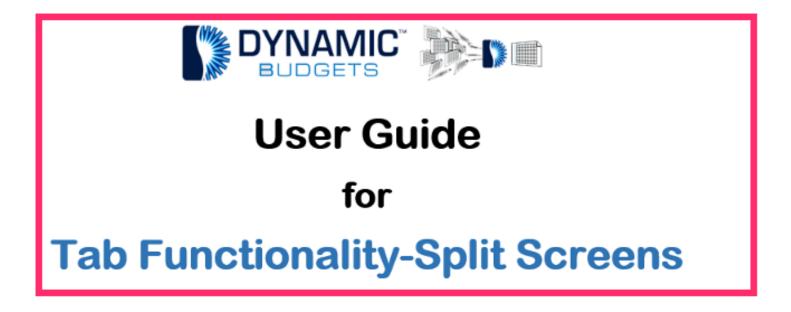
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• Dynamic Budgets User Guide for Tab Functionality-Split Screens



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Tabs Functionality-Split Screen Prerequisite Steps. Make sure this functionality is enabled. See slide 5 for verification of access. If the functionality is not enabled, see your company administrator or Dynamic Budgets for support assistance.



Tabs Functionality-Split Screens Prerequisite Steps

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Tabs Functionality-Split Screen. Purpose: This functionality allows you to split 2 screens multiple ways. 1. Move a tab to another monitor 2. Have 2 tabs in one monitor horizontally or vertically displayed 4 ways.



# Tabs Functionality-Split Screen

<u>Purpose:</u> This functionality allows you to split 2 screens:

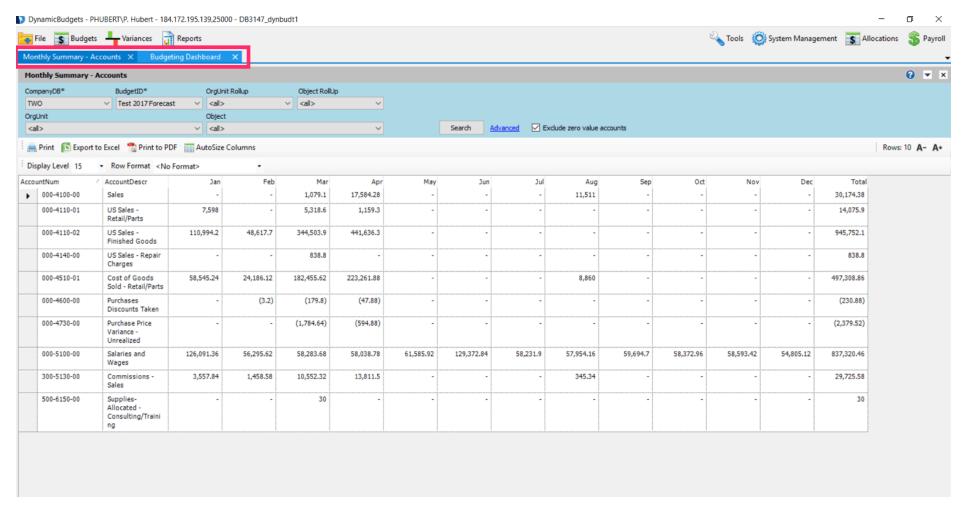
- 1. Move a tab to another monitor
- 2. Have 2 tabs in one monitor horizontally or vertically displayed 4 ways:
  - a. Vertical Split Screen (Side by Side Equal View)
  - b. Horizontal Split Screen (Stacked)
  - c. Vertical Split Screen (Side by Side 1/4 Left View)
  - d. Vertical Split Screen (Side by Side 1/4 Right View)

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Note: You must have, at least, 2 tabs open to split screens. Also, when you scroll over the tab, it must be blue which indicates the functionality is enabled. Click on a tab and drag... See multiple ways to view split screen in the following slides.



