payrol	l Expense Definit	ions																			0	-
mpanyDB DB	3147_two18	✓ Budget	ID 2023 Budget	~		Search			Recalcul	late Payroll Ti	rx											
Save Changes	🗙 Delete Sele	acted Do Duni	icate Definitions																	- Ad	d Options Ro	
ense Definitions			icate Definitions																	- <b>-</b>		
SortOrder	FieldName	FieldLabel	CalcType	Object	Account (optional)	HasOptions	Active	Taxable	Mandatory	Hourly Prorated	Eligible Date F	iald	Input Field		Notes	Attachment:		OptionName	Option Value	FiscalPeriod	WageLimit	_
0	Field1				(opuonal)						None	Telu T	riciu	•		Ø	-		0			_
0	Field2		•	•	•						None	•		•	1	<u> </u>	*		-			
0	Field3		•	•	•						None	•		•		9						
0	Field4		•	•							None	•		•	1	0						
0	Field5		•	•	•						None	•		•		0						
0	Field6		•								None			•	2	0						
0	Field7		•	•	•						None	•		•	1	0						
0	Field8		-	•	•						None	•		-	1	Ø						
0	Field9		•	•	•						None	•		-	1	Ø						
0	Field 10		•	•	•						None	•		-	1	Ø						
0	Field11		-	•	-						None	•		-		Ø						
0	Field12		•		•						None	•		•		Ø						
0	Field 13		•								None			-	1	Ø						
0	Field14		•	•	•						None	•		-	1	Ø						
0	Field 15		-	•	•						None	•		•		Ø						
0	Field 16		•	•	•						None	•		•		0						
0	Field17		•		•						None	•		•		0						
0	Field 18		•	•	•						None	•		•	1	0						
0	Field 19		-	•	•						None	•		-		0						
0	Field20		-								None			-		D						



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Note: Here are some typical examples of Fieldlabels used by organizations. Type the Fieldlabel and press tab. Do this until you have entered all of the labels you want to use.

😜 File 💲 Budge	ts 🗕 Varianc	es Reports
Payroll > Payroll E	xpense Definiti	ons
CompanyDB DB31	47_two18	→ BudgetID 20
	-	
🛃 Save Changes	🗙 Delete Selec	cted 🛛 🗋 Duplicate 🛙
Expense Definitions	Hourly Staffing F	Field Mapping
SortOrder	FieldName	FieldLabel
0	Field1	FICA
0	Field2	Medicare
0	Field3	Medical
0	Field4	Dental
0	Field5	Vision
0	Field6	wc
0	Field7	Life
0	Field8	Pension
0	Field9	401k
0	Field 10	Car Allowance
0	Field 11	Phone Allowance
0	Field 12	Continuing Education
0	Field 13	Bonus Amount
0	Field 14	Bonus Type
• 0	Field 15	
0	Field 16	
0	Field 17	
0	Field 18	
•	Einliden	



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Note: Here are some typical examples of CalcType used by organizations. Select the CalcType and press tab. Do this until you have entered all of the types you want to use.

Payr	oll > Payroll E	xpense Definitio	ons		
Co	ompanyDB DB31	47_two 18	✓ BudgetID	20	123 Budget v
	Save Changes	X Delete Selec	ted Duplicat	te D	efinitions
Exp	ense Definitions	Hourly Staffing Fi	ield Mapping		
	SortOrder	FieldName	FieldLabel		CalcType
•	0	Field 1	FICA		Pcnt-TotalTaxable-Capped
	0	Field2	Medicare		Tax Liability
	0	Field3	Medical		Monthly Amount - Multiple Changes
	0	Field4	Dental		Monthly Amount - Multiple Changes
	0	Field5	Vision		Monthly Amount - Multiple Changes
	0	Field6	WC		Pont of Salary
	0	Field7	Life		Pont of Salary
	0	Field8	Pension		Pont-Salary-Capped
	0	Field9	401k		Pont-Salary-Capped
	0	Field10	Car Allowance		Monthly Amount
	0	Field11	Phone Allowance		Monthly Amount
	0	Field12	Continuing Educat	n	Input Annual
	0	Field13	Bonus Amount		Single Pymt - Amount
	0	Field14	Bonus Type		Input Annual - Weighted Quarterly
	0	Field 15			HOLDEL
	0	Field 16			Not Set 👻



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Click on CalcType selected for the FICA FieldLabel. In this example, we have selected Pcnt-TotalTaxable-Capped.

ayroll	> Payroll Exp	ense Definition	5												0 -
Comp	anyDB DB3147	7 two18	✓ BudgetID 2023	Budget 🗸 🔍	S	earch Recalculate Payrol	I Trx								
Sav	/e Changes 🔰	🗙 Delete Selecte	d 🛛 🗋 Duplicate Defin	nitions											Add Options Rows
(pens	e Definitions	Hourly Staffing Field	d Mapping												
	SortOrder	FieldName	FieldLabel	CalcType		Object		Account (optional)		OptionName	Tax Rate	WageLimit	Max	Object	IsDefault
•	0	Field1	FICA	Pcnt-TotalTaxable-Capped	•	170 - Payroll Taxes - Administration	•	<select> -</select>	•	FICA	6.2	127500	7905		•
	0	Field2	Medicare	Tax Liability		5170 - Payroll Taxes - Administration	•	<select> -</select>	*					-	•
	0	Field3	Medical	Monthly Amount - Multiple Changes	•	5160 - Health Insurance Expense - Administration	•	<select> -</select>							
	0	Field4	Dental	Monthly Amount - Multiple Changes	•	5160 - Health Insurance Expense - Administration	•	<select> -</select>							
	0	Field5	Vision	Monthly Amount - Multiple Changes	•	5160 - Health Insurance Expense - Administration	•	<select> -</select>							
	0	Field6	WC	Pont of Salary	•		•	100-5150-00 - Employee Ber							
	0	Field7	Life	Pont of Salary	•	5150 - Employee Benefits - Administration	•	<select> -</select>							
	0	Field8	401k Match	Pont-Salary-Capped	•	5150 - Employee Benefits - Administration	•	<select> -</select>							
	0	Field9	Housing Allowance	Input Monthly	•	5150 - Employee Benefits - Administration	•	<select> -</select>							
	0	Field 10	Car Allowance	Monthly Amount	•	5150 - Employee Benefits - Administration	•	<select> -</select>							
	0	Field 11	Phone Allowance	Monthly Amount	•	5150 - Employee Benefits - Administration	•	<select> -</select>							
	0	Field12	Continuing Education	Input Annual	•	5150 - Employee Benefits - Administration	•	<select> -</select>							
	0	Field13	Bonus Amount	Single Pymt - Pcnt Annualized Salary	•		•	<select> -</select>							
	0	Field14	Bonus Type	Input Annual - Weighted Quarterly	•		•	<select> -</select>							
	0	Field15		Not Set	•		•	<select> -</select>							
	0	Field16		Not Set	•		•	<select> -</select>							
	0	Field17		Not Set	•		•	<select> -</select>							
	0	Field18		Not Set	•		•	<select> -</select>							
	0	Field 19		Not Set	•		•	<select> -</select>							



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# Now enter the OptionName, Tax Rate, WageLimit and Max for FICA. See example.

ayroli	Payroll Exp	ense Definitions													0 -
Compa	DB3147	_two 18	BudgetID 2023	Budget 🗸 🔍	S	earch Recalculate Payrol	Trx								
Sav	e Changes 🍞	Celete Selected	I Duplicate Defi	nitions										- A	dd Options Rows
pense	Definitions H	lourly Staffing Field	Mapping												
	SortOrder	FieldName	FieldLabel	CalcType		Object		Account (optional)		OptionName	Tax Rate	WageLimit	Max	bject	IsDefault
	0	Field 1	FICA	Pont-TotalTaxable-Capped	•	5170 - Payroll Taxes - Administration	•	<select> -</select>	<u>۲</u>	FICA	6.2	127500	7905		
	0	Field2	Medicare	Tax Liability	•	5170 - Payroll Taxes - Administration	•	<select> -</select>	*						
	0	Field3	Medical	Monthly Amount - Multiple Changes	•	5160 - Health Insurance Expense - Administration	•	<select> -</select>							
	0	Field4	Dental	Monthly Amount - Multiple Changes	•	5160 - Health Insurance Expense - Administration	•	<select> -</select>							
	0	Field5	Vision	Monthly Amount - Multiple Changes	•	5160 - Health Insurance Expense - Administration	•	<select> -</select>							
	0	Field6	WC	Pont of Salary	•		•	100-5150-00 - Employee Ber							
	0	Field7	Life	Pont of Salary	•	5150 - Employee Benefits - Administration	•	<select> -</select>							
	0	Field8	401k Match	Pont-Salary-Capped	•	5150 - Employee Benefits - Administration	•	<select> -</select>							
	0	Field9	Housing Allowance	Input Monthly	•	5150 - Employee Benefits - Administration	•	<select> -</select>							
	0	Field10	Car Allowance	Monthly Amount	•	5150 - Employee Benefits - Administration	•	<select> -</select>							
	0	Field11	Phone Allowance	Monthly Amount	•	5150 - Employee Benefits - Administration	•	<select> -</select>							
	0	Field12	Continuing Education	Input Annual	•	5150 - Employee Benefits - Administration	•	<select> -</select>							
	0	Field13	Bonus Amount	Single Pymt - Pcnt Annualized Salary	•		•	<select> -</select>							
	0	Field14	Bonus Type	Input Annual - Weighted Quarterly	•		•	<select> -</select>							
	0	Field 15		Not Set	•		•	<select> -</select>							
	0	Field 16		Not Set	•		•	<select> -</select>							
	0	Field 17		Not Set	•		•	<select> -</select>							
	0	Field 18		Not Set	•		•	<select> -</select>							
	0	Field 19		Not Set	•		•	<select> -</select>							



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# Click on CalcType selected for the Medicare FieldLabel. In this example, we have selected Tax Liability.

ayroli	> Payroll Exp	pense Definition	s												0 💌
Compa	anyDB DB3147	7 two 18	<ul> <li>BudgetID 2023</li> </ul>	Budget 🗸 🔍	S	earch Recalculate Payrol	Trx								
				booget											
🚽 Sav	e Changes	🗙 Delete Selecte	d 🛛 🗋 Duplicate Defi	nitions											🕂 Add Options Rows
Expense	e Definitions	Hourly Staffing Field	d Mapping												
	SortOrder	FieldName	FieldLabel	CalcType		Object		Account (optional)		OptionName	Option Value	Object	IsDefault	t	
	0	Field1	FICA	Prot-TotalTaxable-Capped	Ŧ	5170 - Payroll Taxes - Administration	•	<select> -</select>	<u> </u>	Medicare	1.45		• [		
•	0	Field2	Medicare	Tax Liability	•	170 - Payroll Taxes - Administration	•	<select> -</select>	*	Medicare	1.15				-
	0	Field3	Medical	Monthly Amount - Multiple Changes	•	5160 - Health Insurance Expense - Administration	•	<select> -</select>						_	
	0	Field4	Dental	Monthly Amount - Multiple Changes	•	5160 - Health Insurance Expense - Administration	•	<select> -</select>							
	0	Field5	Vision	Monthly Amount - Multiple Changes	•	5160 - Health Insurance Expense - Administration	•	<select> -</select>							
	0	Field6	WC	Pcnt of Salary	•		•	100-5150-00 - Employee Ber							
	0	Field7	Life	Pcnt of Salary	•	5150 - Employee Benefits - Administration	•	<select> -</select>							
	0	Field8	401k Match	Pont-Salary-Capped	•	5150 - Employee Benefits - Administration	•	<select> -</select>							
	0	Field9	Housing Allowance	Input Monthly	•	5150 - Employee Benefits - Administration	•	<select> -</select>							
	0	Field10	Car Allowance	Monthly Amount	•	5150 - Employee Benefits - Administration	•	<select> -</select>							
	0	Field11	Phone Allowance	Monthly Amount	•	5150 - Employee Benefits - Administration	÷	<select> -</select>							
	0	Field12	Continuing Education	Input Annual	•	5150 - Employee Benefits - Administration	•	<select> -</select>							
	0	Field13	Bonus Amount	Single Pymt - Pont Annualized Salary	•		÷	<select> -</select>							
	0	Field14	Bonus Type	Input Annual - Weighted Quarterly	•		•	<select> -</select>							
	0	Field 15		Not Set	-		•	<select> -</select>							
	0	Field 16		Not Set	•		•	<select> -</select>							
	0	Field17		Not Set	•		•	<select> -</select>							
	0	Field 18		Not Set	•		•	<select> -</select>							
	0	Field 19		Not Set	•			<select> -</select>							



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# Enter the OptionName and OptionValue for Medicare. See example.

ayroll	> Payroll Ex	pense Definition	5														0 -
Compa	anyDB DB314	7_two 18	V BudgetID 2023	Budget 🗸 🔍	S	earch Recalculate Payro	ll Trx										
Save	e Changes	🗙 Delete Selecte	d Duplicate Defin	nitions												🚽 Add Op	tions Rows
pense	Definitions	Hourly Staffing Field	d Mapping														
	SortOrder	FieldName	FieldLabel	CalcType		Object		Account (optional)	Г	OptionName	Option Value	c	oject	IsDefa	ult		
	0	Field1	FICA	Pcnt-TotalTaxable-Capped	-	5170 - Payroll Taxes - Administration	•	<select> -</select>		Madiana	1.45		-			_	
•	0	Field2	Medicare	Tax Liability	•	5170 - Payroll Taxes - Administration	•	<select> -</select>	► *	Medicare	1.45			•		_	
	0	Field3	Medical	Monthly Amount - Multiple Changes	•	5160 - Health Insurance Expense - Administration	•	<select> -</select>	-								
	0	Field4	Dental	Monthly Amount - Multiple Changes	•	5160 - Health Insurance Expense - Administration	•	<select> -</select>									
	0	Field5	Vision	Monthly Amount - Multiple Changes	-	5160 - Health Insurance Expense - Administration	•	<select> -</select>									
	0	Field6	WC	Pont of Salary	-		•	100-5150-00 - Employee Ber									
	0	Field7	Life	Pont of Salary	-	5150 - Employee Benefits - Administration	•	<select> -</select>									
	0	Field8	401k Match	Pont-Salary-Capped	-	5150 - Employee Benefits - Administration	•	<select> -</select>									
	0	Field9	Housing Allowance	Input Monthly	-	5150 - Employee Benefits - Administration	•	<select> -</select>									
	0	Field10	Car Allowance	Monthly Amount	-	5150 - Employee Benefits - Administration	•	<select> -</select>									
	0	Field11	Phone Allowance	Monthly Amount	-	5150 - Employee Benefits - Administration	•	<select> -</select>									
	0	Field 12	Continuing Education	Input Annual	•	5150 - Employee Benefits - Administration	•	<select> -</select>									
	0	Field 13	Bonus Amount	Single Pymt - Pcnt Annualized Salary	-		-	<select> -</select>									
	0	Field14	Bonus Type	Input Annual - Weighted Quarterly	•		•	<select> -</select>									
	0	Field 15		Not Set	-		•	<select> -</select>									
	0	Field 16		Not Set	•		•	<select> -</select>									
	0	Field 17		Not Set	•		•	<select> -</select>									
	0	Field 18		Not Set	•		•	<select> -</select>									
	0	Field 19		Not Set	•		•	<select> -</select>									



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Click on CalcType selected for the Medical FieldLabel. In this example, we have selected Monthly Amount - Multiple Changes.

ayroll	> Payroll Exp	pense Definition	s												0	• ×
Comp	anyDB DB3147	7_two18	V BudgetID 2023	Budget V	S	earch Recalculate Payrol	l Trx									
🚽 Sav	e Changes	🗙 Delete Selecte	d Duplicate Defi	nitions										Add 🚽	Options Row	vs
Expense	e Definitions	Hourly Staffing Fiel	d Mapping													
	SortOrder	FieldName	FieldLabel	СакТуре		Object		Account (optional)		OptionName	Period Amount	Object	New Amount	Effective Fiscal-Period	New Amount 2	Ef Fit
	0	Field1	FICA	Pcnt-TotalTaxable-Capped	-	5170 - Payroll Taxes - Administration	•	<select> -</select>		HMO-EMP	500	•	-	-	2	
	0	Field2	Medicare	Tax Liability	-	5170 - Payroll Taxes - Administration	•	<select> -</select>	ŕ	HMO-SP	650	•				+
•	0	Field3	Medical	Monthly Amount - Multiple Changes	-	160 - Health Insurance Expense - Administration	•	<select> -</select>		HMO-CH	650					+
	0	Field4	Dental	Monthly Amount - Multiple Changes	٠	5160 - Health Insurance Expense - Administration	•	<select> -</select>		HMO-FAM	1300	•				+
	0	Field5	Vision	Monthly Amount - Multiple Changes	•	5160 - Health Insurance Expense - Administration	•	<select> -</select>		PPO-EMP	600	•				
	0	Field6	wc	Pcnt of Salary	-		•	100-5150-00 - Employee Ben		PPO-SP	750	•				
	0	Field7	Life	Pont of Salary	•	5150 - Employee Benefits - Administration	÷	<select> -</select>		PPO-CH	750	•				
	0	Field8	401k Match	Pont-Salary-Capped	•	5150 - Employee Benefits - Administration	•	<select> -</select>		PPO-FAM	1400	•				_
	0	Field9	Housing Allowance	Input Monthly	•	5150 - Employee Benefits - Administration	•	<select> -</select>	*	Opt Out	0	•				
	0	Field 10	Car Allowance	Monthly Amount	-		•	<select> -</select>	*			·				
	-				=		-									
	0	Field11	Phone Allowance	Monthly Amount	٠	5150 - Employee Benefits - Administration	•	<select> -</select>								
	0	Field12	Continuing Education	Input Annual	-	5150 - Employee Benefits - Administration	•	<select> -</select>								
	0	Field13	Bonus Amount	Single Pymt - Pcnt Annualized Salary	•		٠	<select> -</select>								
	0	Field14	Bonus Type	Input Annual - Weighted Quarterly	•		•	<select> -</select>								
	0	Field15		Not Set	•		٠	<select> -</select>								
	0	Field 16		Not Set	•		•	<select> -</select>								
	0	Field17		Not Set	•		•	<select> -</select>								
	0	Field 18		Not Set	•		•	<select> -</select>								
	0	Field 19		Not Set	-		•	<select> -</select>								



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# Enter the OptionName and Period Amount for Medical. See example.