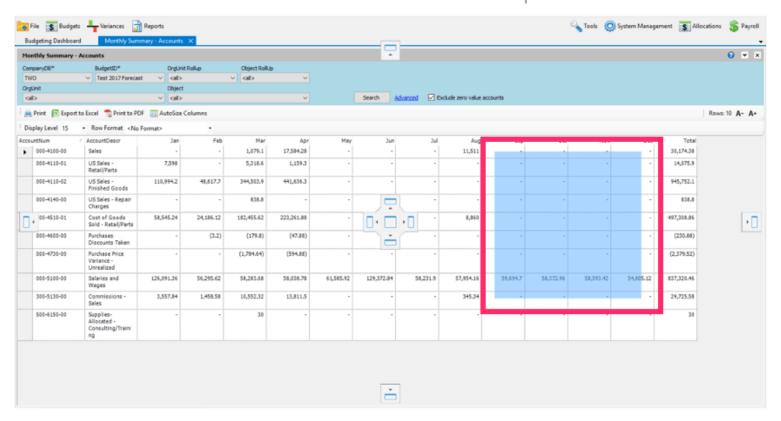
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of If available, you can drag the tab (blue square) to another monitor.

# Move the tab to another Monitor



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Controls can be docked to any side of the host container or displayed in an owned floating window



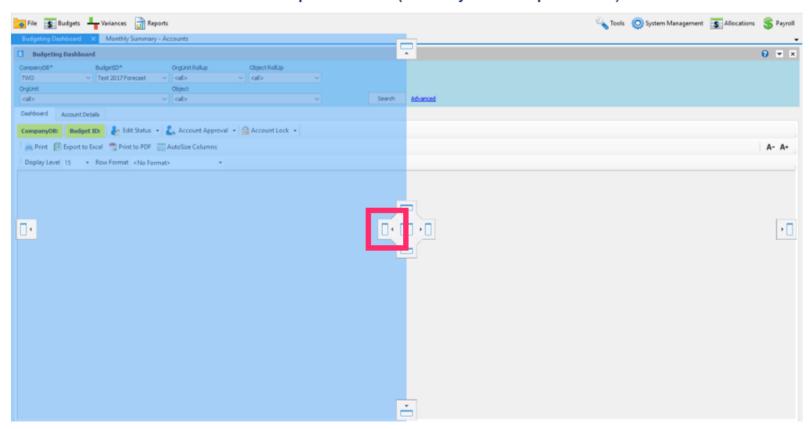
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Vertical Split Screen (Side by Side Equal View) Drag the tab (blue square) to the center of the screen. Click on the left center arrow.

### Vertical Split Screen (Side by Side Equal View)



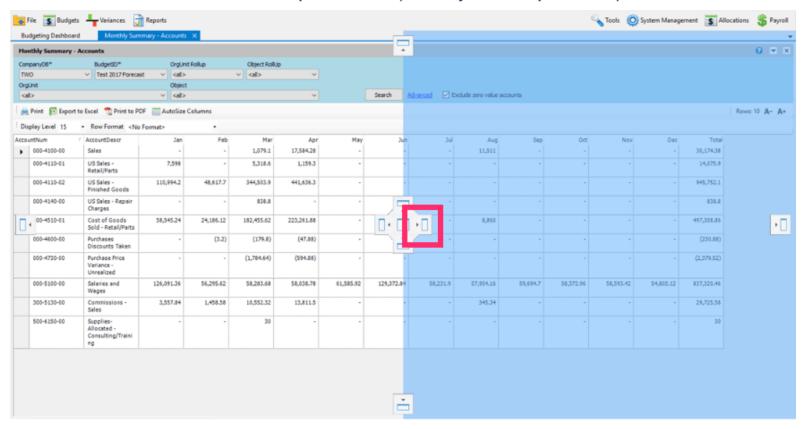
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• Vertical Split Screen (Side by Side Equal View) Drag the tab (blue square) to the center of the screen. Click on the right center arrow.

## Vertical Split Screen (Side by Side Equal View)

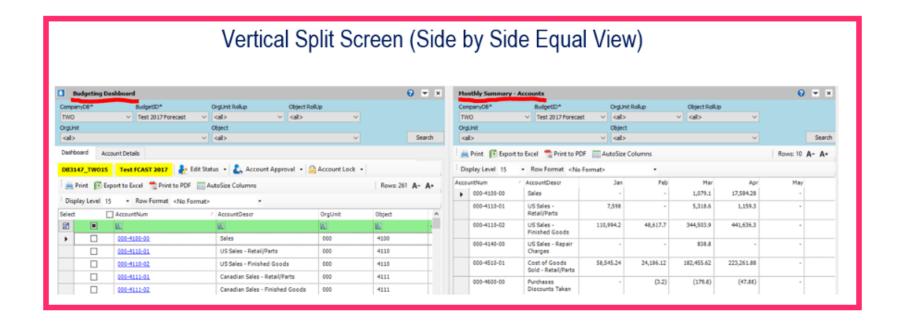


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This is how it will be displayed.