Payroll	> Payroll Exp	pense Definition	5												0	/ ×
Comp	anyDB DB3147	7_two18	BudgetID 2023	Budget 🗸 🔍	S	earch Recalculate Payro	ll Tro									
🚽 Sav	e Changes	X Delete Selecte	d Duplicate Defi	nitions										🛁 Add	Options Row	s
xpens	e Definitions	Hourly Staffing Field	d Mapping									_				
	SortOrder	FieldName	FieldLabel	CalcType		Object		Account (optional)		OptionName	Period Amount	Object	New Amount	Effective Fiscal-Period	New Amount 2	E
	0	Field1	FICA	Pcnt-TotalTaxable-Capped	•	5170 - Payroll Taxes - Administration	•	<select> -</select>		HMO-EMP	500		•	1	2	+
	0	Field2	Medicare	Tax Liability	٠	5170 - Payroll Taxes - Administration	•	<select> -</select>	Ľ	HM HMO-EMP	650		•			+
•	0	Field3	Medical	Monthly Amount - Multiple Changes	-	5160 - Health Insurance Expense - Administration	•	<select> -</select>		нмо-сн	650		-			+
	0	Field4	Dental	Monthly Amount - Multiple Changes	•	5160 - Health Insurance Expense - Administration	•	<select> -</select>		HMO-FAM	1300		-			+
	0	Field5	Vision	Monthly Amount - Multiple Changes	•	5160 - Health Insurance Expense - Administration	•	<select> -</select>		PPO-EMP	600		-			
	0	Field6	WC	Pcnt of Salary	•		•	100-5150-00 - Employee Ber		PPO-SP	750		•			_
	0	Field7	Life	Pcnt of Salary	•	5150 - Employee Benefits - Administration	•	<select> -</select>		PPO-CH	750		•			+
	0	Field8	401k Match	Pont-Salary-Capped		5150 - Employee Benefits - Administration	+	<select> -</select>		PPO-FAM Opt Out	1400 0		•			+
	0	Field9	Housing Allowance	Input Monthly	÷	5150 - Employee Benefits - Administration	÷	<select> -</select>	*	Opt Out	U		•			+
	0	Field 10	Car Allowance	Monthly Amount	-	5150 - Employee Benefits - Administration	÷	<select> -</select>	Ŧ							+
	0	Field11	Phone Allowance	Monthly Amount	-	5150 - Employee Benefits - Administration	•	<select> -</select>								
	0	Field 12	Continuing Education		-	5150 - Employee Benefits - Administration	•	<select> -</select>								
	0	Field 13	Bonus Amount	Single Pymt - Pcnt Annualized Salary	-		•	<select> -</select>								
	0	Field 14	Bonus Type		•		•	<select> -</select>								
	0	Field 15	bonds rype	Not Set	•		•	<select> -</select>								
	0	Field 16		Not Set	•		•	<select> -</select>								
	0	Field 17		Not Set	•		•	<select> -</select>								
	0	Field 18		Not Set	•		•	<select> -</select>								
	0	Field 19		Not Set	-		•	<select> -</select>								



zgidwani

# Click on CalcType selected for the Dental FieldLabel. In this example, we have selected Monthly Amount - Multiple Changes.

	<ul> <li>Payroll Exp anyDB DB3147</li> </ul>	ense Definition	BudgetID 2023	Budget V 🔍	Search Recalculate Pay	roll Tr:								<b>∂</b> ▼
Save	e Changes 🔰	🗙 Delete Selecte	d Duplicate Defin	nitions									🚽 Add Op	tions Rows
pense	Definitions	lourly Staffing Fiel	d Mapping											
	SortOrder	FieldName	FieldLabel	CalcType	Object		Account (optional)		OptionName	Period Amount	Object	New Amount	Effective Fiscal-Period	New Amount 2
	0	Field1	FICA	Pcnt-TotalTaxable-Capped	5170 - Payroll Taxes - Administration	-	<select> -</select>	L.	Yes	85	•	1	1	2
	0	Field2	Medicare	Tax Liability -	5170 - Payroll Taxes - Administration	-	<select> -</select>	Ľ	No Yes	_	-			
	0	Field3	Modical	Monthly Amount - Multiple Changes -	5160 - Health Insurance Expense - Administration	•	<select> -</select>	*			•			
	0	Field4	Dental	Monthly Amount - Multiple Changes	5160 - Health Insurance Expense - Administration	•	<select> -</select>							
	0	Field5	vision	Monthly Amount - Multiple Changes	5160 - Health Insurance Expense - Administration	•	<select> -</select>							
	0	Field6	wc	Pcnt of Salary		-	100-5150-00 - Employee Ber							
	0	Field7	Life	Pcnt of Salary	5150 - Employee Benefits - Administration	-	<select> -</select>							
	0	Field8	401k Match	Pcnt-Salary-Capped	5150 - Employee Benefits - Administration	-	<select> -</select>							
	0	Field9	Housing Allowance	Input Monthly -	5150 - Employee Benefits - Administration	-	<select> -</select>							
	0	Field 10	Car Allowance	Monthly Amount	5150 - Employee Benefits - Administration	-	<select> -</select>							
	0	Field11	Phone Allowance	Monthly Amount	5150 - Employee Benefits - Administration	-	<select> -</select>							
	0	Field 12	Continuing Education	Input Annual -	5150 - Employee Benefits - Administration	-	<select> -</select>							
	0	Field 13	Bonus Amount	Single Pymt - Pcnt Annualized Salary 🔻		-	<select> -</select>							
	0	Field14	Bonus Type	Input Annual - Weighted Quarterly		-	<select> -</select>							
	0	Field 15		Not Set 🗸		•	<select> -</select>							
	0	Field 16		Not Set			<select> -</select>							



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# Enter the OptionName and Period Amount for Dental. See example.

ayroll	> Payroll Expe	ense Definitions														0 -
Compa	anyDB DB3147	_two18	BudgetID 2023	Budget v 9,	S	earch Recalculate Payro	oll Tro	(								
Sav	e Changes 🌎	Celete Selected	I Duplicate Defi	nitions											🚽 Add Op	otions Rows
xpense	Definitions He	ourly Staffing Field	Mapping						_							
	SortOrder	FieldName	FieldLabel	CalcType		Object		Account (optional)		OptionName	Period Amount	( bje	ect	New Amount	Effective Fiscal-Period	New Amount 2
	0	Field 1	FICA	Pcnt-TotalTaxable-Capped	•	5170 - Payroll Taxes - Administration	•	<select> -</select>		Yes	85		•	1	1	2
	0	Field2	Medicare	Tax Liability	•	5170 - Payroll Taxes - Administration	•	<select> -</select>	ŕ		s p		•			
	0	Field3	Medical	Monthly Amount - Multiple Changes	٠	5160 - Health Insurance Expense - Administration	•	<select> -</select>	*				•			
•	0	Field4	Dental	Monthly Amount - Multiple Changes	•	5160 - Health Insurance Expense - Administration	•	<select> -</select>	-							
	0	Field5	Vision	Monthly Amount - Multiple Changes	•	5160 - Health Insurance Expense - Administration	•	<select> -</select>								
	0	Field6	WC	Pcnt of Salary	•		•	100-5150-00 - Employee Ben								
	0	Field7	Life	Pcnt of Salary	•	5150 - Employee Benefits - Administration	•	<select> -</select>								
	0	Field8	401k Match	Pcnt-Salary-Capped	•	5150 - Employee Benefits - Administration	•	<select> -</select>								
	0	Field9	Housing Allowance	Input Monthly	•	5150 - Employee Benefits - Administration	•	<select> -</select>								
	0	Field 10	Car Allowance	Monthly Amount	•	5150 - Employee Benefits - Administration	•	<select> -</select>								
	0	Field 11	Phone Allowance	Monthly Amount	•	5150 - Employee Benefits - Administration	•	<select> -</select>								
	0	Field 12	Continuing Education	Input Annual	•	5150 - Employee Benefits - Administration	•	<select> -</select>								
	0	Field 13	Bonus Amount	Single Pymt - Pcnt Annualized Salary	•		•	<select> -</select>								
	0	Field14	Bonus Type	Input Annual - Weighted Quarterly	•		•	<select> -</select>								
	0	Field 15		Not Set	•		•	<select> -</select>								
	0	Field 16		Not Set	•		•	<select> -</select>								
	-															



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## Click on CalcType selected for the Vison FieldLabel. In this example, we have selected Monthly Amount - Multiple Changes.

	Payroll Ex	pense Definitions	BudgetID 2023	Budget V	Search Recalculate Payrol	l Trx								<b>? ⊻</b>
Save	e Changes	X Delete Selecte	d	nitions									🚽 Add Op	otions Rows
pense	Definitions	Hourly Staffing Field	d Mapping											
	SortOrder	FieldName	FieldLabel	CalcType	Object		Account (optional)		OptionName	Period Amount	Object	New Amount	Effective Fiscal-Period 1	New Amount 2
	0	Field 1	FICA	Pcnt-TotalTaxable-Capped 🔹	5170 - Payroll Taxes - Administration	•	<select> -</select>	<u> </u>	Yes	15	•	1	1	2
	0	Field2	Medicare	Tax Liability -	5170 - Payroll Taxes - Administration	•	<select> -</select>	ŕ	No	0	•			
	0	Field3	Medical	Monthly Amount - Multiple Changes 🔹	5160 - Health Insurance Expense - Administration	•	<select> -</select>	*			•			
	0	Field4	Deptal	Maathly Amount - Multiple Changes -	5160 - Health Insurance Expense - Administration	•	<select> -</select>							
	0	Field5	Vision	Monthly Amount - Multiple Changes 🔹	160 - Health Insurance Expense - Administration	•	<select> -</select>							
	0	Field6	we	Forcor Salary		•	100-5150-00 - Employee Ber							
	0	Field7	Life	Pcnt of Salary -	5150 - Employee Benefits - Administration	•	<select> -</select>							
	0	Field8	401k Match	Pcnt-Salary-Capped 🔹	5150 - Employee Benefits - Administration	•	<select> -</select>							
	0	Field9	Housing Allowance	Input Monthly -	5150 - Employee Benefits - Administration	•	<select> -</select>							
	0	Field 10	Car Allowance	Monthly Amount -	5150 - Employee Benefits - Administration	•	<select> -</select>							
	0	Field11	Phone Allowance	Monthly Amount -	5150 - Employee Benefits - Administration	•	<select> -</select>							
	0	Field 12	Continuing Education	Input Annual 🔹	5150 - Employee Benefits - Administration	•	<select> -</select>							
	0	Field 13	Bonus Amount	Single Pymt - Pcnt Annualized Salary 🔹		•	<select> -</select>							
	0	Field14	Bonus Type	Input Annual - Weighted Quarterly		•	<select> -</select>							
	0	Field 15		Not Set -		•	<select> -</select>							
	0	Field 16		Not Set 🔹		•	<select> -</select>							
	0	Field 17		Not Set -		•	<select> -</select>							
	0	Field 18		Not Set -		÷	<select> -</select>							
_	0	Field 19		Not Set 🗸		÷	<select> -</select>							
-	0	Field20		Not Set 🗸		•	<select> -</select>							



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# Enter the OptionName and Period Amount for Vision. See example.

	Payroll Exp anyDB DB3147	ense Definitions	<ul> <li>BudgetID 2023</li> </ul>	Budget V Q	S	earch Recalculate Payrol	l Trx	5							0 ▼
Sav	e Changes 🍞	K Delete Selected	d Duplicate Defi	nitions										🚽 Add Op	tions Rows
pense	e Definitions	lourly Staffing Field	Mapping						_						
	SortOrder	FieldName	FieldLabel	CalcType		Object		Account (optional)		OptionName	Period Amount	bject	New Amount	Effective Fiscal-Period	New Amount 2
	0	Field 1	FICA	Pont-TotalTaxable-Capped	-	5170 - Payroll Taxes - Administration	•	<select> -</select>		Yes	15		-	-	2
	0	Field2	Medicare	Tax Liability	•	5170 - Payroll Taxes - Administration	•	<select> -</select>	Ľ.	No	0	-	-		
	0	Field3	Medical	Monthly Amount - Multiple Changes	•	5160 - Health Insurance Expense - Administration	•	<select> -</select>	*			-			
	0	Field4	Dental	Monthly Amount - Multiple Changes	•	5160 - Health Insurance Expense - Administration	•	<select> -</select>							
•	0	Field5	Vision	Monthly Amount - Multiple Changes	•	5160 - Health Insurance Expense - Administration	•	<select> -</select>							
	0	Field6	WC	Pcnt of Salary	•		•	100-5150-00 - Employee Ber							
	0	Field7	Life	Pcnt of Salary	-	5150 - Employee Benefits - Administration	•	<select> -</select>							
	0	Field8	40 1k Match	Pont-Salary-Capped	-	5150 - Employee Benefits - Administration	•	<select> -</select>							
	0	Field9	Housing Allowance	Input Monthly	-	5150 - Employee Benefits - Administration	•	<select> -</select>							
	0	Field 10	Car Allowance	Monthly Amount	•	5150 - Employee Benefits - Administration	•	<select> -</select>							
	0	Field 11	Phone Allowance	Monthly Amount	-	5150 - Employee Benefits - Administration	•	<select> -</select>							
	0	Field 12	Continuing Education	Input Annual	-	5150 - Employee Benefits - Administration	•	<select> -</select>							
	0	Field 13	Bonus Amount	Single Pymt - Pcnt Annualized Salary	•		Ŧ	<select> -</select>							
	0	Field 14	Bonus Type	Input Annual - Weighted Quarterly	•		•	<select> -</select>							
	0	Field 15		Not Set	•		•	<select> -</select>							
	0	Field 16		Not Set	•		•	<select> -</select>							
	0	Field 17		Not Set	•		•	<select> -</select>							
	0	Field 18		Not Set	•		•	<select> -</select>							
	0	Field 19		Not Set	•		•	<select> -</select>							
	0	Field20		Not Set	-		•	<select> -</select>							



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# Click on CalcType selected for the WC FieldLabel. In this example, we have selected Pcnt of Salary.

ayroll 🗦	Payroll Expe	nse Definitions													0 💌
Compa	nyDB DB3147_	two 18 🗸 🗸	BudgetID 2023	Budget 🗸 🔍	S	earch Recalculate Payroll	Trx								
Save		•	Duplicate Defin	nitions											🛶 Add Options Rows
xpense	Definitions Ho	urly Staffing Field	Mapping						_						
	SortOrder	FieldName	FieldLabel	CalcType		Object		Account (optional)		OptionName	Pent of Salary	Object	I	sDefault	
	0	Field1	FICA	Pcnt-TotalTaxable-Capped	٠	5170 - Payroll Taxes - Administration	٠	<select> -</select>	•	WC	0.06	-	•		
	0	Field2	Medicare	Tax Liability	•	5170 - Payroll Taxes - Administration	•	<select> -</select>	*				•		
	0	Field3	Medical	Monthly Amount - Multiple Changes	•	5160 - Health Insurance Expense - Administration	•	<select> -</select>							
	0	Field4	Dental	Monthly Amount - Multiple Changes	•	5160 - Health Insurance Expense - Administration	•	<select> -</select>							
	0	Field5	Vision	Monthly Amount - Multiple Changes	•	5160 - Health Insurance Expense - Administration	٠	<select> -</select>							
•	0	Field6	WC	Pcnt of Salary	•		٠	100-5150-00 - Employee Ber							
	0	Field7	ure	Pent of Salary	•	5150 - Employee Benefits - Administration	•	<select> -</select>							
	0	Field8	401k Match	Pcnt-Salary-Capped	•	5150 - Employee Benefits - Administration	•	<select> -</select>							
	0	Field9	Housing Allowance	Input Monthly	٠	5150 - Employee Benefits - Administration	٠	<select> -</select>							
	0	Field 10	Car Allowance	Monthly Amount	•	5150 - Employee Benefits - Administration	•	<select> -</select>							
	0	Field11	Phone Allowance	Monthly Amount	٠	5150 - Employee Benefits - Administration	٠	<select> -</select>							
	0	Field12	Continuing Education	Input Annual	•	5150 - Employee Benefits - Administration	•	<select> -</select>							
	0	Field13	Bonus Amount	Single Pymt - Pcnt Annualized Salary	•		•	<select> -</select>							
	0	Field14	Bonus Type	Input Annual - Weighted Quarterly	•		•	<select> -</select>							
	0	Field 15		Not Set	•		•	<select> -</select>							
	0	Field 16		Not Set	•		•	<select> -</select>							
	0	Field 17		Not Set	•		•	<select> -</select>							
	0	Field 18		Not Set	•		•	<select> -</select>							
	0	Field 19		Not Set	•		Ŧ	<select> -</select>							



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# Enter the OptionName and Percent of Salary for WC. See example.

	<ul> <li>Payroll Exponent</li> <li>myDB DB3147_</li> </ul>	ense Definitions _two18 v	BudgetID 2023	Budget 🗸 🔍	s	earch Recalculate Payro	ll Trx								<b>⊘</b> ▼
Save	e Changes 🌖	Celete Selected	Duplicate Defi	nitions											- Add Options Rows
pense	Definitions H	ourly Staffing Field	Mapping									_			
	SortOrder	FieldName	FieldLabel	CalcType		Object		Account (optional)		OptionName	Pont of Salary	bject	t	IsDefault	
	0	Field 1	FICA	Pcnt-TotalTaxable-Capped	•	5170 - Payroll Taxes - Administration	•	<select> -</select>	۰.	WC	0.06		-		
	0	Field2	Medicare	Tax Liability	•	5170 - Payroll Taxes - Administration	•	<select> -</select>	*			4	•		
	0	Field3	Medical	Monthly Amount - Multiple Changes	•	5160 - Health Insurance Expense - Administration	•	<select> -</select>							
	0	Field4	Dental	Monthly Amount - Multiple Changes	-	5160 - Health Insurance Expense - Administration	•	<select> -</select>							
	0	Field5	Vision	Monthly Amount - Multiple Changes	•	5160 - Health Insurance Expense - Administration	•	<select> -</select>							
	0	Field6	WC	Pcnt of Salary	- [		•	100-5150-00 - Employee Ber							
	0	Field7	Life	Pcnt of Salary	•	5150 - Employee Benefits - Administration	•	<select> -</select>							
	0	Field8	401k Match	Pont-Salary-Capped	-	5150 - Employee Benefits - Administration	•	<select> -</select>							
	0	Field9	Housing Allowance	Input Monthly	-	5150 - Employee Benefits - Administration	•	<select> -</select>							
	0	Field 10	Car Allowance	Monthly Amount	-	5150 - Employee Benefits - Administration	•	<select> -</select>							
	0	Field 11	Phone Allowance	Monthly Amount	•	5150 - Employee Benefits - Administration	•	<select> -</select>							
	0	Field 12	Continuing Education	Input Annual	•	5150 - Employee Benefits - Administration	•	<select> -</select>							
	0	Field 13	Bonus Amount	Single Pymt - Pcnt Annualized Salary	•		•	<select> -</select>							
	0	Field 14	Bonus Type	Input Annual - Weighted Quarterly	•		•	<select> -</select>							
	0	Field 15		Not Set	•		•	<select> -</select>							
	0	Field 16		Not Set	•		•	<select> -</select>							
	0	Field 17		Not Set	•		•	<select> -</select>							
	0	Field 18		Not Set	•		•	<select> -</select>							
	0	Field 19		Not Set	•		•	<select> -</select>							



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# Click on CalcType selected for the Life FieldLabel. In this example, we have selected Pcnt of Salary.