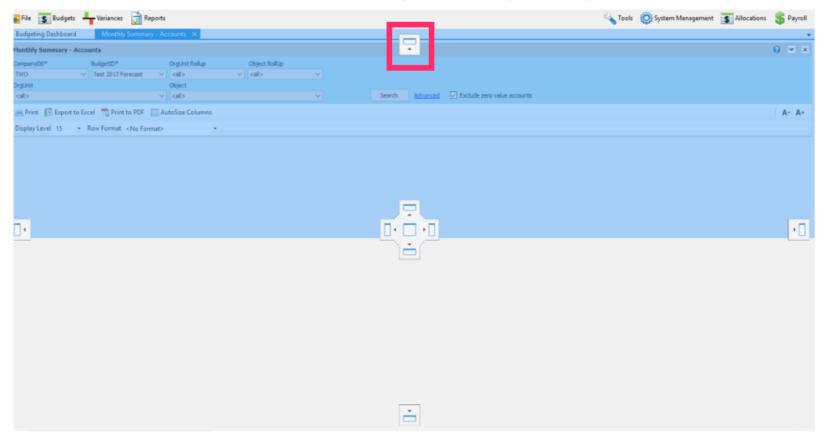
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Horizontal Split Screen (Stacked) Drag the tab (blue square) to the upper center part of the screen. Click on the up arrow.

## Horizontal Split Screen (Stacked)

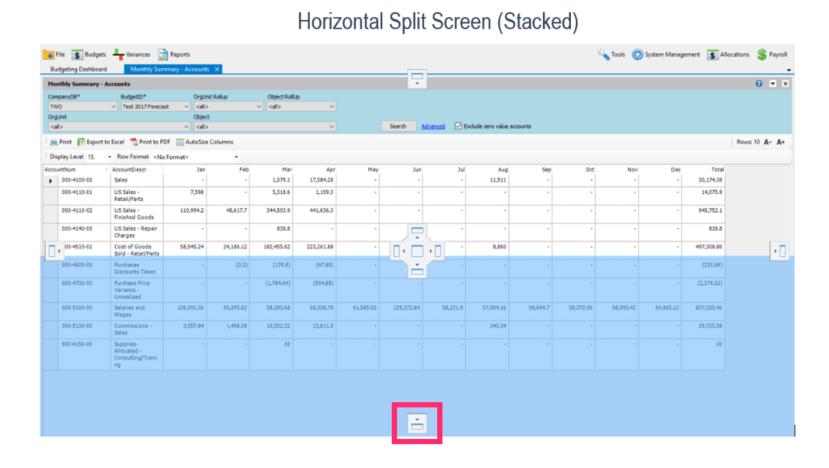


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Horizontal Split Screen (Stacked) Drag the tab (blue square) to the center of the lower part of the screen. Click on the down arrow.

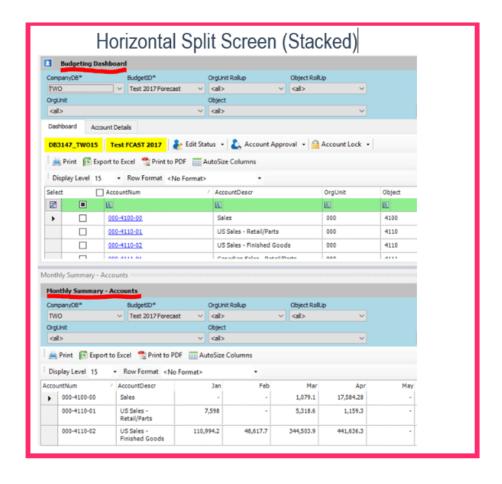


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This is how it will be displayed.