Payroll 🔅	> Payroll Expe	nse Definitions												0 💌
Compa	anyDB DB3147_	two18 🔻	BudgetID 2023	Budget 🗸 🔍	S	earch Recalculate Payrol	Trx							
_		•	Duplicate Defir	nitions										👍 Add Options Rows
xpense	Definitions Ho	urly Staffing Field	Mapping											
	SortOrder	FieldName	FieldLabel	CalcType		Object		Account (optional)		OptionName	Pont of Salary	Object	IsDefault	
	0	Field1	FICA	Pont-TotalTaxable-Capped	•	5170 - Payroll Taxes - Administration	•	<select> -</select>	•	Life	0.01		•	
	0	Field2	Medicare	Tax Liability	•	5170 - Payroll Taxes - Administration	•	<select> -</select>	*				•	
	0	Field3	Medical	Monthly Amount - Multiple Changes	•	5160 - Health Insurance Expense - Administration	•	<select> -</select>						
	0	Field4	Dental	Monthly Amount - Multiple Changes	•	5160 - Health Insurance Expense - Administration	•	<select> -</select>						
	0	Field5	Vision	Monthly Amount - Multiple Changes	•	5160 - Health Insurance Expense - Administration	•	<select> -</select>						
	0	Field6	we	Pont of Calary	•		•	100-5150-00 - Employee Ber						
•	0	Field7	Life	Pcnt of Salary	•	5150 - Employee Benefits - Administration	•	<select> -</select>						
	0	Field8	40 LK Match	Pont-Salary-Capped	٠	5150 - Employee Benefits - Administration	•	<select> -</select>						
	0	Field9	Housing Allowance	Input Monthly	•	5150 - Employee Benefits - Administration	•	<select> -</select>						
	0	Field 10	Car Allowance	Monthly Amount	•	5150 - Employee Benefits - Administration	•	<select> -</select>						
	0	Field11	Phone Allowance	Monthly Amount	•	5150 - Employee Benefits - Administration	•	<select> -</select>						
	0	Field12	Continuing Education	Input Annual	•	5150 - Employee Benefits - Administration	•	<select> -</select>						
	0	Field13	Bonus Amount	Single Pymt - Pcnt Annualized Salary	•		•	<select> -</select>						
	0	Field14	Bonus Type	Input Annual - Weighted Quarterly	•		•	<select> -</select>						
	0	Field 15		Not Set	•		•	<select> -</select>						
	0	Field 16		Not Set	•		•	<select> -</select>						
	0	Field 17		Not Set	•		•	<select> -</select>						
	0	Field 18		Not Set	•		•	<select> -</select>						
	0	Field 19		Not Set	•		•	<select> -</select>						



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# Enter the OptionName and Pcnt of Salary for Life. See example.

ayroll	Payroll Expension	ense Definitions													0	
Compa	myDB DB3147_	_two18 v	BudgetID 2023	Budget v	S	earch Recalculate Payro	ll Trx									
Save	e Changes 🏼 🏅	Celete Selected	Duplicate Defin	nitions											👍 Add Options	Rows
pense	Definitions Ho	ourly Staffing Field	Mapping													
	SortOrder	FieldName	FieldLabel	CalcType		Object		Account (optional)		OptionName	Pont of Salary	Object	Is	Default		
	0	Field1	FICA	Pont-TotalTaxable-Capped	•	5170 - Payroll Taxes - Administration	•	<select> -</select>	•	Life	0.01	-	•			
	0	Field2	Medicare	Tax Liability	•	5170 - Payroll Taxes - Administration	•	<select> -</select>	*				•			
	0	Field3	Medical	Monthly Amount - Multiple Changes	•	5160 - Health Insurance Expense - Administration	•	<select> -</select>								
	0	Field4	Dental	Monthly Amount - Multiple Changes	•	5160 - Health Insurance Expense - Administration	•	<select> -</select>								
	0	Field5	Vision	Monthly Amount - Multiple Changes	•	5160 - Health Insurance Expense - Administration	•	<select> -</select>								
	0	Field6	WC	Pont of Salary	•		•	100-5150-00 - Employee Ber								
	0	Field7	Life	Pont of Salary	•	5150 - Employee Benefits - Administration	•	<select> -</select>								
	0	Field8	401k Match	Pont-Salary-Capped	•	5150 - Employee Benefits - Administration	•	<select> -</select>								
	0	Field9	Housing Allowance	Input Monthly	•	5150 - Employee Benefits - Administration	•	<select> -</select>								
	0	Field 10	Car Allowance	Monthly Amount	•	5150 - Employee Benefits - Administration	•	<select> -</select>								
	0	Field11	Phone Allowance	Monthly Amount	•	5150 - Employee Benefits - Administration	•	<select> -</select>								
	0	Field12	Continuing Education	Input Annual	•	5150 - Employee Benefits - Administration	•	<select> -</select>								
	0	Field13	Bonus Amount	Single Pymt - Pcnt Annualized Salary	•		•	<select> -</select>								
	0	Field 14	Bonus Type	Input Annual - Weighted Quarterly	•		•	<select> -</select>								
	0	Field 15		Not Set	•		•	<select> -</select>								
	0	Field 16		Not Set	•		•	<select> -</select>								
	0	Field17		Not Set	•		•	<select> -</select>								
	0	Field 18		Not Set	•		•	<select> -</select>								
	0	Field 19		Not Set	-		•	<select> -</select>								



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Click on CalcType selected for the 401K Match FieldLabel. In this example, we have selected Pcnt-Salary-Capped.

ayroll >	Payroll Expension	ense Definitions	i												<b>⊘</b> ▼ >
Compa	myDB DB3147_	_two18	BudgetID 2023	Budget ~ 9.	S	earch Recalculate Payrol	Trx								
Save	e Changes 🏾 🏅	Celete Selected	I Duplicate Defin	nitions										🚽 Add Opti	ons Rows
xpense	Definitions Ho	ourly Staffing Field	Mapping												
	SortOrder	FieldName	FieldLabel	CalcType		Object		Account (optional)		OptionName	Pent of Salary	WageLimit	Max Amt	Object	IsDefault
	0	Field 1	FICA	Pcnt-TotalTaxable-Capped	•	5170 - Payroll Taxes - Administration	•	<select> -</select>	•	1	1	200000	2000	•	
	0	Field2	Medicare	Tax Liability	•	5170 - Payroll Taxes - Administration	•	<select> -</select>		2	2	200000	4000	•	
	0	Field3	Medical	Monthly Amount - Multiple Changes	•	5160 - Health Insurance Expense - Administration	•	<select> -</select>		3	3	200000	6000	•	
	0	Field4	Dental	Monthly Amount - Multiple Changes	•	5160 - Health Insurance Expense - Administration	÷	<select> -</select>	*	4	4	200000	8000	•	
	0	Field5	Vision	Monthly Amount - Multiple Changes	-	5160 - Health Insurance Expense - Administration	÷	<select> -</select>	*						
	0	Field6	WC	Pont of Salary	•		•	100-5150-00 - Employee Ben							
	0	Field7	1:6-	Dent of Colony	_	5150 - Employee Benefits - Administration	•	<select> -</select>							
•	0	Field8	401k Match	Pcnt-Salary-Capped	•	150 - Employee Benefits - Administration	Ŧ	<select> -</select>							
	0	Field9	Rousing Allowance	Input Monthly	•	5150 - Employee Benefits - Administration	•	<select> -</select>							
	0	Field 10	Car Allowance	Monthly Amount	•	5150 - Employee Benefits - Administration	•	<select> -</select>							
	0	Field 11	Phone Allowance	Monthly Amount	•	5150 - Employee Benefits - Administration	÷	<select> -</select>							
	0	Field 12	Continuing Education	Input Annual	-	5150 - Employee Benefits - Administration	Ŧ	<select> -</select>							
	0	Field13	Bonus Amount	Single Pymt - Pcnt Annualized Salary	•		÷	<select> -</select>							
	0	Field 14	Bonus Type	Input Annual - Weighted Quarterly	-		•	<select> -</select>							
	0	Field15		Not Set	•		•	<select> -</select>							
	0	Field 16		Not Set	•		÷	<select> -</select>							
	0	Field17		Not Set	•		•	<select> -</select>							
	0	Field18		Not Set	•		÷	<select> -</select>							
	0	Field 19		Not Set	•		÷	<select> -</select>							



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# Enter the OptionName and Pcnt of Salary for 401k Match. See example.

roll > P	Payroll Exp	ense Definition	s												0 -
ompanyDB	B DB3147	_two 18	V BudgetID 2023	Budget 🗸 🔍	s	iearch Recalculate Payrol	l Trx	· · · · ·							
Save Cha	anges 🔰	C Delete Selecte	d Duplicate Defi	nitions										- Add Opti	ons Rows
ense Defi		ourly Staffing Fiel												- ruu opu	
	10			1		1					0.1.6				
Sor	ortOrder	FieldName	FieldLabel	CalcType		Object		Account (optional)		OptionName	Pent of Salary	WageLimit	Max Amt	Object	IsDefa
0		Field 1	FICA	Pcnt-TotalTaxable-Capped	•	5170 - Payroll Taxes - Administration	•	<select> -</select>	•	1	1	200000	2000	•	
0		Field2	Medicare	Tax Liability	-	5170 - Payroll Taxes - Administration	•	<select> -</select>		2	2	200000	4000	•	-
0		Field3	Medical	Monthly Amount - Multiple Changes	-	5160 - Health Insurance Expense - Administration	•	<select> -</select>		3	3	200000	6000	•	_
0		Field4	Dental	Monthly Amount - Multiple Changes	-	5160 - Health Insurance Expense - Administration	•	<select> -</select>	*	4	4	200000	8000	•	-
0		Field5	Vision	Monthly Amount - Multiple Changes	-	5160 - Health Insurance Expense - Administration	•	<select> -</select>	*					_	
0		Field6	WC	Pont of Salary	•		•	100-5150-00 - Employee Ber							
0		Field7	Life	Pent of Salary	-	5150 - Employee Benefits - Administration	•	<select> -</select>							
0		Field8	401k Match	Pent-Salary-Capped	•	5150 - Employee Benefits - Administration	•	<select> -</select>							
0		Field9	Housing Allowance	Input Monthly	-	5150 - Employee Benefits - Administration	•	<select> -</select>							
0		Field 10	Car Allowance	Monthly Amount	-	5150 - Employee Benefits - Administration	-	<select> -</select>							
0		Field 11	Phone Allowance	Monthly Amount	-	5150 - Employee Benefits - Administration	•	<select> -</select>							
0		Field 12	Continuing Education	Input Annual	-	5150 - Employee Benefits - Administration	-	<select> -</select>							
0		Field 13	Bonus Amount	Single Pymt - Pcnt Annualized Salary	-		•	<select> -</select>							
0		Field 14	Bonus Type	Input Annual - Weighted Quarterly	-		•	<select> -</select>							
0		Field 15		Not Set	•		•	<select> -</select>							
0		Field 16		Not Set	•		•	<select> -</select>							
0		Field 17		Not Set	•		•	<select> -</select>							
0		Field 18		Not Set	•		•	<select> -</select>							
0		Field 19		Not Set	•		•	<select> -</select>							



zgidwani

Click on CalcType selected for the Housing Allowance FieldLabel. In this example, we have selected Input-Monthly.

Payroll	> Payroll Expe	ense Definition	s					
Comp	anyDB DB3147_	two 18	✓ BudgetID 2023	Budget 🗸 🔍	S	earch Recalculate Payro	ll Trx	c
a Sav	e Changes 🏼 🏅	🔨 Delete Selecte	d 🛛 🗋 Duplicate Defin	nitions				
Expense	e Definitions Ho	ourly Staffing Fiel	d Mapping					
	SortOrder	FieldName	FieldLabel	CalcType		Object		Account (optional)
	0	Field 1	FICA	Pcnt-TotalTaxable-Capped	•	5170 - Payroll Taxes - Administration	•	<select> -</select>
	0	Field2	Medicare	Tax Liability	•	5170 - Payroll Taxes - Administration	•	<select> -</select>
	0	Field3	Medical	Monthly Amount - Multiple Changes	•	5160 - Health Insurance Expense - Administration	•	<select> -</select>
	0	Field4	Dental	Monthly Amount - Multiple Changes	•	5160 - Health Insurance Expense - Administration	•	<select> -</select>
	0	Field5	Vision	Monthly Amount - Multiple Changes	•	5160 - Health Insurance Expense - Administration	•	<select> -</select>
	0	Field6	WC	Pcnt of Salary	•		•	100-5150-00 - Employee Ber
	0	Field7	Life	Pcnt of Salary	•	5150 - Employee Benefits - Administration	•	<select> -</select>
	0	Field8	40.1k Match	Pont-Salary-Canned		5150 - Employee Benefits - Administration	•	<select> -</select>
•	0	Field9	Housing Allowance	Input Monthly	•	150 - Employee Benefits - Administration	•	<select> -</select>
	0	Field 10	Car Allowance	Monthly Amount	•	5150 - Employee Benefits - Administration	•	<select> -</select>
	0	Field 11	Phone Allowance	Monthly Amount	٠	5150 - Employee Benefits - Administration	•	<select> -</select>
	0	Field 12	Continuing Education	Input Annual	•	5150 - Employee Benefits - Administration	•	<select> -</select>
	0	Field 13	Bonus Amount	Single Pymt - Pcnt Annualized Salary	•		•	<select> -</select>
	0	Field14	Bonus Type	Input Annual - Weighted Quarterly	•		•	<select> -</select>
	0	Field 15		Not Set	•		•	<select> -</select>
	0	Field 16		Not Set	•		•	<select> -</select>
	0	Field 17		Not Set	•		•	<select> -</select>
	0	Field 18		Not Set	•		•	<select> -</select>
	0	Field 19		Not Set	•		•	<select> -</select>
	0	Field20		Not Set	•		•	



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Click on CalcType selected for the Car Allowance FieldLabel. In this example, we have selected Monthly Amount.

Payroll	> Payroll Exp	pense Definitions												0 🖬
Comp	anyDB DB3147	7_two18	BudgetID 2023	Budget 🗸 🔍	Sea	arch Recalculate Payroll	Trx							
			I Duplicate Defi	nitions										🚽 Add Options Rows
Expense	e Definitions	Hourly Staffing Field	Mapping						-	1				
	SortOrder	FieldName	FieldLabel	CalcType		Object		Account (optional)		OptionName	Option Value	Object	IsDefault	
	0	Field 1	FICA	Pont-TotalTaxable-Capped	•	5170 - Payroll Taxes - Administration	•	<select> -</select>	۰.	Parking Only	150	•		
	0	Field2	Medicare	Tax Liability	- 1	5170 - Payroll Taxes - Administration	•	<select> -</select>		Company Use	1500	•		
	0	Field3	Medical	Monthly Amount - Multiple Changes	•	5160 - Health Insurance Expense - Administration	•	<select> -</select>		Exec Lease	2500	•		_
	0	Field4	Dental	Monthly Amount - Multiple Changes 🔹	•	5160 - Health Insurance Expense - Administration	•	<select> -</select>	*			•		
	0	Field5	Vision	Monthly Amount - Multiple Changes 🔹	•	5160 - Health Insurance Expense - Administration	•	<select> -</select>						
	0	Field6	WC	Pcnt of Salary	•		•	100-5150-00 - Employee Ben						
	0	Field7	Life	Pont of Salary	•	5150 - Employee Benefits - Administration	•	<select> -</select>						
	0	Field8	401k Match	Pont-Salary-Capped	•	5150 - Employee Benefits - Administration	•	<select> -</select>						
	0	Field9				150 - Employee Benefits - Administration	•	<select> -</select>						
•	0	Field 10	Car Allowance	Monthly Amount	•	150 - Employee Benefits - Administration	•	<select> -</select>						
	0	Field 11	Phone Allowance	Monthly Amount		s150 - Employee Benefits - Administration	•	<select> -</select>						
	0	Field12	Continuing Education	Input Annual	- 1	5150 - Employee Benefits - Administration	•	<select> -</select>						
	0	Field 13	Bonus Amount	Single Pymt - Pcnt Annualized Salary	•		•	<select> -</select>						
	0	Field14	Bonus Type	Input Annual - Weighted Quarterly	•		•	<select> -</select>						
	0	Field 15		Not Set -	•		•	<select> -</select>						
	0	Field 16		Not Set -	-		•	<select> -</select>						
	0	Field 17		Not Set 🔹	-		•	<select> -</select>						
	0	Field 18		Not Set -	•		•	<select> -</select>						
	0	Field 19		Not Set	•		•	<select> -</select>						



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# Enter the OptionName and Option Value for Car Allowance. See example.

ayroll	> Payroll Exp	ense Definitions	6											0
Compa	anyDB DB3147	two 18	BudgetID 2023	Budget 🗸 🔍	Search Recalculate Payroll	Trx								
		-												
Sav	e Changes 🔰	K Delete Selected	d Duplicate Defi	nitions										🚽 Add Options Rov
xpense	e Definitions	Hourly Staffing Field	Mapping											
	SortOrder	FieldName	FieldLabel	CalcType	Object		Account (optional)		OptionName	Option Value	Dbjed	ct	IsDefault	
	0	Field 1	FICA	Pont-TotalTaxable-Capped 🔹	5170 - Payroll Taxes - Administration	٠	<select> -</select>	•	Parking Only	150		•		
	0	Field2	Medicare	Tax Liability 🔹	5170 - Payroll Taxes - Administration	•	<select> -</select>		Company Use	1500		•		
	0	Field3	Medical	Monthly Amount - Multiple Changes 🔹	5160 - Health Insurance Expense - Administration	•	<select> -</select>	- 4	Exec Lease	2500		•		_
	0	Field4	Dental	Monthly Amount - Multiple Changes 🔹	5160 - Health Insurance Expense - Administration	•	<select> -</select>	*				·		
	0	Field5	Vision	Monthly Amount - Multiple Changes 🔹	5160 - Health Insurance Expense - Administration	•	<select> -</select>							
	0	Field6	WC	Pont of Salary -		•	100-5150-00 - Employee Ber							
	0	Field7	Life	Pont of Salary 🔹	5150 - Employee Benefits - Administration	•	<select> -</select>	1						
	0	Field8	401k Match	Pont-Salary-Capped 🔹	5150 - Employee Benefits - Administration	•	<select> -</select>							
	0	Field9	Housing Allowance	Input Monthly 🔹	5150 - Employee Benefits - Administration	•	<select> -</select>							
•	0	Field 10	Car Allowance	Monthly Amount 👻	5150 - Employee Benefits - Administration	•	<select> -</select>	1						
	0	Field 11	Phone Allowance	Monthly Amount	5150 - Employee Benefits - Administration	•	<select> -</select>							
	0	Field12	Continuing Education	Input Annual 👻	5150 - Employee Benefits - Administration	•	<select> -</select>							
	0	Field 13	Bonus Amount	Single Pymt - Pont Annualized Salary 🔹		•	<select> -</select>							
	0	Field14	Bonus Type	Input Annual - Weighted Quarterly 🔹		•	<select> -</select>							
	0	Field 15		Not Set 🔹		•	<select> -</select>							
	0	Field 16		Not Set 🔹		•	<select> -</select>							
	0	Field17		Not Set 🔹		•	<select> -</select>							
	0	Field 18		Not Set 🔹		•	<select> -</select>							
	0	Field 19		Not Set 🔹		•	<select> -</select>							



zgidwani

Click on CalcType selected for the Phone Allowance FieldLabel. In this example, we have selected Monthly Amount.