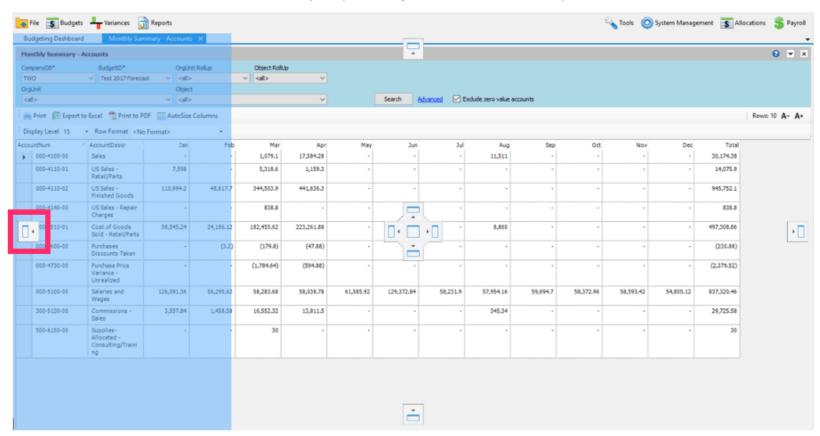
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• Vertical Split Screen (Side by Side 1/4 Left View) Drag the tab (blue square) to the left side of the screen. Click on the left arrow.

## Vertical Split (Side by Side ¼ Left View)



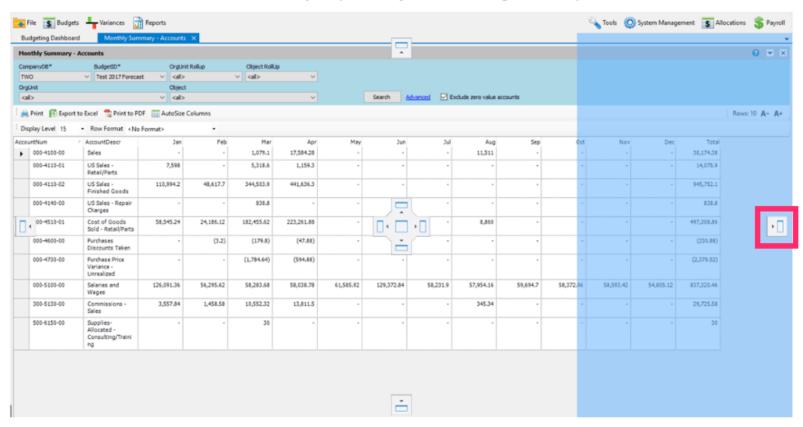
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Vertical Split Screen (Side by Side 1/4 Right View) Drag the tab (blue square) to the right side of the screen. Click on the right arrow.

## Vertical Split (Side by Side 1/4 Right View)

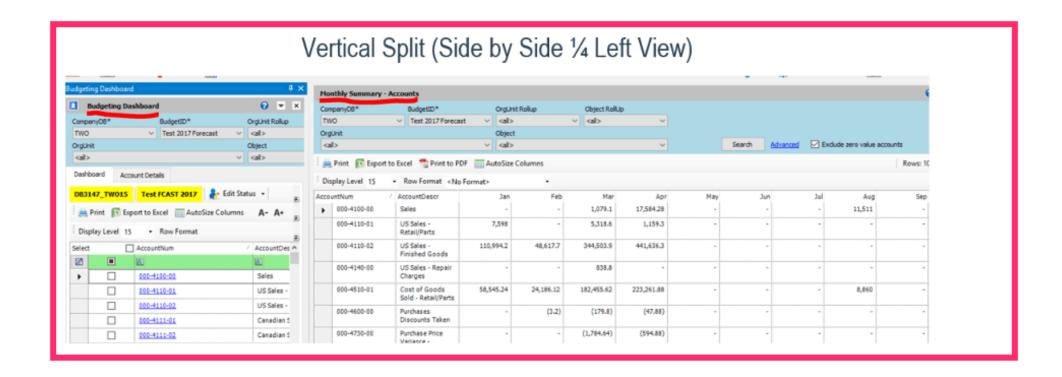


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Wertical Split Screen (Side by Side 1/4 Left View) This is how it will be displayed.