oli > Payroli	Expense Definition	s											0 -
npanyDB DB3	3147_two18	✓ BudgetID 2023	Budget v Q	S	earch Recalculate Payro	ll Trx	:						
ave Changes	X Delete Selecte	d Duplicate Defi	nitions										-Add Options Rows
nse Definitions													
	Induity Starning Fice	a happing	1										_
SortOrder	FieldName	FieldLabel	CalcType		Object		Account (optional)	L	OptionName	Option Value	Object	IsDefault	
0	Field 1	FICA	Pont-TotalTaxable-Capped	-	5170 - Payroll Taxes - Administration	•	<select> -</select>		Yes	40	•		
0	Field2	Medicare	Tax Liability	•	5170 - Payroll Taxes - Administration	•	<select> -</select>	▶*		0	•		
0	Field3	Medical	Monthly Amount - Multiple Changes	•	5160 - Health Insurance Expense - Administration	•	<select> -</select>						
0	Field4	Dental	Monthly Amount - Multiple Changes	•	5160 - Health Insurance Expense - Administration	•	<select> -</select>						
0	Field5	Vision	Monthly Amount - Multiple Changes	•	5160 - Health Insurance Expense - Administration	•	<select> -</select>						
0	Field6	WC	Pcnt of Salary	•		•	100-5150-00 - Employee Ber						
0	Field7	Life	Pont of Salary	-	5150 - Employee Benefits - Administration	•	<select> -</select>						
0	Field8	401k Match	Pont-Salary-Capped	•	5150 - Employee Benefits - Administration	•	<select> -</select>						
0	Field9	Housing Allowance	Input Monthly	-	5150 - Employee Benefits - Administration	•	<select> -</select>						
0	Field 10	Car Allowance	Monthly Amount		5150 - Employee Benefits - Administration	•	<select> -</select>						
0	Field 11	Phone Allowance	Monthly Amount	-	150 - Employee Benefits - Administration	•	<select> -</select>						
0	Field 12	Continuing Education	Input Annual	•	5150 - Employee Benefits - Administration	•	<select> -</select>						
0	Field 13	Bonus Amount	Single Pymt - Pcnt Annualized Salary	•		•	<select> -</select>						
0	Field 14	Bonus Type	Input Annual - Weighted Quarterly	•		•	<select> -</select>						
0	Field 15		Not Set	•		•	<select> -</select>						
0	Field 16		Not Set	•		•	<select> -</select>						
0	Field 17		Not Set	•		•	<select> -</select>						
0	Field 18		Not Set	-		•	<select> -</select>						
	El-Hen		N-1 0-1				contracts.						



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# Enter the OptionName and Option Value for Phone Allowance. See example.

yroll >	Payroll Ex	pense Definitions													0 💌
Compa	myDB DB314	7_two18 \	BudgetID 2023	Budget v 9	S	earch Recalculate Payro	ll Trx								
Save	e Changes	X Delete Selected	Duplicate Defi	nitions											
pense	Definitions	Hourly Staffing Field	Mapping									_			
	SortOrder	FieldName	FieldLabel	CalcType		Object		Account (optional)		OptionName	Option Value	Object	IsDe	fault	
	0	Field1	FICA	Pcnt-TotalTaxable-Capped	•	5170 - Payroll Taxes - Administration	•	<select> -</select>		Yes	40		•		
	0	Field2	Medicare	Tax Liability	•	5170 - Payroll Taxes - Administration	•	<select> -</select>	▶*		0		•		
	0	Field3	Medical	Monthly Amount - Multiple Changes	٠	5160 - Health Insurance Expense - Administration	•	<select> -</select>							
	0	Field4	Dental	Monthly Amount - Multiple Changes	•	5160 - Health Insurance Expense - Administration	•	<select> -</select>							
	0	Field5	Vision	Monthly Amount - Multiple Changes	•	5160 - Health Insurance Expense - Administration	•	<select> -</select>							
	0	Field6	wc	Pcnt of Salary	•		•	100-5150-00 - Employee Ber							
	0	Field7	Life	Pcnt of Salary	•	5150 - Employee Benefits - Administration	•	<select> -</select>							
	0	Field8	401k Match	Pcnt-Salary-Capped	•	5150 - Employee Benefits - Administration	•	<select> -</select>							
	0	Field9	Housing Allowance	Input Monthly	•	5150 - Employee Benefits - Administration	•	<select> -</select>							
	0	Field 10	Car Allowance	Monthly Amount	•	5150 - Employee Benefits - Administration	•	<select> -</select>							
	0	Field11	Phone Allowance	Monthly Amount	•	5150 - Employee Benefits - Administration	•	<select> -</select>							
	0	Field12	Continuing Education	Input Annual	•	5150 - Employee Benefits - Administration	•	<select> -</select>							
	0	Field13	Bonus Amount	Single Pymt - Pcnt Annualized Salary	•		•	<select> -</select>							
	0	Field14	Bonus Type	Input Annual - Weighted Quarterly	•		•	<select> -</select>							
	0	Field15		Not Set	•		-	<select> -</select>							
	0	Field16		Not Set	•		•	<select> -</select>							
	0	Field17		Not Set	•		•	<select> -</select>							
	0	Field 18		Not Set	•		•	<select> -</select>							
	~	El la la		N-10-1				ender the							



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Click on CalcType selected for the Continuing Education FieldLabel. In this example, we have selected Input Annual.

Payroll	> Payroll Exp	ense Definitions	i					
Comp	anyDB DB3147	hun 19	BudgetID 2023	Budget 🗸 🔍	6	earch Recalculate Payrol	Try	
Comp	00314/	_10018	000gett0 2023	buuget v	5	Recalculate Payro	- 11X	<b>`</b>
, Sav	e Changes 🛛 🍞	K Delete Selecter	d 🛛 🗋 Duplicate Defi	nitions				
Expense	e Definitions H	lourly Staffing Field	Mapping					
	SortOrder	FieldName	FieldLabel	CalcType		Object		Account (optional)
	0	Field 1	FICA	Pont-TotalTaxable-Capped	•	5170 - Payroll Taxes - Administration	•	<select> -</select>
	0	Field2	Medicare	Tax Liability	•	5170 - Payroll Taxes - Administration	•	<select> -</select>
	0	Field3	Medical	Monthly Amount - Multiple Changes	•	5160 - Health Insurance Expense - Administration	•	<select> -</select>
	0	Field4	Dental	Monthly Amount - Multiple Changes	٠	5160 - Health Insurance Expense - Administration	٠	<select> -</select>
	0	Field5	Vision	Monthly Amount - Multiple Changes	•	5160 - Health Insurance Expense - Administration	•	<select> -</select>
	0	Field6	WC	Pent of Salary	•		•	100-5150-00 - Employee Ber
	0	Field7	Life	Pent of Salary	•	5150 - Employee Benefits - Administration	•	<select> -</select>
	0	Field8	401k Match	Pont-Salary-Capped	•	5150 - Employee Benefits - Administration	•	<select> -</select>
	0	Field9	Housing Allowance	Input Monthly	•	5150 - Employee Benefits - Administration	•	<select> -</select>
	0	Field 10	Car Allowance	Monthly Amount	•	5150 - Employee Benefits - Administration	•	<select> -</select>
	0	Field 11	Dhane Allemanes	Manakhiri Amerika		150 - Employee Benefits - Administration	•	<select> -</select>
•	0	Field12	Continuing Education	Input Annual	•	150 - Employee Benefits - Administration	•	<select> -</select>
	0	Field 13	Donus Amount	Single Pymt - Pont Annualized Salary	•		•	<select> -</select>
	0	Field 14	Bonus Type	Input Annual - Weighted Quarterly	•		•	<select> -</select>
	0	Field 15		Not Set	•		•	<select> -</select>
	0	Field 16		Not Set	•		•	<select> -</select>
	0	Field 17		Not Set	•		•	<select> -</select>
	0	Field 18		Not Set	•		•	<select> -</select>
	0	Field 19		Not Set	•		•	<select> -</select>



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Click on CalcType selected for the Bonus Amount FieldLabel. In this example, we have selected Single Pymt-Pcnt Annualized Salary.

roll >	Payroll Exp	ense Definitions														0	-
ompar	nyDB DB3147	_two 18	BudgetID 2023	Budget 🗸	Se	earch Recalculate Payrol	Trx										
Save	Changes 🍞	Colete Selected	Duplicate Defi	nitions												- Add Options	Rows
ense	Definitions H	ourly Staffing Field	Mapping														
	SortOrder	FieldName	FieldLabel	CalcType		Object		Account (optional)		OptionName	Pcnt of Salary	FiscalPeriod		Object		SalaryFactor	IsD
	0	Field1	FICA	Pcnt-TotalTaxable-Capped	-	5170 - Payroll Taxes - Administration	•	<select> -</select>	•	1	1	Jan	•		•	Base Annualized	•
	0	Field2	Medicare	Tax Liability	•	5170 - Payroll Taxes - Administration	Ŧ	<select> -</select>		2	2		•		٠	Base Annualized	•
	0	Field3	Medical	Monthly Amount - Multiple Changes	•	5160 - Health Insurance Expense - Administration	÷	<select> -</select>		5	5		•		_	Base Annualized	
	0	Field4	Dental	Monthly Amount - Multiple Changes	•	5160 - Health Insurance Expense - Administration	•	<select> -</select>	-	10	10		•		•	Base Annualized	
	0	Field5	Vision	Monthly Amount - Multiple Changes	•	5160 - Health Insurance Expense - Administration	•	<select> -</select>	*				•		•		•
	0	Field6	wc	Pont of Salary	•		÷	100-5150-00 - Employee Ben									
	0	Field7	Life	Pont of Salary	•	5150 - Employee Benefits - Administration	•	<select> -</select>									
	0	Field8	401k Match	Pont-Salary-Capped	•	5150 - Employee Benefits - Administration	•	<select> -</select>									
	0	Field9	Housing Allowance	Input Monthly	•	5150 - Employee Benefits - Administration	•	<select> -</select>									
	0	Field10	Car Allowance	Monthly Amount	•	5150 - Employee Benefits - Administration	•	<select> -</select>									
	0	Field11	Phone Allowance	Monthly Amount	•	5150 - Employee Benefits - Administration	•	<select> -</select>									
	0	Field12	Contraine Education	Topo de Anno al		5150 - Employee Benefits - Administration	÷	<select> -</select>									
	0	Field13	Bonus Amount	Single Pymt - Pcnt Annualized Salary 🔹	•		•	<select> -</select>									
	0	Field14	bonus Type	Input Annual - Weighted Quarterly			•	<select> -</select>									
	0	Field15		Not Set	•		Ŧ	<select> -</select>									
	0	Field16		Not Set -	•		•	<select> -</select>									
	0	Field17			•		•	<select> -</select>									
	0	Field18		Not Set -	•		•	<select> -</select>									
	0	Field 19		Not Set -	_		Ŧ										



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# Enter the OptionName, Pcnt of Salary and Fiscal Period for Bonus Amount. See example.

	Payroll Exp	pense Definition	v BudgetID 2023	Budget V Q	Search Recalculate Payro	oll Tro								(	3 -
Save C	hanges	🗙 Delete Selecte	d Duplicate Defi	nitions											s Rows
opense De	efinitions	Hourly Staffing Field	d Mapping					_							
s	SortOrder	FieldName	FieldLabel	CalcType	Object		Account (optional)		OptionName	Pcnt of Salary	FiscalPeriod	(	bject	SalaryFactor	Isl
0	)	Field1	FICA	Pont-TotalTaxable-Capped •	5170 - Payroll Taxes - Administration	•	<select> -</select>	•	1	1	Jan	•	-	Base Annualized	•
0	)	Field2	Medicare	Tax Liability 🔹	5170 - Payroll Taxes - Administration	•	<select> -</select>		2	2	Jan	•		Base Annualized	•
0	)	Field3	Medical	Monthly Amount - Multiple Changes 🔹	5160 - Health Insurance Expense - Administration	•	<select> -</select>	<b></b>	5	5	Jan	•	•	Base Annualized	_
0	)	Field4	Dental	Monthly Amount - Multiple Changes -	5160 - Health Insurance Expense - Administration	•	<select> -</select>		10	10	Jan	•	•	Base Annualized	_
0	)	Field5	Vision	Monthly Amount - Multiple Changes 🔹	5160 - Health Insurance Expense - Administration	•	<select> -</select>	*				•			•
0	)	Field6	wc	Pont of Salary -		•	100-5150-00 - Employee Ber								
0	)	Field7	Life	Pont of Salary -	5150 - Employee Benefits - Administration	•	<select> -</select>								
0	)	Field8	401k Match	Pont-Salary-Capped -	5150 - Employee Benefits - Administration	•	<select> -</select>								
0	)	Field9	Housing Allowance	Input Monthly -	5150 - Employee Benefits - Administration	•	<select> -</select>								
0	)	Field10	Car Allowance	Monthly Amount	5150 - Employee Benefits - Administration	•	<select> -</select>								
0	)	Field11	Phone Allowance	Monthly Amount	5150 - Employee Benefits - Administration	•	<select> -</select>								
0	)	Field12	Continuing Education	Input Annual •	5150 - Employee Benefits - Administration	•	<select> -</select>								
0	)	Field13	Bonus Amount	Single Pymt - Pont Annualized Salary 🔻		•	<select> -</select>								
0	)	Field14	Bonus Type	Input Annual - Weighted Quarterly		•	<select> -</select>								
0	)	Field 15		Not Set 🔹		•	<select> -</select>								
0	)	Field 16		Not Set •		•	<select> -</select>								
0	)	Field 17		Not Set 🔹		•	<select> -</select>								
0	)	Field 18		Not Set •		•	<select> -</select>								
0	)	Field 19		Not Set 🔹			<select> -</select>								



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Click on CalcType selected for the Bonus Type FieldLabel. In this example, we have selected Input Annual-Weighted Quarterly.

/roll >	<ul> <li>Payroll Exp</li> </ul>	ense Definitions												0 💌
Compa	myDB DB3147	_two18	BudgetID 2023	Budget v	S	earch Recalculate Payrol	l Trx							
Save	e Changes 🌖	🔨 Delete Selecte	d Duplicate Defin	nitions									Add O	ptions Rows
ense	Definitions H	ourly Staffing Field	Mapping											
	SortOrder	FieldName	FieldLabel	CalcType		Object		Account (optional)		OptionName	Object		1st Rate	1st Perio
	0	Field 1	FICA	Pcnt-TotalTaxable-Capped	•	5170 - Payroll Taxes - Administration	•	<select> -</select>	•	Admin	5120 - Bonuses - Administration	•	40	2
	0	Field2	Medicare	Tax Liability	•	5170 - Payroll Taxes - Administration	•	<select> -</select>		Ops Staff	5121 - Bonuses - Services/Installation Canada	•	40	2
	0	Field3	Medical	Monthly Amount - Multiple Changes	•	5160 - Health Insurance Expense - Administration	•	<select> -</select>	*			•		
	0	Field4	Dental	Monthly Amount - Multiple Changes	•	5160 - Health Insurance Expense - Administration	•	<select> -</select>						
	0	Field5	Vision	Monthly Amount - Multiple Changes	•	5160 - Health Insurance Expense - Administration	•	<select> -</select>						
	0	Field6	wc	Pcnt of Salary	•		•	100-5150-00 - Employee Ber						
	0	Field7	Life	Pcnt of Salary	•	5150 - Employee Benefits - Administration	•	<select> -</select>						
	0	Field8	401k Match	Pcnt-Salary-Capped	•	5150 - Employee Benefits - Administration	•	<select> -</select>						
	0	Field9	Housing Allowance	Input Monthly	•	5150 - Employee Benefits - Administration	•	<select> -</select>						
	0	Field 10	Car Allowance	Monthly Amount	•	5150 - Employee Benefits - Administration	•	<select> -</select>						
	0	Field11	Phone Allowance	Monthly Amount	•	5150 - Employee Benefits - Administration	•	<select> -</select>						
	0	Field 12	Continuing Education	Input Annual	•	5150 - Employee Benefits - Administration	•	<select> -</select>						
	0	Field 13	Dealing American	Cinels Durat Dept Annualized Colory			•	<select> -</select>						
_	0	Field14	Bonus Type	Input Annual - Weighted Quarterly	•		•	<select> -</select>						
	0	Field 15	Samaran	NOUSEL			•	<select> -</select>						
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	0	Field 17		Not Set	÷		•	<select> -</select>						
_	0	Field 18		Not Set	÷		•	<select> -</select>						
-	0	Field 19			•		-	<select> -</select>						



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# o Drag the black line to the left.

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	0	Field8	401k Match	Pont-Salary-Capped	•	5150 - Employee Ben	fits -	1									
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Enter the OptionName, Object, 1st Rate, 1st Period, 2nd Rate, 2nd Period, 3rd Rate, 3rd Period, 4th Rate, 4th Period for Bonus Type. See example.

oll > Payrol	Expense Definition	s													0
ompanyDB DB	3147_two 18	V BudgetID 2023 E	Budget	~	G Search R	Recalcul	ate Payroll	Trx							
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Click on CalcType selected for the Bonus Type FieldLabel. In this example, we have selected Input Annual-Weighted Quarterly.

> Payroll Ex	r <mark>pense Definition</mark> ł7_two18	s BudgetID 2023	Budget 🗸 🔍	Search Recalculate Payrol	ll Trx							0 💌
ve Changes	C Delete Selecte	d Duplicate Defi	nitions								Add O	ptions Rows
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0	Field1	FICA	Pont-TotalTaxable-Capped -	5170 - Payroll Taxes - Administration	•	<select> -</select>	•	Admin	5120 - Bonuses - Administration	•	40	2
0	Field2	Medicare	Tax Liability 🔹	5170 - Payroll Taxes - Administration	•	<select> -</select>		Ops Staff	5121 - Bonuses - Services/Installation Canada	•	40	2
0	Field3	Medical	Monthly Amount - Multiple Changes 🔹	5160 - Health Insurance Expense - Administration	•	<select> -</select>	*			•		
0	Field4	Dental	Monthly Amount - Multiple Changes 🔹	5160 - Health Insurance Expense - Administration	•	<select> -</select>						
0	Field5	Vision	Monthly Amount - Multiple Changes 🔹	5160 - Health Insurance Expense - Administration	•	<select> -</select>						
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0	Field9	Housing Allowance	Input Monthly -	5150 - Employee Benefits - Administration	•	<select> -</select>						
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0	Field11	Phone Allowance	Monthly Amount -	5150 - Employee Benefits - Administration	•	<select> -</select>						
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0	Field13	Bonus Amount	Single Pymt - Pont Annualized Salary 🔹		•	<select> -</select>						
0	Field14	Bonus Type	Input Annual - Weighted Quarterly 🔹		•	<select> -</select>						
0	Field15		Not Set -		•	<select> -</select>						
0	Field16		Not Set 🔹		•	<select> -</select>						
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0	Field 18		Not Set 🔹		•	<select> -</select>						
0	Field 19		Not Set			<select> -</select>						



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# Click on Yes to confirm you want to save these records. Note: You are overwriting any existing payroll records for this budgetid.

Fi	ile 💲 Budge	ets 📕 Varian	ices 📊 Reports												2	ools 🔅 S	ystem	Management	\$ Allocations	🏐 Payroll 🛛 🏄	Users Manage	emer
ayro	oli > Payroli I	Expense Defini	tions																		0 -	r þ
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	SortOrder	FieldName	FieldLabel	CalcType	Object	Account (optional)	HasOptions	Active	Taxable	Mandatory	Hourly Prorated	Eligible Date Field		nput ield	Notes	Attachmer		OptionName	Option Value	FiscalPeriod	WageLimit	Т
	0	Field1	FICA	•	•	-						None	•	-	1	Ø	•	FICA	0			T
	0	Field2	Medicare	•	•	-						None	•	•	1	Ø	*					
	0	Field3	Medical	•	•	-						None	•	•	1	Ø						
	0	Field4	Dental	-	•	-						None	•	-	1	Ø						
	0	Field5	Vision	•	•	-	<b>G</b>					None			1	Ø						
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	0	Field7	Life	•	•	•		Sav	e as, these	original recor	ds from Bud	get will ove	rwrite	any 👻	1	Ø						
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	0	Field9	40 1k	•	•	•								•	1	Ø						
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	0	Field12		•	•	•						None	•	•	1	Ø						
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	0	Field14		•	•	•						None	•	•	1	Ø						
	0	Field15		•	•							None	•	•	1	Ø						
	0	Field16		•	•	•						None	•	•	1	Ø						
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That's It. You're Done.