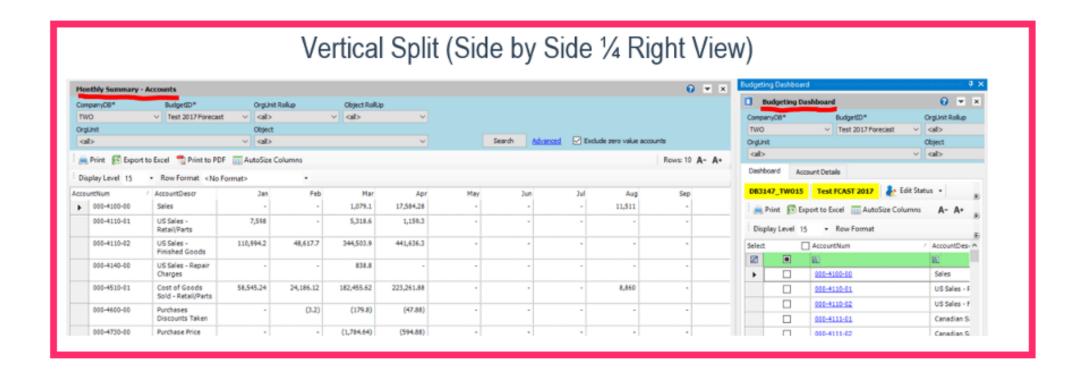


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This is how it will be displayed.



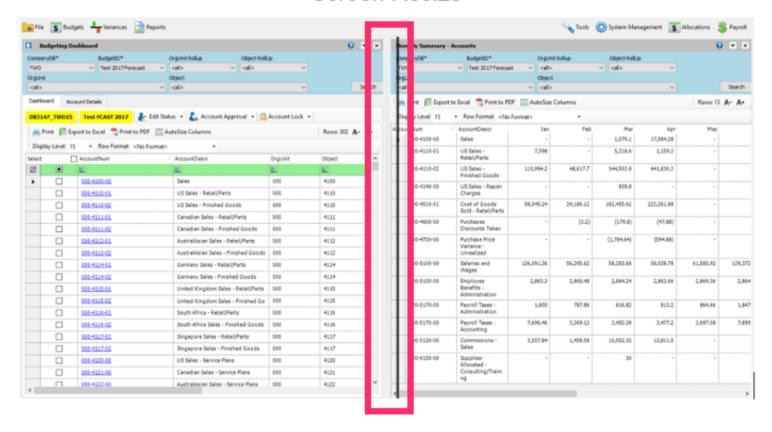
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Screen Resize: You can resize the screen by dragging the line between the screens.

## Screen Resize

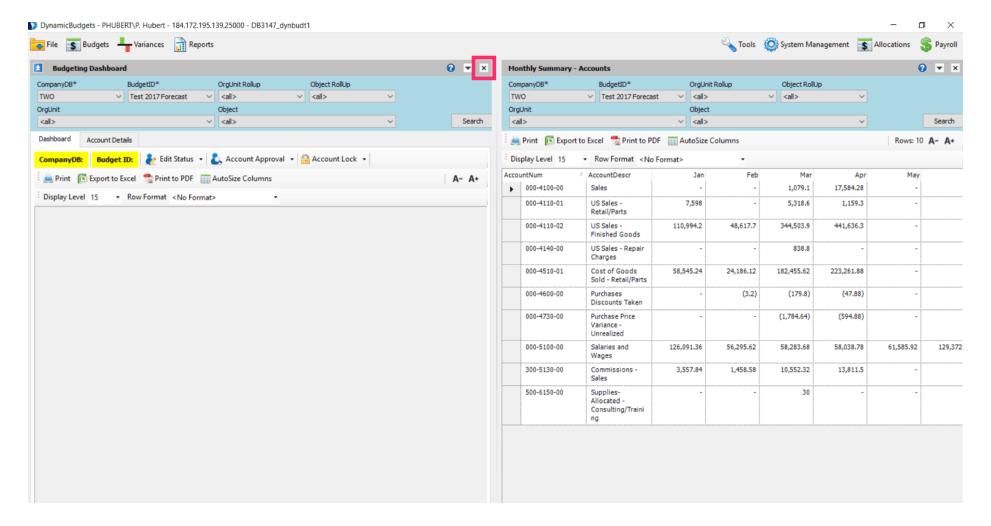


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Note: You cannot click on the headers and/or drag them anywhere unless the header is blue. Click on the X to close a tab.



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🌓 💎 That's It. You're Done.



That's It. You're Done.

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